

PURCHASE ORDER

PO Number

PO 001525

(Please quote this number on all related correspondence, delivery/shipping papers and invoice)

TO: MOSTACO MARKETING 68 Lalaine Bennet St. BF Resort Vill. LAS PINAS CITY		DELIVER/SHIP TO: Bases Conversion and Development Authority 2F Bonifacio Technology Center 31st Street corner 2nd Avenue BGC TAGUIG NCR 1634 Attn: Procurement Unit	
Contact Name:	JOJIE REPIA VELINA	Contact Name:	Leonor M Rivera
Tel No.:	869-4770	Tel No.:	8575-1700/1752
TIN:	915524116000	Fax No.:	
		TIN:	002-219-694-000

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	DeLivery Term	Payment Term
8/25/2020	0001236	SCRIP	SHOPPING (52.1b)		15 working days after receipt of Purchase Order	CREDIT 30

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	48.00	PIECE	BALLPOINT, BLACK <i>0.50mm, retractable, with metal or rubber tip</i>	5.00	240.00
2	48.00	PIECE	BALLPOINT, BLUE <i>0.50mm, retractable, with metal or rubber tip</i>	5.00	240.00
3	30.00	BOX	CLIP, BACKFOLD, 19MM, 12PCS/BOX, BLACK	11.00	330.00
4	30.00	BOX	CLIP, BACKFOLD, 25MM, 12PCS/BOX, BLACK	18.00	540.00
5	30.00	BOX	CLIP, BACKFOLD, 32MM, 12PCS/BOX, BLACK	28.00	840.00
6	30.00	BOX	CLIP, BACKFOLD, 50MM, 12PCS/BOX, BLACK	65.00	1950.00
7	10.00	PACK	FOLDER, TAGBOARD, FOR LEGAL SIZE, BROWN, 100PCS/PACK <i>Kraft folder, with TAB</i>	450.00	4500.00
8	50.00	PIECE	DATA FOLDER, CLIPBOARD, TAGLIA LOCK <i>ARCHFILE, 3W x 9H x 15.6L inch (approx)</i>	90.00	4500.00
9	5.00	REAM	PAPER, MULTICOPY, A3 SIZE, 80GSM <i>500s per ream subs 24, PAPERONE</i>	420.00	2100.00
10	30.00	PAD	NOTEPAD, STICK-ON, 3X3, 100SHEETS/PAD	16.00	480.00
11	10.00	PIECE	PUNCHER, HEAVY DUTY, WITH 2 WHOLE GUIDE <i>with measurement, table top, BIG, at 25-30 sht punching capacity</i>	120.00	1200.00
12	20.00	PIECE	RECORD BOOK, 300 PAGES <i>214 x 278mm (approx), blue</i>	90.00	1800.00
13	20.00	PIECE	RECORD BOOK, 500 PAGES <i>214 x 278mm (approx), blue</i>	220.00	4400.00
14	20.00	PIECE	SIGNPEN, BLACK <i>0.5mm ball needle point, liquid gel, with rubber grip</i>	17.00	340.00
15	20.00	PIECE	SIGNPEN, BLUE <i>0.5mm ball needle point, liquid gel, with rubber grip</i>	17.00	340.00
16	50.00	ROLL	TAPE, TRANSPARENT, WIDTH 24MM (1"), 50M	13.00	650.00
17	20.00	PIECE	FLAG STICKER, SIGN HERE, POST-IT 3M FLAG	100.00	2000.00
18	50.00	BOX	FASTENER, METAL WITH PLASTIC COATING <i>paper fastener, vinyl coated, 50 sets per box</i>	39.00	1950.00
19	10.00	BOX	PENCIL, LEAD WITH ERASER, HB or NO. 2	97.00	970.00
20	5.00	BOX	TRANSPARENCY FILM, ACETATE, 100SHEETS/BOX <i>OHP, A4, dim 2.5 x 22 x 30cm (approx), SUPERFAX</i>	275.00	1375.00
21	30.00	PIECE	WASTEBASKET, PLASTIC, NON-RIGID <i>with swing cover, small (at least 10L)</i>	190.00	5700.00
22	30.00	PIECE	STAPLE REMOVER, TWIN JAW	14.00	420.00
23	30.00	PIECE	RING BINDER, PLASTIC, 12MM X 1.2M (1/2"X44")	10.00	300.00
24	30.00	PIECE	RING BINDER, PLASTIC, 18MMx1.2M (3/4"X44")	19.00	570.00
25	30.00	PIECE	RING BINDER, PLASTIC, 24MMx1.2M (1"X44")	28.00	840.00
26	30.00	PIECE	RING BINDER, PLASTIC, OVAL, 2" DIAM X 80 RINGS	49.00	1470.00

JOJIE R. VELINA
 9/1/2020



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Contact Name:	JOJIE REPIA VELINA	Contact Name:	Leonor M Rivera
Tel No.:	889-4770	Tel No.:	8575-1700/1752
TIN:	915524118000	Fax No.:	
		TIN:	002-219-694-000

PO Date of Approval	PR No.	Requesting Department	Mode of Procurement	Date of Delivery	Delivery Term	Payment Term
8/25/2020	0001236	SCRP	SHOPPING (52.1b)		15 working days after receipt of Purchase Order	CREDIT 30

