

Republic of the Philippines  
Office of the President



**REPUBLIC OF THE PHILIPPINES**  
**OFFICE OF THE PRESIDENT**  
**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

**ELIGIBILITY DOCUMENTS**

**CONSULTING SERVICES FOR  
THE PREPARATION OF  
DETAILED ARCHITECTURAL  
AND ENGINEERING DESIGN FOR  
THE REPLICATION OF THE  
PHILIPPINE NAVY FACILITIES**

**MAY 2019**

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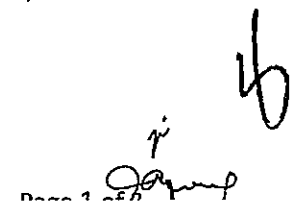
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**Request for Expression of Interest  
(REI)**

## REQUEST FOR EXPRESSION OF INTEREST

### CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE REPLICATION OF THE PHILIPPINE NAVY FACILITIES

1. The Bases Conversion and Development Authority (BCDA), through its 2019 Corporate Budget, intends to apply the sum of **One Hundred Nineteen Million Nine Hundred Eighty Five Thousand Six Hundred Pesos (Php119,985,600.00)**, inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC) for the **Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The Eligibility Documents including the Terms of Reference (TOR) for the project can be downloaded from the BCDA Website (<http://www/bcda.gov.ph/>) or can be secured, **free of charge**, by the interested proponent at BCDA Corporate Center, 2/F Bonifacio Technology Center, 31<sup>st</sup> Street corner 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City from 24 May 2019 to 12 June 2019 from 8:00 AM to 5:00 PM, except Saturdays, Sundays and Holidays, and 13 June 2019 from 8:00 AM to 10:00 AM.
3. BCDA now calls for the submission of Eligibility Documents for the Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities.
4. A Pre-Eligibility Conference for the discussion of the Eligibility Documents will be conducted on 31 May 2019 at 10:00 AM at the BCDA Corporate Center, with the same address given above.
5. Consultants must submit the accomplished Eligibility Documents on or before 13 June 2019 at 10:00 AM at the BCDA Corporate Center, with the same address given above. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion. The Opening of the Eligibility Documents is on 13 June 2019 at 10:30 AM at the BCDA Corporate Center, with the same address given above.
6. The interested consultants must be registered online with the Philippine Government Electronic Procurement System (<http://www.philgeps.net/>) as a legitimate service provider for government requirements.
7. The BCDA Bids and Awards Committee for Consulting Services (BAC-C) shall draw up the shortlist of consultants from those who have submitted Eligibility Documents and have been determined as eligible in accordance with the provisions of Republic Act No. 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act," and its Implementing Rules and Regulations (IRR).



The qualifications of the consultants are the following:

- 7.1 The Consultant (in case of a Joint Venture (JV), at least one of the JV partners) should be a reputable firm with at least five (5) years of business operation in Detailed Architectural and Engineering Design; and
- 7.2 The Consultant (in case of a JV, at least one of the JV partners) should have undertaken at least one (1) Detailed Architectural and Engineering Design contract equivalent to 25% of the ABC for the last ten (10) years (from April 2009 to April 2019).

The shortlisted bidders shall consist of not more than seven (7) prospective consultants who will be entitled to submit bids. The criteria and rating system for shortlisting are as follows:

Criteria	Rating
Relevant Experience of the Consultant	30%
Qualification of the key Personnel to be Assigned to the Project	50%
Current Workload Relative to Capacity	20%
<b>Total</b>	<b>100%</b>

The prospective Consultant(s) must pass the required minimum score of seventy percent (70%) to be shortlisted.

- 8. Shortlisted Consultants may purchase the Bid Documents from 20 June 2019 to 14 July 2019 from 8:00 AM to 5:00 PM, except Saturdays, Sundays and Holidays, and 15 July 2019 from 8:00 AM to 10:00 AM for a non-refundable fee of **Seventy Five Thousand Pesos (Php75,000.00)** at BCDA Corporate Center, with the same address given above.
- 9. Bidding will be conducted through open competitive bidding and is restricted to Filipino citizens/sole proprietorships, cooperatives and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- 10. BCDA shall evaluate bids using the Quality-Cost Based Evaluation (QCBE) procedure wherein the technical and financial proposal shall be given corresponding weight equivalent to 70% (technical) and 30% (financial).
- 11. The contract shall be completed within **Nine (9) Months** reckoned from the date stated in the Notice to Proceed for the Relocation Site in BNS Lot 1 and within **Twelve (12) Months** reckoned from the date stated in the Notice to Proceed for the Relocation Site in BTP, Morong, Bataan to be issued to the Consultant.
- 12. BCDA reserves the right to reject any and all bids, annul or cancel the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

**JEFF RANDELL B. VIÑAS**

Head Secretariat, BAC for Consulting Services

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Email Address: jbvinaas@bcda.gov.ph

Date of Posting: 24 May 2019

  
**ATTY. JOANNA EILEEN M. CAPONES**

Vice Chairperson

Bids and Awards Committee for Consulting Services

Telephone Number: 575-1700

Email Address: jmblingcang@bcda.gov.ph







**Terms of Reference  
(TOR)**

## TERMS OF REFERENCE

### CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE REPLICATION OF THE PHILIPPINE NAVY FACILITIES

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#### 1. GENERAL BACKGROUND

Republic Act No. 7227 (RA 7227), otherwise known as the Bases Conversion and Development Act of 1992, as amended, transferred the ownership of certain portions of Fort Bonifacio in Taguig City to BCDA for development and disposition, in order to raise funds for the Department of National Defense/Armed Forces of the Philippines (DND/AFP) Modernization Program, as well as for the development of other former US Military Bases into alternative productive civilian uses. The two (2) properties, which are now known as the Bonifacio South Pointe (BSP), containing an area of 33.13 hectares, and the Navy Village, containing an area of 25.84 hectares, are properties transferred to BCDA for development and disposition is shown in the location map attached as **Annex "A"**.

On 05 June 1998, BCDA, DND – Philippine Navy (PN) and the Department of Finance (DOF) executed a Memorandum of Agreement (MOA) for the clearing of the Philippine Marine Corps facilities and Navy Officers Quarters, structures/facilities and utilities in the Bonifacio Naval Station and relocation of said facilities to the relocation sites designated by the DND/AFP.

BCDA is now in the process of preparing the development and disposition of the 33.13-hectare BSP and 25.84-hectare Navy Village. However, approximately 21.63-hectare portion of BSP is currently being occupied by the Philippine Marine Corps (PMC) facilities, and the Navy Village is currently being used as the Navy Officers Quarters, structures/facilities and utilities under the Philippine Navy (PN).

To implement the planned development and disposition of the BSP and the Navy Village by BCDA, there is a need to clear the two (2) properties from its present occupants and existing structures/facilities. Hence, the BCDA and DND/AFP agreed for the relocation and functional replication of the PN and PMC structures/facilities to the relocation sites designated by the DND/AFP.

The PN and PMC structures/facilities and utilities shall be relocated to a portion of the approximately 35-hectare area of the Bonifacio Naval Station (BNS) Lot 1, as shown in the relocation map attached as **Annex "B1"** hereof, while the Philippine Marines Operational Facilities shall be relocated at the approximately 100-hectare area in the Bataan Technology Park (BTP) as shown in the relocation map attached as **Annex "B2"**.

The functional replication of the PN and PMC structures/facilities and utilities involves the replacement and improvement of the facilities with the same specific purpose and functions employing modern design, technology and materials that are currently used in the market at the agreed relocation sites incorporating basic design requirements, such as safety, and other basic necessity, and turnover of the same to PN and PMC in a ready-to-use condition.

