

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

DBP DEC-26-2019 02:54PM

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:


PATRICK ROGELIO FRANCISCO
Assistant Vice President, ODMD

Date: 12/26/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant Vice President	8	26	89046	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department - Taguig City
2	Internal Auditor V	10	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Operations Audit Division - Taguig City
3	Internal Auditor IV	11	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Operations Audit Division - Taguig City

4	Internal Auditor V	14	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department /Management Audit Division - Taguig City
5	Internal Auditor IV	16	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Management Audit Division - Taguig City
6	Internal Auditor III	17	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Internal Audit Services Department / Management Audit Division - Taguig City
7	Public Relations Officer IV	26	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Public Affairs Department / PR and Media Affairs Division - Taguig City
8	Information Officer IV	31	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Public Affairs Department / Communications Division - Taguig City
9	Information Officer III	32	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Public Affairs Department / Communications Division - Taguig City
10	Creative Arts Specialist IV	40	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Investment Promotions and Marketing Department / Creatives Division - Taguig City
11	Creative Arts Specialist III	41	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years pf relevant experience	Career Service (Professional) 2nd level eligibility		Investment Promotions and Marketing Department / Creatives Division - Taguig City

12	Planning Officer V	46	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Corporate Planning Department - Taguig City
13	Planning Officer IV	48	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Corporate Planning Department - Taguig City
14	Planning Officer III	49	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Corporate Planning Department - Taguig City
15	Administrative Aide VI	51	6	14545	Completion of 2 year studies in College or HS Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11. s 1996 / Career (Subprofessional) 1st level eligibility		Corporate Planning Department - Taguig City
16	Project Officer I	54	20	36285	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Office of the Executive Vice President - Taguig City
17	Accountant IV	64	22	49584	Bachelor's Degree in Commerce/Business Administration major in Accounting	16 hours of relevant training	3 years of relevant experience	RA 1080 (CPA)		Accounting and Comptrollership Department - Taguig City
18	Accountant III	67	18	28709	Bachelor's Degree in Commerce/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080 (CPA)		Accounting and Comptrollership Department - Taguig City
19	Project Assistant II	69	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 1st level eligibility		Accounting and Comptrollership Department - Taguig City

20	Budget Officer V	72	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Budget and Revenue Allocation Department / Budget Division - Taguig City
21	Budget Officer III	75	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Budget and Revenue Allocation Department / Budget Division - Taguig City
22	Budget Officer III	79	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility		Budget and Revenue Allocation Department / Revenue Allocation Division - Taguig City
23	Financial Analyst IV	83	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Treasury and Project Finance Department
24	Financial Analyst IV	84	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Treasury and Project Finance Department
25	Development Management Officer V	92	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Subsidiaries, Affiliates, and Projects Monitoring Department / Subsidiaries and Affiliates Division- Taguig City
26	Development Management Officer V	96	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Subsidiaries, Affiliates, and Projects Monitoring Department / Business Contracts Division- Taguig City
27	Development Management Officer IV	97	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Subsidiaries, Affiliates, and Projects Monitoring Department / Business Contracts Division- Taguig City

28	Development Management Officer IV	98	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility	Subsidiaries, Affiliates, and Projects Monitoring Department / Business Contracts Division- Taguig City
29	Development Management Officer III	104	18	28709	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) 2nd level eligibility	Subsidiaries, Affiliates, and Projects Monitoring Department / Infrastructure Management Division - Taguig City
30	Human Resource Management Officer IV	112	22	49584	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility	Human Resource Management Department / Human Resource Management Division - Taguig City
31	Human Resource Management Officer II	114	15	21633	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd level eligibility	Human Resource Management Department / Human Resource Management Division - Taguig City
32	Human Resource Management Officer V	117	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility	Human Resource Management Department / Organization Development Division - Taguig City
33	Vice President	120	28	108236	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility	Property and Procurement Management Department -Taguig City
34	Information Assistant II / Data Encoder - Controller	160	10	17550	Completion of 2 years studies in College	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 2nd level eligibility	Information and Communication Technology Department / information Technology Division - Taguig City