Item No.	Quantity	Unit	Description	Unit Cost	Amount
27	30.00	PACK	BATTERY, DRY CELL, SIZE AA, 1.5V, 2PCS/PACK ENERGIZER	100.00	3000.00
28	10.00	PACK	BATTERY, DRY CELL, SIZE AAA, 1.5V, 2PCS/PACK ENERGIZER	100.00	1000.00
29	30.00	PIECE	GLUE, STICK, 25G, LEEHU	74.00	2220.00
30	10.00	PIECE	DESK TRAY, DOUBLE LAYER, WIRE MESH METAL	280.00	2800.00
31	30.00	PIECE	STAPLER, HEAVY DUTY, STANDARD #35	125.00	3750.00


NOTE: For SCRIP office use.
Purchase Request No. 0002033/2034

PESOS:	FIFTY TWO THOUSAND EIGHT HUNDRED FIFTEEN AND 00/100 PESOS ONLY	52,815.00
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Terms and Conditions:

This Purchase Order (PO) shall be governed by the General Terms and Conditions printed at the back hereof
Note: Please attach the original copy of this order together with the DELIVERY RECEIPT and SALES INVOICE in the triplicate.


FUNDS AVAILABLE:

 08.29.20
HEDDA Y. RULONA
Vice President
Budget and Revenue Allocation Department

Approved by:


JOSHUA M. BINGCANG
Sr. Vice President, Conversion and Development Group

Recommended by:


REY S. LIM
Project Manager, Subic-Clark Railway Project

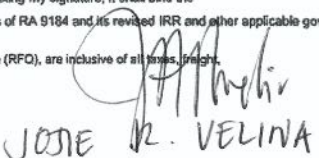
I hereby certify that I am authorized representative of the company and that by affixing my signature, it shall bind the company I am representing to the terms and conditions of the PO and all applicable provisions of RA 9184 and its revised IRR and other applicable government rules.

I further certify that the above prices, which were quoted in the Request for Quotation (RFQ), are inclusive of all taxes, freight, insurance and all other incidental expenses necessary for its delivery.

CONFORME:

Date Received:

9/1/2020


JOJIE R. VELINA
Printed Name and Signature of Authorized Representative

(The supplier shall sign and return the acknowledgement copy to BCDA-Procurement within five (5) working days after issuance)

KINDLY EMAIL THE ACKNOWLEDGED P.O. TO

lmrivera@bcda.gov.ph

THANK YOU.



Subic-Clark Railway Project

SCRIP2020 - 0502

25 August 2020

MOSTACO MARKETING
68 Lalaine Bennet Street
BF Resort Village
Las Pinas City

Subject: **NOTICE OF AWARD**
Solicitation/Reference Nos: BG2020-112-SCRIP-01/7181312
One (1) Lot Supply and Delivery of Various Office Supplies

Dear **Ms. Velina**,

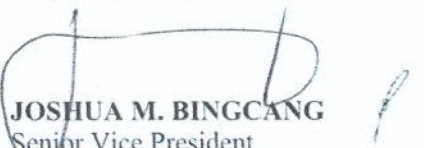
We are pleased to notify you that the contract for the supply and delivery of various office supplies is hereby awarded to **MOSTACO MARKETING**, having adjudged its bid as the Total Lowest Calculated Bid at a contract price amounting to **PESOS: FIFTY TWO THOUSAND EIGHT HUNDRED FIFTEEN AND 00/100 (P52,815.00)**, inclusive of all applicable taxes and fees.

You are therefore required, within ten (10) calendar days from receipt of this Notice of Award to formally enter into contract with BCDA through a Purchase Order. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

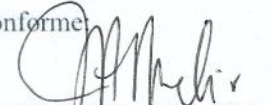
Please indicate your concurrence by signing the Notice of Award on the space below "Conforme" and return the same upon signing.

Thank you.

Very truly yours,


JOSHUA M. BINGCANG
Senior Vice President
Conversion and Development Group

Conforme:


JOJIE REPIA VELINA
Authorized Representative

Date: 9/1/2020



Subic - Clark Railway Project

SCRIP2020 - 0503

NOTICE TO PROCEED

25 August 2020

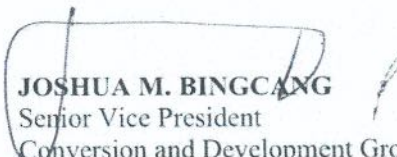
MOSTACO MARKETING
68 Lalaine Bennet Street
BF Resort Village
Las Pinas City

Dear **Ms. Velina**,

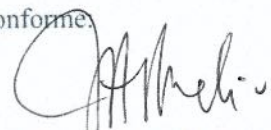
With the approval of Purchase Order (PO) No. 001525 (attached), notice is hereby given to **MOSTACO MARKETING**, to proceed with the supply and delivery of various office supplies, according to the terms and conditions of the said PO, within fifteen (15) working days after receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Very truly yours,


JOSHUA M. BINGCANG
Senior Vice President
Conversion and Development Group

Conforme:


JOJIE REPIA VELINA
Authorized Representative
Date: 9/1/2020