#### 2. DESCRIPTION OF CONSULTING SERVICES

The Consulting Services required under this Terms of Reference (TOR) shall be the preparation of the following, but not limited to:

- a. Detailed Site Development Plan (SDP) of the relocation sites;
- b. Detailed Engineering Design for the Roads and Utilities of the relocation sites;



- c. Detailed Architectural and Engineering Design of respective structures/facilities and utilities subject for replication as listed in **Annex "C"**;
- d. Detailed cost estimates, unit price analyses and technical specifications of respective structures/facilities and utilities located in BNS Lot 1 and BTP subject for replication;
- e. Audio Visual Presentation of the Design of the facilities to be replicated in BNS Lot 1 and BTP; and
- f. Tender documents required for the bidding of Contractor to perform actual replication of the PN structures/facilities and utilities.

Collectively, herein referred to as the "Project".

### 3. SCOPE OF SERVICES

The CONSULTANT shall render the following services, but not limited to:

- 3.1. Prepare at least three (3) conceptual design and site development plan of each relocation site wherein BCDA will select which of the submitted conceptual design will be implemented.
  - 3.1.1. Relocation Site 1 shall refer to approximately 35-hectare BNS Lot 1, Fort Bonifacio, Taguig City.
  - 3.1.2. Relocation Site 2 shall refer to approximately 100-hectare BTP, Morong, Bataan including the relocation of the 28 m-wide main access road with an approximately 15.4-hectare area and approximately 5-hectare cemetery and monuments in BTP area.
- 3.2. Conduct applicable Detailed Engineering Surveys and Investigations which includes, but not limited to boundary/route survey, topographic survey, profile leveling, establishment of horizontal and vertical controls, cross section survey, structural/facilities and utilities survey (e.g. water, power, communication lines, etc.), geotechnical investigation, water resistivity test, construction materials investigation survey, other field surveys and investigations necessary to carry out the Project.
- 3.3. Coordinate with the PN thru BCDA on the functionalities, purposes and correlations of respective structures/facilities and utilities subject for replication as listed in **Annex "C"**, which information may be needed for the proper planning and layout of structures/facilities and utilities within the identified relocation sites for the smooth, efficient and effective operation and security within the camps. The CONSULTANT shall use the Conceptual Site Development Plans as shown in **Annexes "D1" and "D2"** as a guide in the preparation of the Site Development Plan of the relocation sites.
- 3.4. Coordinate with the PN thru BCDA for the preparation and approval of space allocations, individual floor plans, basic specifications/finishes and conceptual perspective of the respective structures/facilities and utilities to be replicated before proceeding with the Detailed Architectural and Engineering Design. The CONSULTANT shall use the list of structures/facilities and utilities for replication as reflected in **Annex "C"** with the indicative respective areas as basis in the preparation of the individual detailed plans thereof. Further, for purposes of maximizing the usage of the property and reduction of cost, the CONSULTANT may propose the

single or multi-storey) without compromising the operation and security within the camps.

- 3.5. Coordinate with the concerned utility providers, possible options to be considered in the design, for the removal/relocation of existing utilities (if any) that will be affected by the Project. The CONSULTANT shall also be responsible in coordinating with the utility providers for the tapping points of the necessary utilities for the Project.
- 3.6. Undertake site development, detailed design of the architectural, structural, electrical, mechanical, sanitary, plumbing and drainage system, fire protection system and landscape components of the Project.
- 3.7. Provide the following Detailed Design Plans/Drawings and Reports including any revisions and refinements as approved and required by BCDA:
  - a. Detailed Engineering Survey and Investigation Results, Plans/Drawings and Reports;
  - b. Detailed Site Development Plan;
  - c. Detailed Architectural Plans;
  - d. Detailed Structural Plans;
  - e. Detailed Electrical Plans;
  - f. Detailed Mechanical Plans;
  - g. Detailed Sanitary, Plumbing and Drainage Plans;
  - h. Detailed Fire Protection Plans;
  - i. Detailed Road, sidewalk, drainage and slope protection plan, profile and cross-section details including plans and details of streetlights, access ramp, driveway, road signs and pavement markings;
  - j. Detailed Landscape Plans including planting details;
  - k. Detailed Plans for the removal/relocation of existing utilities (if any);
  - l. Design Analysis which includes basis of designs and design calculations;
  - m. Detailed Technical Specifications which shall include descriptions of work items, material requirements, construction requirements and methods, methods of measurements, and basis of payments. Sampling, testing and inspection requirements, material requirements and delivery schedules, shall be included in the specifications on applicable work items;
  - n. Detailed Bill of Quantities, Cost Estimates including Detailed Unit Price Analyses;
  - o. Cover Sheet, Project Location and Vicinity Map, Drawing Index, Summary of Quantities, General Notes, Legends, Symbols, Definitions and Abbreviations; and
  - p. Other necessary plans/drawings, details and reports that may be required by BCDA.
- 3.8. Comply with minimum technical descriptions in the preparation of the Detailed Architectural and Engineering Designs as shown in the attached **Annex "C"**.
- 3.9. Provide Tender Documents based on the revised Implementing Rules and Regulations of Republic Act No. 9184.
- 3.10. Provide manpower and equipment utilization program, construction methodology,



- 3.11. Provide manpower requirement, deployment schedule, remuneration cost and miscellaneous expenses for the Detailed Architectural and Engineering Design of the Project.
- 3.12. Provide the minimum requirements for a construction safety and health program for the Project.
- 3.13. Provide Audio Visual Presentation of the designs.
- 3.14. Secure the approval of the DND/AFP/PN for the consulting services provided in Section 2.

#### **4. RESPONSIBILITIES OF THE CONSULTANT**

The CONSULTANT shall perform the design services to the highest standards of professional and ethical competence and integrity. The CONSULTANT's responsibilities include, but are not limited to the following:

- 4.1. Conduct joint site visits in the proposed relocation sites with the representatives of BCDA and PN before the start of the design process.
- 4.2. Conduct joint ocular visit in the Navy and Marines facilities located in South Korea, Thailand, Japan and United States. The travelling cost related to the ocular visits such as but not limited to the plane fare, hotel, transportation, etc. shall be shouldered by the Consultant.
- 4.3. Undertake and provide the detailed Site Development Plan and Detailed Architectural and Engineering Design for the Project that conforms to the provisions of the latest DPWH Design Standards, National Building Code of the Philippines, National Structural Code of the Philippines, Electrical Engineering Law, Mechanical Engineering Law, Plumbing Code, Fire Code, Accessibility Law, DPWH Design Standards, DND/AFP Standards and other laws and regulations covering safety and environmental concerns and local ordinances and regulations.
- 4.4. Accept full responsibility for the consulting services to be performed under this TOR including applicable warranties on the quality and soundness of the design.
- 4.5. Facilitate and ensure that the design will be approved by the DND/AFP/PN, local government units and utility providers.
- 4.6. Keep accurate and systematic records and accounts with respect to the Services in such form and with such details as is customary and sufficient to establish accurately that the costs and expenditures under this TOR have been duly incurred.

- 4.7. Except with the prior written approval of BCDA, it shall neither assign nor sub-contract any part of the professional services under this TOR to any person or firm.
- 4.8. Agree that during or after the conclusion or termination of Agreement, limit its role in the Project to providing the Services herein defined and hereby disqualifies itself and any other contractor, consulting engineer or manufacturing firm with which it is associated or affiliated, whether as owner of more than five percent (5%) of the outstanding capital stock or as proprietor or agent or consultant, from providing goods and services for the Project, without BCDA's prior written approval.
- 4.9. Except with the prior written consent of BCDA, the CONSULTANT or its Principals and Staff shall not at any time communicate to any person or entity any information disclosed thereto for the purpose of the Services, nor shall the CONSULTANT or its Principals and staff make public any information as to the recommendations formulated in the course of or as a result of the Services.

During the effectivity of the Agreement, the CONSULTANT shall not render its services directly to any person or entity who is or has been an adverse party in any litigation or issue against BCDA or whose business or interest are in conflict with or against the interest of BCDA. This prohibition shall subsist for a period of two (2) years after the expiration of this Agreement.

