

INVITATION TO REGISTER

The Bases Conversion and Development Authority (BCDA) has established the **Guidelines on Merchant Registration** to provide a detailed process in the registration of merchants (i.e. vendors, consultants, and contractors).

The registration process includes the submission of requirements, evaluation of applications, issuance of Certificates of Registration and updating of the registration documents by the merchants. Those who will satisfy the set minimum requirements as per Sections 23 and 24 of the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184) and other relevant issuances shall be included in the BCDA Registry System of Merchants. A Certificate of Registration may be submitted to the Bids and Awards Committee (BAC) in lieu of the Class "A" eligibility documents during bidding.

The Application for Registration together with the prescribed forms may be secured from the Procurement and Property Management Department (PPMD) from 8:00AM to 5:00PM at the BCDA Corporate Center, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave., Bonifacio Global City, Taguig City. Applicants may also download the said forms from the BCDA website at www.bcda.gov.ph.

For inquiries you may contact Ms. Marilou Lacsina, PPMD Procurement Division Chief at telephone number 575-1780.


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