

# CONTRACT FOR CONSULTING SERVICES

## Engagement of the Services of a Certifying Body for the Recertification of the BCDA Quality Management System to the ISO 9001:2015 Standard

This **CONTRACT** is executed between:

The **BASES CONVERSION AND DEVELOPMENT AUTHORITY**, a government instrumentality vested with corporate powers, created by virtue of Republic Act No. 7227, as amended, with principal office address at the BCDA Corporate Center, 2/F Bonifacio Technology Center, 31<sup>st</sup> Street corner 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City, represented herein by its Executive Vice President, **AILEEN ANUNCIACION R. ZOSA**, duly authorized for this purpose under Item 178 of the revised Manual of Approval which was approved by the BCDA Board on 22 November 2017, a copy of which is hereto attached as **Annex "A"**, hereinafter referred to as "**BCDA**";

- and -

The (**Name of Consulting Firm**), a private corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at (*address of the consulting firm*), represented herein by (**Consultant's Authorized Representative**), duly authorized for this purpose as evidenced by a *Secretary's Certificate* dated (*date of the submitted secretary's certificate*), a copy of which is hereto attached as **Annex "B"**, hereinafter referred to as "**Consultant**".

(BCDA and Consultant shall hereinafter be referred to, individually, as Party or, collectively, as Parties.)

### ANTECEDENTS

Republic Act (RA) No. 7227, as amended by Republic Act No. 9400, mandates the BCDA to accelerate the sound and balanced conversion into alternative productive civilian uses of the Clark and Subic military reservations and their extension, and to enhance the benefits to be derived from said properties in order to promote the economic and social development of Central Luzon in particular and the country in general as well as to provide funds for the AFP Modernization Program.

Executive Order No. 605, Series of 2007 directs all departments and agencies of the Executive branch, including all government-owned and/or controlled corporations (GOCCs) and government financial institutions (GFIs), to adopt the ISO 9001 Quality Management Systems (QMS) as part of the implementation of a government-wide quality management program.

In compliance with the Executive Order, BCDA established its QMS in 2014, achieving certification to the ISO 9001:2008 standard the same year and successfully transitioning to the ISO 9001:2015 standard in 2017.

BCDA is in need of the consulting services of a certifying body that will conduct the next cycle of recertification audits of the BCDA QMS to the ISO 9001 standard. For this purpose, BCDA has conducted the bidding for the said services in compliance with Republic Act No. 9184.

BCDA is desirous that the Consultant conduct the recertification audit and thus, BCDA has accepted the proposal for (**proposal amount in words**) (*proposal amount in figures*) by the Consultant for the execution and completion of such Consulting Services.

**ACCORDINGLY**, for and in consideration of the foregoing premises, and in accordance with the stipulations and conditions hereinafter stated, the Parties hereby agree and bind themselves to the following:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
  - (a) General and Special Conditions of the Contract;
  - (b) Terms of Reference;
  - (c) Request for Proposal;
  - (d) Bid forms; and
  - (e) Notice of Award of Contract and the Bidder's *conforme* thereto;
3. In consideration of the full and satisfactory performance of the services rendered by the Consultant, BCDA shall pay the Consultant the Total Contract Price of (**Bid Amount in Words**) (**Bid Amount in Figure**), inclusive of applicable taxes and fees.
4. In consideration of the payments to be made by the BCDA to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the BCDA to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Agreement in all respects.
5. The BCDA hereby covenants to pay the Consultant in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Agreement at the times and in the manner prescribed by this Agreement.

**SIGNED BY THE PARTIES** on \_\_\_\_\_ in Taguig City, Philippines.

**BASES CONVERSION AND  
DEVELOPMENT AUTHORITY**

By:  
**AILEEN ANUNCIACION R. ZOSA**  
Executive Vice President

By: \_\_\_\_\_  
Authorized Representative

Signed in the presence of:

**JOANNA EILEEN M. CAPONES**

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**ACKNOWLEDGMENT**

Republic of the Philippines)  
Taguig City ) ss.

**BEFORE ME**, a Notary Public for and in Taguig City, personally appeared the following:

Name	Competent Evidence of Identity	Date of Issue / Expiry	Place of Issue
Aileen Anunciacion R. Zosa			

who are known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the signatures they affixed confirm their voluntary act and the entities they represent.

**SIGNED AND SEALED** on \_\_\_\_\_ in Taguig City, Philippines.

Doc. no. \_\_\_\_  
Page no. \_\_\_\_  
Book no. \_\_\_\_  
Series of 2020.