In all cases, the CONSULTANT who may be indirectly associated with any person or entity that may have a conflict of interest or bias against BCDA and its subsidiaries shall be required to disclose in writing to BCDA the extent of such relationship/dealing in order for BCDA to act accordingly.

- 4.10. Provide on-call services during the meeting with DND/AFP/PN, bidding process and construction phase of the Project, answer queries/clarifications and provide technical assistance in the modification of the design that may arise during the implementation of the Project at no additional cost to BCDA.
- 4.11. Execute a Non-Disclosure Agreement with BCDA, participate in the debriefing and turn-over all the designs and highly confidential files to PN.

## **5. DATA AND SERVICES TO BE PROVIDED BY BCDA**

- 5.1 BCDA shall provide to the CONSULTANT for reference all available documents pertaining to the Project. Whenever practicable, BCDA shall provide assistance to the CONSULTANT in securing data from concerned government agencies/offices and utility providers.
- 5.2 BCDA shall arrange the free and unimpeded access by the CONSULTANT's personnel to the Project site, the access of which is required for the performance of the services, subject to Camp Rules and Regulations.

## 6. DELIVERABLES

The deliverables of the CONSULTANT shall include, but shall not be limited to the following:

- 6.1 Signed detailed design plans and drawings on one original A-1 size Mylar Sheet and five (5) other copies in blue print or as required by the approving agencies.
- 6.2 Survey and investigation results and reports, design analysis and calculations, technical specifications, detailed bill of quantities, cost estimates, unit price analysis and tender documents in six (6) sets of A-4 size quality paper.
- 6.3 Manpower and equipment utilization program, construction methodology, construction schedule and S-Curve, construction safety and health program as well as the manpower requirement, deployment schedule, remuneration cost and miscellaneous expenses for the construction management and supervision of the Project in six (6) sets of A-4/A-3 size quality paper.
- 6.4 Draft drawings for submission to BCDA for review or in support of progress payments shall be submitted in three (3) sets of A-3 size quality paper. All other documents for submission to BCDA for review or in support of progress payments shall be submitted in three (3) sets of A-4 size quality paper.
- 6.5 Monthly Progress Reports indicating, but not limited to the updates and accomplishments of the activities which the CONSULTANT undertook for a particular month. The monthly reports shall also include the problems encountered by the CONSULTANT in conducting its activities, its recommendations and solutions provided, coordination meetings attended and their outcomes, and log of correspondences.
- 6.6 Six (6) sets of the Inception Report.
- 6.7 Six (6) sets of the Final Design Report.
- 6.8 Electronic files of all deliverables.
- 6.9 Building Information Modelling Files
- 6.10 Audio Visual Presentation of the designs

## 7. PROJECT DURATION

Except for the on-call services stipulated under Item 4.10 that will be rendered on a later date, the consulting services required under this TOR must be completed within the respective amount of time given below, inclusive of the BCDA and DND/AFP/PN approval of the designs, reckoned on the date indicated in the Notice to Proceed (NTP):

1. Total of nine (9) months from the date indicated in NTP for Relocation Site 1.

- a. Inception Report shall be submitted within one (1) month from the date indicated in the NTP.
  - b. Conceptual Design shall be submitted within three (3) months from the date indicated in the NTP.
  - c. Schematic Design shall be submitted within seven (7) Months from the date indicated in the NTP.
  - d. Detailed Design shall be submitted within nine (9) months from the date indicated in the NTP.
2. Total of twelve (12) months from the date indicated in the Notice to Proceed for Relocation Site 2.
- a. Inception Report shall be submitted within one (1) month from the date indicated in the NTP.
  - b. Conceptual Design shall be submitted within three (3) months from the date indicated in the NTP.
  - c. Schematic Design shall be submitted within seven (7) months from the date indicated in the NTP.
  - d. Detailed Design shall be submitted within twelve (12) months from the date indicated in the NTP.

BCDA and DND/AFP/PN shall review, evaluate and approve the documents submitted by the CONSULTANT within fifteen (15) calendar days from the date of receipt. The period of time in which the review, evaluation and approval of BCDA is beyond fifteen (15) calendar days shall interrupt the prescribed Project duration.

BCDA, DND/AFP/PN and CONSULTANT shall conduct a series of workshops in order to expedite the design process and approval.

#### 8. APPROVED BUDGET FOR THE SERVICES

The Consulting Services for the Project has an Approved Budget for the Contract (ABC) of **One Hundred Nineteen Million Nine Hundred Eighty Five Thousand Six Hundred Pesos (Php119,985,600.00)**, inclusive of all applicable taxes and fees.

#### 9. MODE OF PAYMENT

In consideration of the services required under this TOR, payment to the CONSULTANT shall be made in the following manner:

9.1 Five percent (5%) of the Contract Price upon submission to and acceptance by BCDA of the Inception Report for Relocation Site 1 and another five percent (5%) of the Contract Price upon submission to and acceptance by BCDA of the Inception Report for Relocation Site 2 .

9.2 Five percent (5%) of the Contract Price upon submission and finalization of the conceptual designs to BCDA for the Relocation Site 1 and another five percent (5%) upon submission and finalization of the conceptual designs to BCDA for the Relocation Site 2.

9.3 Twenty percent (20%) of the Contract Price upon submission of the schematic design for Relocation Site 1 and another twenty percent (20%) of

the Contract Price upon submission of the schematic design for Relocation Site 2. Schematic design shall include the plans and drawings, survey and investigation results and reports, design analysis and calculations, technical specifications, detailed bill of quantities, cost estimates, unit price analysis, manpower and equipment utilization program, construction methodology, construction schedule and S-Curve, construction safety and health program, cost and manning requirements for the construction management and supervision and other technical reports that may be required by BCDA.

- 9.4 Fifteen percent (15%) of the Contract Price upon submission to and acceptance by BCDA of the complete set of approved detailed design for Relocation Site 1 and another fifteen percent (15%) of the Contract Price upon submission to and acceptance by BCDA of the complete set of approved detailed design for Relocation Site 2. Complete set of approved detailed plans shall include the plans and drawings, survey and investigation results and reports, design analysis and calculations, technical specifications, detailed bill of quantities, cost estimates, unit price analysis, manpower and equipment utilization program, construction methodology, construction schedule and S-Curve, construction safety and health program, cost and manning requirements for the construction management and supervision, tender documents and other technical reports that may be required by BCDA, including the required number of reproduced copies.
- 9.5 The remaining ten percent (10%) of the Contract Price shall be released under the following conditions:
- 9.5.1 Issuance of Certificate of Completion for both BNS Lot 1 and BTP by BCDA.
- 9.5.2 Submission of the Final Report for both BNS Lot 1 and BTP by the CONSULTANT and approval of the Final Report by BCDA.
- 9.5.3 Submission of the CONSULTANT of a Sworn Statement that it shall provide on-call services during the bidding and construction phase of the Project subject to the conditions under this TOR at no additional cost to BCDA.
- 9.5.4 Submission of Audio Visual Presentation of the designed relocation sites.

## 10. QUALIFICATIONS OF THE CONSULTANT

- 10.1 The Consultant (in case of a Joint Venture (JV), at least one of the JV partners) should be a reputable firm with at least five (5) years of business operation in Detailed Architectural and Engineering Design; and
- 10.2 The Consultant (in case of a JV, at least one of the JV partners) should have undertaken at least one (1) Detailed Architectural and Engineering Design contract equivalent to 25% of the ABC for the last ten (10) years (from April



## 11. SHORTLISTING OF PROSPECTIVE BIDDERS

The shortlisting, which shall consist of at most seven (7) prospective bidders who will be entitled to submit bids, shall be based on the following criteria and rating:

Criteria	Rating
1. Relevant Experience of the CONSULTANT	30%
2. Qualification of the Key Personnel to be assigned to the Project	50%
3. Current Workload Relative to Capacity	20%
<b>Total</b>	<b>100%</b>

The prospective bidders must pass the required minimum score of seventy percent (70%) to be shortlisted. Failure to meet the specified requirements in the shortlisting would result to a zero (0) rating for the specific criterion.

