



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11076866
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement for the Production and Printing of Clark Business Magazine under PR0000682
Area of Delivery Metro Manila

Solicitation Number: BG2024-119-1482	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	2
Classification: Goods	Document Request List	15
Category: Printing Services	Date Published	23/07/2024
Approved Budget for the Contract: PHP 999,999.00	Last Updated / Time	26/07/2024 13:19 PM
Delivery Period: 3 Month/s	Closing Date / Time	30/07/2024 17:00 PM
Client Agency:		
Contact Person: Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph		

Description

Procurement for the Production and Printing of Clark Business Magazine under PR0000682

700 PC PRINTING OF CLARK BUSINESS MAGAZINE TECHNICAL SPECIFICATIONS

Printing Specifications:

Color: Full Color
Pages: 60 pages

Cover: Size: 14" x 9" (S)/7" x 9" (F); 4/0;
Stock paper:
Preferred paper: Tokata 160 gsm
Option 2 paper: Mohawk Superfine Eggshell Ultra White 216 gsm
File Supplied; w/ Perfect Binding; 4 pages;
Cover printing: Digital

Inside:

Size: 14" x 9" (S)/7" x 9" (F); 4/4;
Stock Paper:
Preferred paper: Tokata 100 gsm
Option 2: Munken Polar Rough White 90 gsm
File Supplied; w/ Folding and collating;
60 pages; Offset
Inside Printing: Offset

Production Timeline: Two (2) to three (3) months
(from pre-production to delivery of magazines)

Other Technical Deliverables:

Assistance in conceptualization, design/layout, photography, cover photo, magazine title, printing, editing of raw materials, conduct of interviews, and copywriting and editing;

With one (1) day shoot (on-site) with the IPMD creatives team for filming/shoot when required;

Distribution of magazines to top hotels, corporations, and business groups targeted/approved by BCDA

Terms of Payment: 30 working days
(100% payment upon full delivery of the magazine)

Approved Budget for the Contract (ABC)
PHP 999,999.00 (Inclusive of all applicable taxes, fees, and incidental charges)

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
 - 2) PhilGEPS Registration No.
 - 3) BIR Certificate of Registration (BIR Form 2303)
 - 4) Income/Business Tax Return if the ABC is above 500k
 - 5) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

Other Information

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days
Delivery: _____ calendar days (please specify)
Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

Remarks

Extension the deadline for submission of the RFQ to 30 July 2024, 5PM as advised by the end user.

Created by Stefany A Mateo

Date Created 22/07/2024

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