

Bids and Awards Committee for Consulting Services (BAC-C)

PROCUREMENT FOR THE CONSULTING SERVICES FOR THE CONSTRUCTION MANAGEMENT AND SUPERVISION FOR THE CONSTRUCTION OF A 9-STOREY RESIDENTIAL BUILDING IN FORT BONIFACIO, TAGUIG CITY

Bid Bulletin No. 05

This Bid Bulletin clarifies queries/questions raised during the Pre-Bid Conference held on 13 October 2022 and written clarifications received through email pertaining to the above cited Consulting Services.

I. QUERIES/QUESTIONS BY THE BIDDERS

| Queries/Questions | Clarifications/Responses |
|---|--|
| 1. When it comes to the support staff, do we need to provide/use the templated CV of BCDA or is it just for the key personnel? Do we also need to include the supporting documents? | Yes, you need to use the templated CV as attached in the Bidding Documents for the key personnel and <u>support staff including the supporting documents.</u> |
| 2. Will we be provided a copy of this presentation? | Yes, the presentation will be shared. |

II. PRESENTATION FOR THE PRE-BID CONFERENCE

The presentation discussed during the Pre-Bid Conference held on 13 October 2022 can be accessed using the link below:

<https://tinyurl.com/BACC002PrebidPresentation>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (i.e., Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

III. SCHEDULE OF PROCUREMENT ACTIVITIES*

| Activities | | Time | Date | |
|------------|--|----------|---|---|
| 1 | Advertisement/Posting of Request for Expression of Interest | | Monday, August 15, 2022 | Tuesday, October 25, 2022 |
| 2 | Issuance of Eligibility Documents | 10:00 AM | Monday, August 15, 2022 | Friday, September 16, 2022 |
| 3 | Pre-Eligibility Conference | | Tuesday, August 23, 2022 | |
| 4 | Deadline for Requests for Clarification | 5:00 PM | Tuesday, September 06, 2022 | |
| 5 | Issuance of Bid Bulletin | | Friday, September 09, 2022 | |
| 6 | Issuance of Eligibility Documents & Bidding Documents | | Eligibility Documents until 12:00 PM of Friday, September 16, 2022 Bidding Documents until 12:00 PM of <u>Tuesday, October 25, 2022</u> | |
| 7 | Deadline for Submission of Eligibility Documents | 12:00 PM | Friday, September 16, 2022 | |
| 8 | Opening of Eligibility Documents and Eligibility Check | 1:00 PM | Friday, September 16, 2022 | |
| 9 | Eligibility Check and Shortlisting | | Friday, September 16, 2022 | <u>Monday, October 03, 2022</u> |
| 10 | Determination of Shortlisted Bidders/Issuance of BAC Resolution recommending shortlisted bidders | | <u>Tuesday, October 04, 2022</u> | |
| 11 | Approval of Shortlisted Bidders by HoPE | | <u>Thursday, October 06, 2022</u> | |
| 12 | Notification on the results of Eligibility Check and Shortlisting | | <u>Thursday, October 06, 2022</u> | |
| 13 | Issuance of Bidding Documents to Shortlisted Bidders | | <u>Wednesday, October 05, 2022</u> | <u>Tuesday, October 25, 2022</u> |
| 14 | Pre-Bid Conference | 10:00 AM | <u>Thursday, October 13, 2022</u> | |
| 15 | Deadline for Requests for Clarification | 5:00 PM | <u>Saturday, October 15, 2022</u> | |

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|----|--|----------|--|---|
| 16 | Issuance of Bid Bulletin for Minutes of Pre-Bid Conference and Clarifications | | <u>Tuesday, October 18, 2022</u> | |
| 17 | Deadline for Submission of Technical and Financial Proposals | 12:00 PM | <u>Tuesday, October 25, 2022</u> | |
| 18 | Opening and Preliminary Examination of Technical Proposals | 1:00 PM | <u>Tuesday, October 25, 2022</u> | |
| 19 | Evaluation of Technical Proposals | | <u>Tuesday, October 25, 2022</u> | <u>Friday, October 28, 2022</u> |
| 20 | Deliberation of Results of Technical Proposals Evaluation | | <u>Monday, October 31, 2022</u> | |
| 21 | Notification/Invitation for Opening of Financial Proposals | | <u>Monday, October 31, 2022</u> | |
| 22 | Opening of Financial Proposals | | <u>Thursday, November 3, 2022</u> | |
| 23 | Evaluation of Financial Proposals | | <u>Thursday, November 3, 2022</u> | <u>Friday, November 4, 2022</u> |
| 24 | Determination of HRB/SRB Issuance of BAC-C Resolution recommending HRB/SRB | | <u>Monday, November 7, 2022</u> | |
| 25 | Approval of HRB/SRB by HoPE | | <u>Wednesday, November 9, 2022</u> | |
| 26 | Notification of HRB/SRB on Negotiation | | <u>Wednesday, November 9, 2022</u> | |
| 27 | Negotiation | 10:00 AM | <u>Thursday, November 10, 2022</u> | |
| 28 | Conduct of Post-Qualification on HRB/SRB | | <u>Friday, November 11, 2022</u> | <u>Friday, November 18, 2022</u> |
| 29 | Deliberation of Post-Qualification Results/Issuance of BAC-C Resolution recommending HRRB/SRRB | | <u>Monday, November 21, 2022</u> | |
| 30 | Issuance of Notice to Losing Bidders | | <u>Monday, November 21, 2022</u> | |
| 31 | Approval of HRRB/SRRB by HoPE and Issuance of NOA | | <u>on or before December 06, 2022</u> | |
| 32 | Contract Signing and Posting of Performance Security | | <u>on or before December 16, 2022</u> | |
| 33 | Issuance of Notice to Proceed | | <u>on or before December 16, 2022</u> | |

**Subject to change*

IV. REMINDERS

a. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The TPF1 (Technical Proposal Submission Form), FPF1 (Financial Proposal Submission Form) and TPF6 (Format of CV for Proposed Professional Staff) should be notarized.
4. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of trainings attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.

5. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
 - Certificate of Completion or Acceptance or valid proof of final payment issued by the client, in case of completed contracts.
 - Notice of Award, Notice to Proceed or signed contracts issued by the client for ongoing contracts and for contracts awarded but not yet started
6. Only training supported with proofs shall be considered for evaluation.

7. For the Technical Proposal Forms:

| Technical Proposal Form | Signed by duly authorized representative | Duly Notarized |
|--|--|----------------|
| • TPF1 - Technical Proposal Submission Form | ✓ | ✓ |
| • Bid Security (Bid Securing Declaration Form) | ✓ | ✓ |
| • TPF2 - Consultant's Reference | ✓ | |
| • TPF3 - Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services, and Facilities to be provided by the Procuring Entity | ✓ | |
| • TPF4 - Description of the Methodology and Work Plan for Performing the Project | ✓ | |
| • TPF5 - Team Composition and Task | ✓ | |
| • TPF6A to 6L - Format of CV for the Proposed Professional Staff | ✓ (should also be duly signed by the Key Personnel) | ✓ |
| • TPF7 - Time Schedule for Professional Staff | ✓ (should also be duly signed by the Key Personnel) | |
| • TPF8 - Activity (Work) Schedule | ✓ | |
| • Omnibus Sworn Statement (Revised) | ✓ | ✓ |

8. For the Financial Proposal Forms:

| Financial Proposal Form | Signed by duly authorized representative | Duly Notarized |
|---|--|----------------|
| • FPF1 - Financial Proposal Submission Form | ✓ | ✓ |
| • FPF2 - Summary of Costs | ✓ | |

| Financial Proposal Form | Signed by duly authorized representative | Duly Notarized |
|---|--|----------------|
| • FPF3 - Breakdown of Price Per Activity | ✓ | |
| • FPF4 - Breakdown of Remuneration Per Activity | ✓ | |
| • FPF6 - Miscellaneous Expenses | ✓ | |

9. Each Bidder shall submit one (1) original and one (1) copy of the technical component and financial component of its bid. In the event of any discrepancy between the original and copy, the original shall prevail.
10. The Technical Proposal Submission Form (TPF 1) and the Financial Proposal Submission Form (FPF 1) shall be duly signed by the authorized representative of the bidder. Failure to do so shall be a ground for rejection of the eligibility document.
11. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.
- b. Deadline for Submission of Technical and Financial Proposals.** The Technical and Financial Proposals must be duly received by the BAC-C Secretariat through manual/physical submission at the Bases Conversion and Development Authority (BCDA) located at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 12:00 PM of 25 October 2022, Tuesday.** Late submission of Technical and Financial Proposals shall not be accepted. The bidders may submit their Technical and Financial Proposals before the deadline for the submission of bids to avoid late submission. The editable Technical and Financial Proposal Forms may be downloaded using the link below:

<https://tinyurl.com/BACC002BiddingForms>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA-CRRA**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. All bidders are advised to synchronize their timepieces therewith.

- c. Opening and Preliminary Examination of Technical Proposals.** Opening and Preliminary Examination of Technical Proposals shall be at **1:00 PM, Tuesday, on October 25, 2022** at the BCDA Office, BCDA Corporate Center, 2nd Floor

Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

Zoom link:

<https://tinyurl.com/BACC002-OpenTech>

The proceeding may also be viewed via the official Facebook page of BCDA:

<https://www.facebook.com/TheBCDAGroup>

For Online Participants:

1. Online participants will be requested to register to be admitted on the call.
2. The online platform will be opened 15 minutes prior to official start at 1:00 P.M. and participants are required to log in no later than five minutes prior to the said official start time.
3. The BAC-C Secretariat is the host of the meeting. We may mute/unmute audio inputs of any or all participants. Mute your mic whenever you're not speaking.
4. All participants shall use the following name format for easy identification:
<Company Acronym>_<Full Name of participant>
5. The camera should be turned off by default to preserve your Internet connection bandwidth and assure better audio. However, during the roll call, kindly turn on your camera, state the complete name of your company and your full name, so that you can be properly identified and acknowledged. The camera should again be turned off after the roll call.
6. Please refrain from asking questions during the presentation but rather type these in the chat box provided. The Secretariat shall then read each of the questions during the Q&A portion, and these will be answered by the BAC-C one by one.
7. If a prospective bidder needs to further clarify or ask follow-up questions, they can do so by raising their hand. Please wait to be acknowledged before speaking. Only one (1) participant shall speak at a time.

For In-Person Participants:

All bidders must adhere to the following health and safety protocols:

1. A maximum of two (2) participants per bidder is allowed to join the conference.

2. Participants must wear a face mask, and observe social distancing all throughout the conduct of the activity.
3. Bidders who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

The Technical Proposal will be opened in the presence of the bidder or its authorized representative who chooses to attend the activity. Attendance of the bidders during the opening of the Technical Proposal is not mandatory, but merely discretionary or optional.

All prospective bidders are also reminded to regularly check the PhilGEPS and BCDA's website for updates, advisories and postings of Bid Bulletin in relation to this procurement activity.

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 18th day of October 2022.



ARREY A. PEREZ

Chairperson

Bids and Awards Committee for Consulting Services