## 12. DETERMINATION OF THE HIGHEST RATED BID (HRB)

The shortlisted bidders shall be subjected to evaluation to determine the bidder with HRB, wherein the criteria and rating are as follows:

Criteria	Rating
1. Relevant Experience of the CONSULTANT	30%
2. Qualification of the Key Personnel to be assigned to the Project	30%
3. Plan of Approach and Methodology	40%
<b>Total</b>	<b>100%</b>

To be declared as HRB, the bidder shall pass the required minimum technical score of seventy percent (70%). Failure of the CONSULTANT to meet the specified requirements would result to a zero (0) rating for the specific criterion.

## 13. EVALUATION PROCEDURE

In order to determine the CONSULTANT with the Highest Rated Bid, BCDA shall conduct an evaluation of bids using the Quality-Cost Based Evaluation (QCBE) Procedure wherein the technical and financial proposal shall be given corresponding weight equivalent of **70% (technical) and 30% (financial)**.

## 14. MANNING REQUIREMENT

The CONSULTANT shall provide two (2) teams of qualified, experienced, physically and mentally fit key personnel, specialists, support and administrative staff (not necessarily limited to those listed below) with satisfactory experience in design projects. The CONSULTANT shall provide the resources to fulfill the requirements described in this TOR. One team shall handle the PN facilities and the other team the Philippine Marines facilities.

The CONSULTANT is required to have the following qualifications and experience amongst



## Key Personnel

Key Personnel	No.	Qualifications/Experience
Team Leader/Project Manager	1	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer or Licensed Architect with at least 10 years work experience in design.</li> <li>• Was involved in at least 2 completed detailed design projects</li> </ul>
Lead Architect	2	<ul style="list-style-type: none"> <li>• Must be a licensed Architect with at least 5 years work experience in design.</li> <li>• Was involved in at least 1 completed detailed design project.</li> </ul>
Lead Structural Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer with at least 5 years work experience as Design Structural Engineer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
Lead Geotechnical/ Foundation Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer with at least 5 years work experience as Design Geotechnical/Foundation Engineer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
Lead Geodetic Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Geodetic Engineer with at least 5 years work experience</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
Lead Electrical Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Electrical Engineer with at least 5 years work experience as designer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
Lead Mechanical Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Mechanical Engineer with at least 5 years work experience as designer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
Lead Sanitary/Plumbing/ Drainage Engineer	2	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer or Sanitary Engineer with at least 5 years work experience as design Sanitary/Plumbing/Drainage Engineer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>

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<b>Lead Quantity/Cost/Specifications Engineer</b>	<b>2</b>	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer with at least 5 years of work experience as Quantity/Cost/Specifications Engineer</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>
<b>Lead Environmental Planner</b>	<b>2</b>	<ul style="list-style-type: none"> <li>• Must be a licensed Environmental Planner with at least 5 years of work experience as Environmental Planner</li> <li>• Was involved in at least 1 completed design project</li> </ul>
<b>Building Information Modelling Specialist</b>	<b>2</b>	<ul style="list-style-type: none"> <li>• Must be a licensed Civil Engineer or Architect with at least 5 years work experience as BIM Specialist</li> <li>• Was involved in at least 1 completed detailed design project</li> </ul>

Failure of the CONSULTANT to meet the specified requirements would result in a zero (0) rating for the specific criterion.

**15. PERFORMANCE SECURITY**

15.1 To guarantee the faithful performance by the winning CONSULTANT of its obligations under the Contract, it shall post a performance security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from BCDA and in no case later than the signing of the Contract.

15.2 The performance security shall be denominated in Philippine Pesos and posted in favor of BCDA in an amount equal to the percentage of the total contract price in accordance with the following schedule:

<b>Form of Performance Security</b>	<b>Amount of Performance Security (Equal to Percentage of the Total Contract Price)</b>
a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank b. Bank/draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or commercial Bank, if issued by a foreign bank.	Five percent (5%)

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c. Surety bond callable upon demand issued by the Government Service Insurance System (GSIS)	Thirty percent (30%)
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15.3 The Performance Security shall be forfeited in favor of BCDA should the CONSULTANT fail to fulfill any of its obligations under this TOR or the Contract. Additional penalties may also be imposed upon the CONSULTANT for such failure.

**16. STANDARD OF SERVICES**

The CONSULTANT shall fulfill its obligations under the agreement by using its technical expertise and according to the best-accepted professional and industry standards. The CONSULTANT shall exercise all reasonable skill, care, diligence, and prudence in the discharge of the duties agreed to be performed and shall always work in the best interest of BCDA. To attain these, the CONSULTANT shall provide personnel with sufficient qualifications and experience to ensure the full and satisfactory accomplishment of the required services/undertakings.

The services shall be conducted by the CONSULTANT in accordance with the instructions or directions made or to be made by the BCDA at any time before its completion. The CONSULTANT shall conduct regular consultation with BCDA in relation to the undertaking of its responsibilities under the Contract Agreement.

**17. GENERAL TERMS AND CONDITIONS**

**17.1 Delay: Extension of time: Force Majeure**

Any delay on the agreed completion date from failure of performance by either of the party shall not constitute a default hereunder nor shall give rise to any claim if such delay or failure is wholly attributable to acts of God, any act of sabotage, war, armed invasion, revolution insurrection blockade, riot, declaration of national emergency, industry-wide strike, or any other cause beyond the reasonable control of either Party, or which cannot be avoided by the CONSULTANT or BCDA despite the exercise of due diligence.

Within ten (10) days from the occurrence of such event, the Party affected shall notify in writing the other Party of such event of force majeure and of the obligations or part of the works the performance of which is affected by such force majeure. Immediately after such notification, the parties shall meet to discuss and agree on the appropriate steps/measures to be taken to minimize the effect(s) of the force majeure: provided that the party affected shall be entitled to an extension of the contract time for the number of days of the delay incurred by reason of the causes above mentioned at no additional cost to BCDA.

**17.2 Ownership of Reports and Documents**

The reports, drawings, documents and materials compiled or prepared in the course of the performance of the Services are and shall remain the absolute properties of BCDA and shall not be used by the CONSULTANT for purposes unrelated to the contract without the prior written approval of BCDA. Any equipment supplied by the BCDA, or for which payments are made or reimbursed under this Contract shall become and remain the

17.3 Confidentiality


Except with the prior written consent of BCDA, the CONSULTANT or its Principals and Staff shall not at any time communicate to any person or entity any information disclosed to them by BCDA for the purpose of the Services, nor shall the CONSULTANT or its Principals and Staff make public any information as to the recommendations formulated in the course of or as a result of the Services.

17.4 Representation and Warranties

The Parties hereby represent and warrant that no government official has benefited directly or indirectly from the Contract. The Parties warrant that they have not offered or given, and will not offer or give to any employee, agent or representative of either Party, any gratuity, with a view toward securing any business from one another, or influencing such persons with respect to terms, conditions or performance of any contract with each other.