35	Information Technology Officer II	164	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility	Information and Communication Technology Department / information Technology Division - Taguig City
36	Administrative Assistant III	171	9	16743	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) 1st level eligibility	Information and Communication Technology Department / Records Administration Division - Taguig City
37	Reproduction Machine Operator 1	173	2	9161	Elementary School Graduate	none required	none required	None required (MC 11. s.96 - Cat III)	Information and Communication Technology Department / Records Administration Division - Taguig City
38	Senior Vice President	181	29	131561	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility	Office of the Senior Vice President - Legal Services Group - Taguig City
39	Executive Assistant II	183	17	25537	Bachelor's Degree	4 hours of training	1 year of experience	Career Service (Professional) 2nd level eligibility	Office of the Senior Vice President - Legal Services Group - Taguig City
40	Legal Officer V	195	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility	Legal Services Department / Legal Research Division - Taguig City
41	Vice President	198	28	108236	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility	Regulatory, Compliance and Risk Management Department - Taguig City

42	Development Management Officer V	199	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Regulatory, Compliance and Risk Management Department - Taguig City
43	Development Management Officer IV	200	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Regulatory, Compliance and Risk Management Department - Taguig City
44	Development Management Officer IV	201	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Regulatory, Compliance and Risk Management Department - Taguig City
45	Project Assistant II	207	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 2nd level eligibility		Business Development Department - Taguig City
46	Development Management Officer V	208	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Business Development Department / Real Estate Development Division - Metro Manila Camps- Taguig City
47	Development Management Officer IV	210	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Business Development Department / Real Estate Development Division - Metro Manila Camps- Taguig City
48	Development Management Officer V	213	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Business Development Department / Real Estate Development Division - Special Economic Zones - Taguig City
49	Development Management Officer IV	215	22	49584	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) 2nd level eligibility		Business Development Department / Real Estate Development Division - Special Economic Zones - Taguig City

50	Project Assistant II	220	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 2nd level eligibility		Land and Assets Development Department - Taguig City
51	Land Management Officer V	221	24	60270	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken	4 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Land and Assets Development Department / Land Registry Division- Taguig City
52	Land Management Officer IV	223	22	49584	Bachelor's Degree relevant to the job relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Land and Assets Development Department / Land Registry Division- Taguig City
53	Land Management Officer IV	230	22	49584	Bachelor's Degree relevant to the job relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Land and Assets Development Department / Masterplanning Division- Taguig City
54	Vice President	234	28	108236	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Engineering and Social Support Department - Taguig City
55	Project Development Assistant II	235	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 1st level eligibility		Engineering and Social Support Department - Taguig City
56	Engineer IV	238	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)		Engineering and Social Support Department / Engineering Division - Taguig City
57	Engineer IV	239	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)		Engineering and Social Support Department / Engineering Division - Taguig City

58	Development Management Officer IV	244	22	49584	Bachelor's Degree relevant to the job in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	Career Service (Subprofessional) 1st level eligibility		Engineering and Social Support Department / Social Support Division - Taguig City
59	Vice President	247	28	108236	Master's Degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) 2nd level eligibility		Strategic Projects Management Department - Taguig City
60	Project Development Assistant II	248	10	17550	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) 1st level eligibility		Strategic Projects Management Department - Taguig City
61	Engineer IV	250	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)		Strategic Projects Management Department / Estate Management Division - Taguig City
62	Engineer IV	253	22	49584	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of supervisory/management experience	RA 1080 (Engineer)		Strategic Projects Management Department / Utilities Development Division

JAN 27 2020

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ~~January 7, 2019~~

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIVENCIO B. DIZON

President and CEO

BCDA 2/F Bonifacio Technology Center, 31st
Street cor. 2nd Avenue, Bonifacio Global City,
Taguig City

odmd_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.