- end -

Prepared by:

  
**VERGEL Q. PARAS**  
DMO III, PMD

  
**MARK P. TORRES**  
DMO IV, SAPMD

Recommending Approval:

  
**HEDDA Y. RULONA**  
DM III, BD

  
**AILEEN AN. R. ZOSA**  
Executive Vice President

Approved by:

  
**VIVENCIO B. DIZON**  
President and Chief Executive Officer

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# CATION OF THE FACILITIES

# ANNEX "A"

ANIFACIO SOUTH  
:UIG CITY

BCDA  
BONIFACIO CITY DEVELOPMENT AUTHORITY



120 240 360 480  
Meters

Scale: 1:10,000  
Date: 18-2017-1307-008  
By: BONIFACIO SOUTH

Map: Manila  
Date: 18-2017-1307-008  
Scale: 1:10,000  
By: BONIFACIO SOUTH

*Map*

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List of PN Facilities					
Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
<b>I. BNS Lot 1</b>					
1	Manila Naval Hospital	1	4	Level 1 Hospital (DOH Standard w/ 100 bed capacity) Outpatient Department ER Section NP Section PT Section Dental Section Parking	12,000
2	Naval Information and Communication Technology Center	1	4 w/ basement	Offices w/ facilities for Communications Tower 40 meter communications tower	7,200
3	Holy Child and Multi-Faith Chapel	1	2	Holy Child Chapel (500 capacity) Multi-Faith Chapel (200 capacity) 4 Mortuary Chapels (50 capacity) Male and Female CRs Storage Room Office Space	1,700
4	Philippine Navy Officers Club House	1	2	Main Function Hall (700 capacity) Function Room (50 capacity) 4 Conference Rooms (20 capacity) Resaurant (100 capacity) Swimming Pool Club Office Kitchen Area	6,000
5	PN Gymnasium (Jurado Hall)	1	1	1 Basket Ball Court (Hardwood flooring w/ digital score board) 4 Badminton Courts (Taraflex Flooring) 2-dugouts w/ shower rooms Male & Female Locker Rooms w/ Shower and Sauna Rms Cardio & Weights Area Office spaces for DCSS	3,000
6	FOIC,PN Official Residence	1	2	<b>FOIC,PN Official Residence</b> 4 Bedrooms, 4 t&b Office Conference room (20 capacity) Living/Receiving room Main dining room Mini-dining & kitchen Utility room Laundry Room Maid's Room Covered parking area (8 vehicles) Garden w/ Lanai <b>FOIC Staff Area</b> Male Officers Barracks (4-bdrms w/ t&b, dining, living, kitchen and laundry) Female Officers Barracks (2-bdrms w/ t&b, dining, living, kitchen and laundry) Male Enlisted Barracks (10 capacity w/ t&b) Female Enlisted Barracks (5 capacity w/ t&b)	500
7	Bachelors Officer Quarters	1	5	28 sqm/ room w/ t&b 34 room/floor	9,000
8	Enlisted Personnel Barracks	1	5	28 sqm/ room w/ t&b 34 room/floor	9,000
9	Married Officers Quarters	3	10	100-unit condominium building 100 sqm/unit w/ 3 bedrooms, 2 t&b, living & dining area, kitchen, maid's room, laundry/utility and terrace 4 elevators (3-passenger & 1-service) Roof deck with water tank and ground cistern	16,000
10	Senior Officers Quarters	1	10	90-unit condominium building 120 sqm/unit w/ 3 bedrooms, 2 t&b, living & dining area, kitchen, maid's room, laundry/utility and terrace 4 elevators (3-passenger & 1-service) Roof deck with water tank and ground cistern	24,000
11	Multi-Level Parking	1	5	Parking Capacity 600 to 700 2 elevators	16,800
12	Multi-Level Parking Building	1	4	Parking Capacity 400	7,200

List of PN Facilities					
Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
13	PMC Transient Facility	1	5	Mess & Galley 34 units/floor Officers Male & Female Barracks (28 sqm/unit) SNCO Male & Female Barracks (28 sqm/unit)	9,000
14	Satellite Offices Building	1	5	Ground Floor: Executive Dining Hall PMC Museum Commander's Lounge Conference Room (50 pax capacity) 2nd Floor: Function Hall (400 pax capacity) 3rd Floor: Liaison Offices w/ pantry & conference rooms (50 pax capacity) 4th Floor: Liaison Offices w/ pantry & conference rooms (50 pax capacity)	9,000
<b>II. Bataan Techno Park, Morong, Bataan</b>					
1	Headquarters Philippine Marine Corps	1	3	Ground Floor: Office Space for MC1, PMC Adjutant, Inspector General, Office of Financial Management, OESPA, Human Rights Office, MCSO Second Floor: Office Spaces for MC4, MC5, MC8, MC Doctrine Office, Warfighting Office, MC2, MC3, MC10 Third Floor: Office Spaces for CPMC, DCPMC, CSPMC, MOC, SGS, MC6 HPMC Conference Room	5,800
2	Basement Facility	1	1	Operational facilities/premises War room Conference room Radio room Server Room	615
3	Headquarters Battalion Building	1	2	Ground Floor: Receiving area Lounge area Conference room Workstations Branch Chief area Chief of Office area Pantry Supply area Records room Additional equipment spaces Comfort Rooms Day Room Radio Room/Comm Room Server Room Building Support and Circulation Second Floor: HSSG Office Conference Rooms CCTV Room/Monitoring Room Building Support and Circulation	2,000
4	Marine Force Doctrine Center (MFDC) Satellite Office	1	1	Receiving area Lounge area Conference room Workstations Branch Chief area Chief of Office area Pantry Supply area Radio Room Records room Additional equipment spaces Comfort Rooms Day Room Radio Room Building Support and Circulation	600

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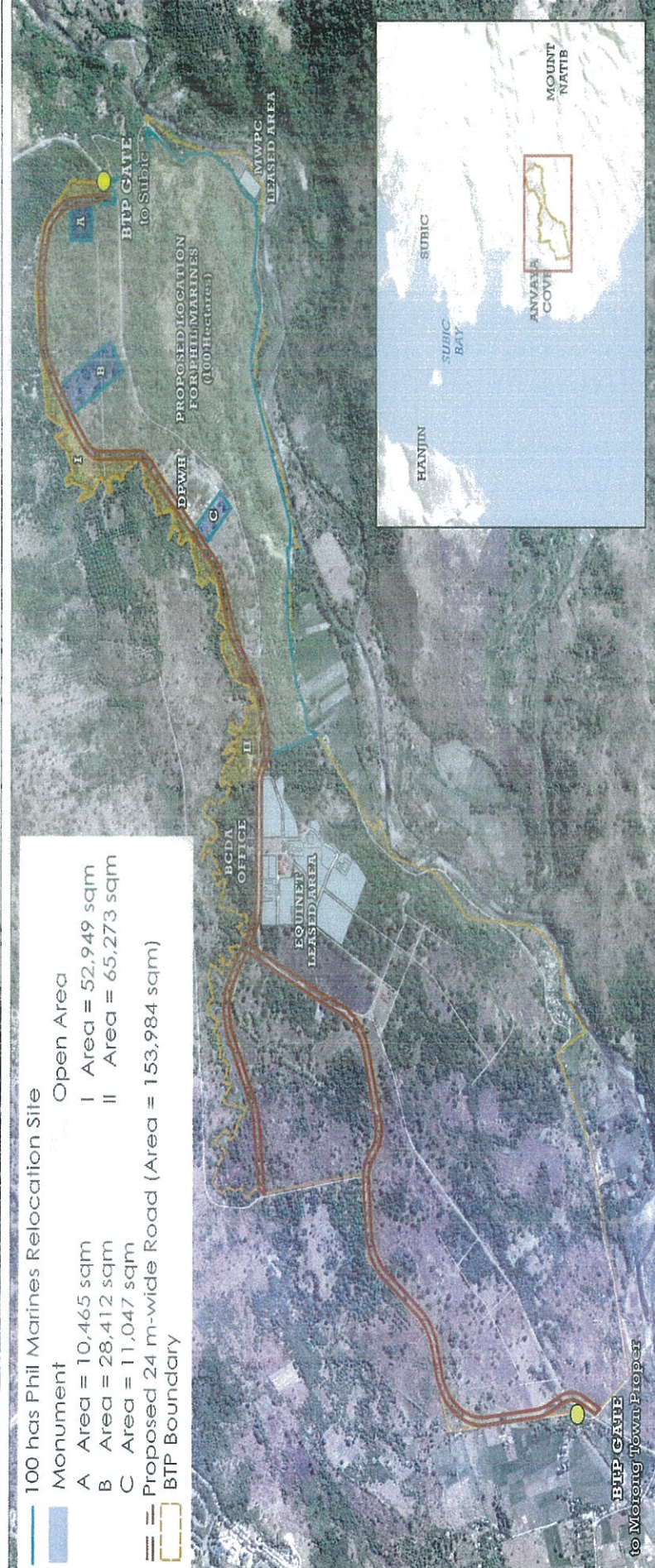




# BATAAN TECHNOLOGY PARK

# ANNEX "B2"

- 100 has Phil Marines Relocation Site
- Monument
- A Area = 10,465 sqm
- B Area = 28,412 sqm
- C Area = 11,047 sqm
- Proposed 24 m-wide Road (Area = 153,984 sqm)
- BTP Boundary
- Open Area
- I Area = 52,949 sqm
- II Area = 65,273 sqm



0 1,000 meters

## PROPOSED LOCATION FOR PHILIPPINE MARINES BATAAN TECHNOLOGY PARK, MORONG, BATAAN

Republic of the Philippines  
Office of the President  
**BCDA**  
Bases Conversion and  
Development Authority

Filename: BTP1 working file\_forMstesta.mxd

**VERIFIED TRUE COPY**  
RUSTOLE GUERRERO  
SMA RECORDS MANAGEMENT

*[Handwritten signature]*

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**List of PN Facilities**

Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
5	Retraining Battalion Facility	1	2	Ground Floor: 500 pax capacity Open Type Barracks Mess Hall with Galley Laundry Area/Drying Room Building Support and Circulation Second Floor: Receiving area Lounge area Conference room Workstations Branch Chief area Chief of Office area Pantry Supply area Records room Additional equipment spaces Comfort Rooms Day Room Building Support and Circulation	10,800
6	Liaison Building (All Marine Units)	1	1	Liaison Offices Workstations Receiving area Lounge area Supply Area Janitorial Area Records Room Comfort Rooms	2,000
7	Marine Intelligence Unit (MIU) Building	1	1	Conference Room War Room Open Parking	1,440
8	Marine Security Escort Group (MSEG) Building	1	1	Receiving Area Lounge Workstations Chief of Office area Day Room Branch Chief Office	420
9	MSEG Barracks	1	2	Ground floor Mess Hall/Galley Building Support and Circulation Second Floor: Open Type Barracks (50 capacity)	840
10	Marine Reserve Office	1	2	Ground Floor Open Type Barracks Building Support and Circulation Second Floor Office Workstations Building Support and Circulation	600
11	Brig/ Detention Cell	1	1	Visitor's Lounge Bedrooms/Cells Weights Room Basketball Court	1,225
12	Main Entrance/Exit	2	1	Main gate: Guard Post Exit Gate Guard post	80 50
13	Alternate Entrance/Exit	2	1	Gates only	
14	Security Posts/Tower	8	1	5 sqm per post	40
15	Fire Station	1	2	Ground level DRRU Equipment Storage Generator House Storage Room Visitor's Lounge Maintenance/Parking Bays Building Support and Circulation Second Level Office Space Open Type barracks Building Support and Circulation	2,180

**List of PN Facilities**

Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
16	CPMC Official Residence, Single Detached	1	1	3 bedrooms w/ T&B (1 Masters, 2 bedrooms) Living/Reception room Dining Room Kitchen Utility/Laundry Room Maid's Room Covered parking (2 vehicles)	400
17	D,CPMC Official Residence, Single Detached	1	1	3 bedrooms w/ T&B (1 Masters, 2 bedrooms) Living/Reception room Dining Room Kitchen Utility/Laundry Room Maid's Room Covered parking (2 vehicles)	200
18	CS, PMC Official Residence, Single Detached	1	1	3 bedrooms w/ T&B (1 Masters, 2 bedrooms) Living/Reception room Dining Room Kitchen Utility/Laundry Room Maid's Room Covered parking (2 vehicles)	150
19	Command SGTMAJOR Official Residence	1	1	3 bedrooms w/ T&B (1 Masters, 2 bedrooms) Living/Reception room Dining Room Kitchen Utility/Laundry Room Maid's Room Covered parking (2 vehicles)	150
20	Transient Officers Quarters	3	2	200 pax capacity ( 100 units) Units (21 sq.m / unit) Laundry Area Dining Area Kitchen Reception Area	3,500
21	Senior Officers Quarters	30	1	Spider house (duplex type) 120 sqm per unit Ground Floor Parking (2 vehicles) Open type room with comfort room Second Floor 3 bedrooms Living room Kitchen Dining Area Comfort room	6,000
22	Married/Junior Officers Quarters	9	5	50 units/building 100 sqm/unit each w/ 3 bedrooms, 2 t&b, living & dining area, kitchen, maid's room, laundry/utility and terrace Roof deck with water tank and ground cistern	12,000
23	Bachelor Officers Quarters	5	2	28 sqm/unit 200 pax capacity ( 100 units) Laundry Area Dining area Kitchen Reception Area	3,500
24	Married Enlisted Quarters	5	5	Condo-type building (12 units/floor) 100 sqm/unit each w/ 3 bedrooms, 2 T&B, living & dining area, kitchen, Maid's Room, laundry and terrace Roof deck with water tank and ground cistern	30,000
25	Billeting for troops	8	2	Ground Floor Open type barracks (100 capacity) Second Floor Open type barracks (100 capacity)	2,160
26	Messhall and Galley	1	1		300
27	Guest House for VIP	8	1	Single-detached 80 sqm/unit 2 bedrooms 1 T&B Living/Dining Area	640
28	Holding Area Building	1	1	30 pax capacity Panty Male and Female CR	150

List of PN Facilities					
Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
29	Post Engineering Unit Building	1	1	Office Conference Room Working Shops Hotworks Area Building Support and Circulation	300
30	SAO Disposal Area	1	1	Disposal area Receiving Office/facilities Building Support and Circulation	4,000
31	SAO Warehouse and Armory Building	1	1	Disposal area Receiving Office Building Support and Circulation	2,000
32	PMC Parade Ground with Grandstand	1	1	PMC Parade Ground Jogging lane Grandstand Landing Zone Comfort Rooms	15,096
33	PMC FOL Dump	1	1	Dispensing Shed Receiving Office Building Support and Circulation Concrete ramp	500
34	PMC Firing Range	1	1	50 m range 25 m range Obstacle area CQB Kill House Building Support and Circulation	3,000
35	Missile Weapon Area/Capability Demo Area	1	1	Open Ground and can accommodate 6 vehicles	1 hectare
36	50,000 liters Elevated Water Tank	8	1		
37	Generator House/Central Control Station Facility	1	1		1,500
38	Gymnasium	1	1	MCSO Office 1 basketball court 2 badminton courts Cardio and weights area Male and Female CR, shower room and sauna	3,000
39	Open Courts			Basketball Court Tennis Court	1,000
40	Officers Clubhouse	1	2	Main function hall (300 pax capacity) Function room (50 pax capacity) 2 Conference rooms (20 pax capacity) Restaurant (100 pax capacity) Club Office Kitchen Area Swimming Pool	1,500
41	SNCO Clubhouse	1	1	Main function hall (100 pax capacity) Game Room 2 Conference rooms (20 pax capacity) Office Kitchen Area	850
42	Concesssionaire	1	2	Barbershop Photoshop Laundry Shop Souvenir Shop Groceries Bakeries Catering Services Food Stalls ATM Booths	8,000
43	Satellite Officer for MARCOOP/PNCOSAI/PMC Foundation	1	2		3,200
44	School (Elementary and High School)	1	2		20,000
45	PMC Museum	1	2	Located near the Main Entrance of BTP and adjacent to Heroes Monument	1,000
46	Church/Ecumenical/Interfaith Service facilities	1	1	300 pax capacity Office provision for MC Chaplain	2,000
47	Mortuary with 2 Hall Rooms	1	1	Day Rooms and Comfort Rooms	600
48	Hospital (Level 2)	1	4	200 bed capacity Outpatient Department ER Section NP Section PT Section Dental Section	12,000
<b>COMBAT SERVICE SUPPORT BRIGADE</b>					
49	Administrative Building	2	2	2 units 2 storey Bldgs Parking Area Open Ground Building Support and Circulation	12,000 2,000 1,500 4,000
50	CSSBde Functional Wardroom	1	1	Can accommodate 90 - 100 pers	380
51	CSSBde Functional Officer's Clubhouse	1	1	Function Room Lobby Building Support and Circulation	600

List of PN Facilities					
Item	Facility	No. of Buildings	No. of Storeys	Minimum Technical Specifications	Floor Area (sqm)
52	CSSBde Functional SNCO's Clubhouse	1	1	150 - 200 pers Function Room Lobby Building Support and Circulation	500
53	CSSBde Multi-Purpose Hall	1	2	2 storey bldg Can accommodate 150 pers Function Room Lobby Building Support and Circulation	1,000
54	CSSBde Armory	1	1	Storage area Office Building Support and Circulation	630
55	CSSBde FOL DUMP	1	1	100,000 liters(ADO/XCS GAS) Dispensing Shed Receiving Office Building Support and Circulation	500
56	CSSBde Boathouse	1	1	Office Bay area Building Support and Circulation	480
57	CSSBde Ammo Mag (small Arms)	4	1	Storage area Building Support and Circulation	1,000
58	CSSBde Isolation and Quarantine Area	1	1	Room Receiving Area Building Support and Circulation	100
59	CSSBde Veterinary Treatment Facility	1	1	Recovery area Confinement area Building Support and Circulation	45
60	CSSBde Warehouse/Bodega	4	1	4 units 1 storey building	2,000
61	CSSBde Motorpool/Maintenance/Parking Bays	10	1	10 bays	2,400
62	CSSBde Generator House/Pump House	1	1		250
63	CSSBde Indoor Firing Range	1	1		2,500
64	CSSBde Kennel House with Septic Vault and grooming Area	1	1		300
<b>INSHORE BOAT BATTALION</b>					
65	IBBN Maintenance Bays	1	1		600
66	IBBN Liaison Building	1	1		600
67	IBBN Storage Facility	1	1		200
<b>ASSAULT ARMOR BATTALION (AABN)</b>					
68	Assault Armor Battalion AAV/LAV Parking Bay	1	1	Parking Spaces/Bays (LAV; L:7,W:2.66,,h:2.23 m) Parking Spaces/Bays (AAV; L:8.11,W:3.27,,h:3.28 m)	1,000
69	Assault Armor Battalion AAV/LAV Maintenance Bay	1	1		800
70	Training/ Open Area	1	1		3,000
<b>MOTOR TRANSPORT MAINTENANCE BATTALION (MTMBN)</b>					
71	Motor Transport Maintenance Battalion Parking bays	1	1		2,000
72	MTMBN Maintenance Bays with Overhead Cranes	1	1		1,000
73	MTMBN Painting Area	1	1		300
74	MTMBN Administrative Building	1	1		600
75	Motor Transport Maintenance Battalion	1	2	HSC/MMC/15 MTC Offices at 4 sq.m per person/workstation At 10 sq.m per Branch Chief to include Deputy Office (@ 24 Sq.m per room) (See Encls)	418
<b>SERVICE SUPPORT BATALLION (SSBN)</b>					
76	SSBN Supply/Storage /Equipment Room for MITSS	6	1	6 units 1 storey bldg	600
77	SSBN Administrative Bldg	1	1		300
78	SSBN Receiving Area	1	1		240
79	SSBN CEC Workstation with Office	1	1		200
80	SSBN Comms Tower (40 meters) with facilities	1	1		150
81	SSBN Training Ground with Obstacle course	1	1		3,000
82	SSBN MWD Cemetery	1	1		30
83	SSBN ECM Igloo	6	1	6 units Igloo (for High Explosives)/7 BAR	1,800
<b>FIELD ARTILLERY BATTALION (FABN)</b>					
84	Field Artillery Battalion (FABN) Administrative Building	1	1		300
85	Field Artillery Battalion (FABN) Classroom	1	1		400
86	Field Artillery Battalion (FABN) Gun Bays	1	1		1,000
87	Function Hall	1	1	Function Room Executive Dining Hall Lobby Building Support and Circulation Can accommodate 800 guests	1,380
88	Material Recovery Facility				1,000
89	Sewage Treatment Facility (STF)				2,000
90	Road Network			4 lanes, with pedestrian and bike lane	154,000
91	Monument and Cemetery				5,000

# CONCEPTUAL PLAN - BNS LOT 1

# ANNEX "D1"



- A. Manila Naval Hospital
- B. NICT Center
- C. Bachelors Officer Quarter
- D. EP Barrack
- E. Holy Child Chapel & Mortuary
- F. Officers Club House
- G. Gym & Tennis Court
- H. FOIC, PN Official Residence
- I. Married Officers Quarters
- J. Senior Officers Quarter
- K. Multi-level Parking
- L. PMC Transient Facility
- M. Satellite Office Building
- N. Multi-level Parking

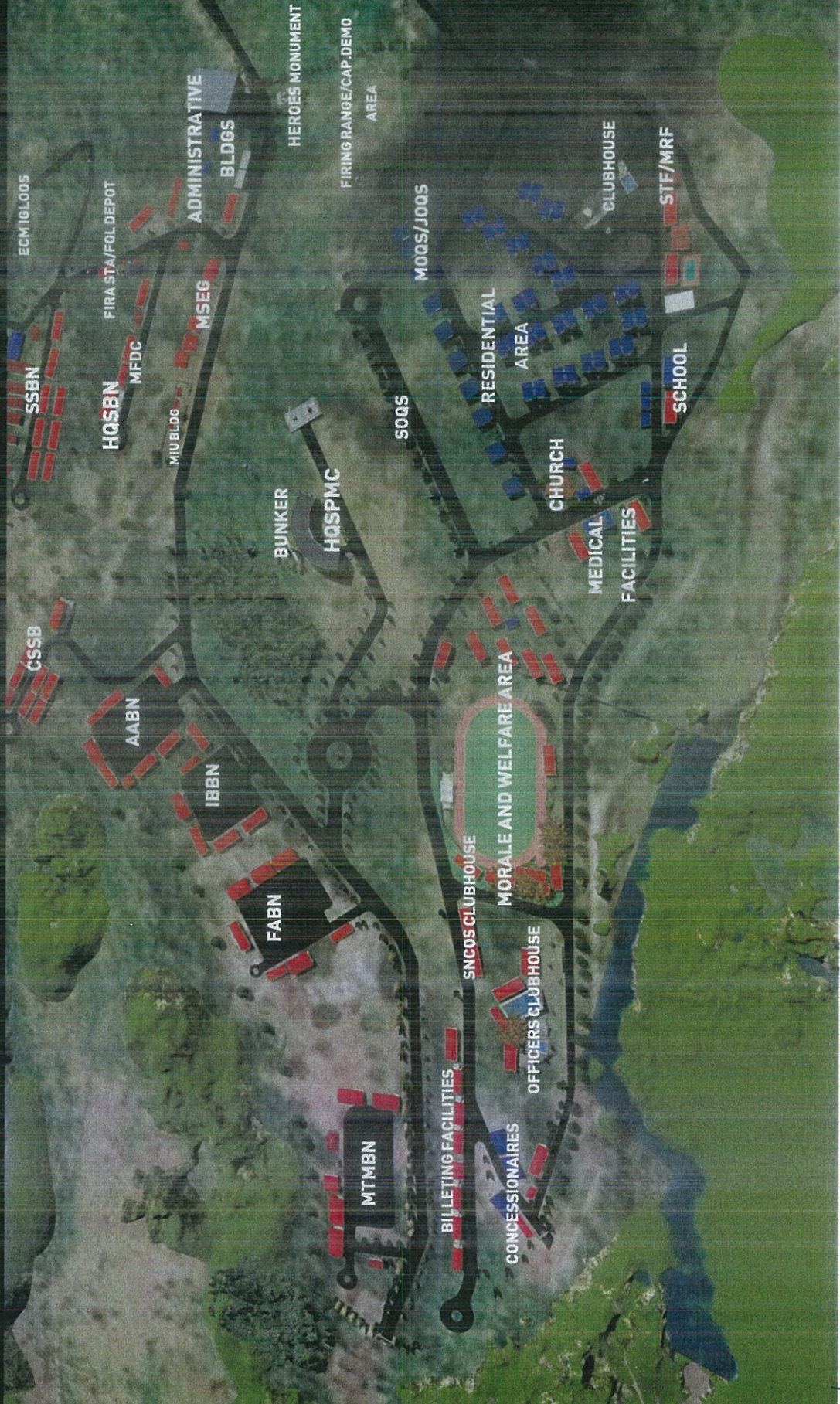
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# CONCEPTUAL PLAN- BTP

# ANNEX "D2"



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
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## ELIGIBILITY DOCUMENTS

### CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE REPLICATION OF THE PHILIPPINE NAVY FACILITIES

#### 1. Eligibility Criteria

- 1.1. The following persons/entities shall be allowed to participate in the bidding for Consulting Services:
  - (a) Duly licensed Filipino citizens/sole proprietorships;
  - (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
  - (c) Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
  - (d) Cooperatives duly organized under the laws of the Philippines; or
  - (e) Persons/entities forming themselves into a joint venture, *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.
- 1.2. When the types and fields of Consulting Services involve the practice of professions regulated by law, those who will actually perform the services shall be Filipino citizens and registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions specified in the EDS.
- 1.3. If the Request for Expression of Interest allows participation of foreign consultants, prospective foreign bidders may be eligible subject to the conditions stated in the EDS.
- 1.4. Government owned or –controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally



and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.

## 2. Eligibility Requirements

2.1. The following eligibility requirements, together with the Eligibility Documents Submission Form, shall be submitted on or before the date of the eligibility check specified in the Request for Expression of Interest and Clause 5 for purposes of determining eligibility of prospective bidders:

(a) Class "A" Documents –

### Legal Documents

(i) PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 24.1 of the IRR, provided, that the winning Consultant shall register with PhilGEPS in accordance with Section 37.1.4 of the IRR;

### Technical Documents

(ii) Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period provided in the **EDS**. The statement shall include, for each contract, the following:

(ii.1) the name and location of the contract;


(ii.2) date of award of the contract;

(ii.3) type and brief description of consulting services;

(ii.4) consultant's role (whether main consultant, subconsultant, or partner in a JV)

(ii.5) amount of contract;

(ii.6) contract duration; and



(ii.7) certificate of satisfactory completion or equivalent document specified in the EDS issued by the client, in the case of a completed contract;

(iii) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including their respective curriculum vitae.

(b) Class "B" Document –

If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 24.1(b) of the IRR of RA 9184.

2.2. The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.

2.3. Prospective bidders may obtain a full range of expertise by associating with individual consultant(s) and/or other consultants or entities through a JV or subcontracting arrangements, as appropriate. However, subconsultants may only participate in the bid of one short listed consultant. Foreign Consultants shall seek the participation of Filipino Consultants by entering into a JV with, or subcontracting part of the project to, Filipino Consultants.

### 3. **Format and Signing of Eligibility Documents**

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- 3.1. Prospective bidders shall submit their eligibility documents through their duly authorized representative on or before the deadline specified in Clause 5.
- 3.2. Prospective bidders shall prepare an original and copies of the eligibility documents. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 3.3. The Eligibility Documents Submission Form shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the eligibility documents.
- 3.4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the prospective bidder.

#### 4. Sealing and Marking of Eligibility Documents

- 4.1. Prospective bidders shall enclose their original eligibility documents described in Clause 2.1, in a sealed envelope marked "ORIGINAL – ELIGIBILITY DOCUMENTS". Each copy thereof shall be similarly sealed duly marking the envelopes as "COPY NO. \_\_\_ - ELIGIBILITY DOCUMENTS". These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 4.2. The original and the number of copies of the eligibility documents as indicated in the **EDS** shall be typed or written in ink and shall be signed by the prospective bidder or its duly authorized representative/s.
- 4.3. All envelopes shall:
  - (c) contain the name of the contract to be bid in capital letters;
  - (d) bear the name and address of the prospective bidder in capital letters;
  - (e) be addressed to the Procuring Entity's BAC specified in the **EDS**;
  - (f) bear the specific identification of this Project indicated in the **EDS**; and
  - (g) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.



4.4 Eligibility documents that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the bidder or its duly authorized representative shall acknowledge such condition of the documents as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked eligibility documents, or for its premature opening.

**5. Deadline for Submission of Eligibility Documents**

Eligibility documents must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the Request for Expression of Interest and the EDS.

**6. Late Submission of Eligibility Documents**

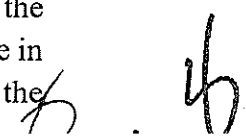
Any eligibility documents submitted after the deadline for submission and receipt prescribed in Clause 0 shall be declared "Late" and shall not be accepted by the Procuring Entity. The BAC shall record in the minutes of submission and opening of eligibility documents, the Bidder's name, its representative and the time the eligibility documents were submitted late.

**7. Modification and Withdrawal of Eligibility Documents**

7.1. The prospective bidder may modify its eligibility documents after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline specified in Clause 5. The prospective bidder shall not be allowed to retrieve its original eligibility documents, but shall be allowed to submit another set equally sealed, properly identified, linked to its original bid marked as "ELIGIBILITY MODIFICATION" and stamped "received" by the BAC. Modifications received after the applicable deadline shall not be considered and shall be returned to the prospective bidder unopened.

7.2. A prospective bidder may, through a letter of withdrawal, withdraw its eligibility documents after it has been submitted, for valid and justifiable reason; provided that the letter of withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of eligibility documents.

7.3. Eligibility documents requested to be withdrawn in accordance with this Clause shall be returned unopened to the prospective bidder concerned. A prospective bidder that withdraws its eligibility documents shall not be permitted to submit another set, directly or indirectly, for the same project. A prospective bidder that acquired the eligibility documents may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the



BAC before the deadline for submission and receipt of eligibility documents.

## 8. Opening and Preliminary Examination of Eligibility Documents

- 8.1. The BAC will open the envelopes containing the eligibility documents in the presence of the prospective bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the EDS. The prospective bidders' representatives who are present shall sign a register evidencing their attendance.

In case the submitted eligibility envelopes cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the said envelopes and reschedule the opening on the next working day or at the soonest possible time through the issuance of a Notice of Postponement to be posted in the PhilGEPS website and the website of the Procuring Entity concerned.

- 8.2. Letters of withdrawal shall be read out and recorded during the opening of eligibility documents and the envelope containing the corresponding withdrawn eligibility documents shall be returned unopened to the withdrawing prospective bidder.
- 8.3. The eligibility documents envelopes and modifications, if any, shall be opened one at a time, and the following read out and recorded:

- (h) the name of the prospective bidder;
- (i) whether there is a modification or substitution; and
- (j) the presence or absence of each document comprising the eligibility documents vis-à-vis a checklist of the required documents.

- 8.4. The eligibility of each prospective bidder shall be determined by examining each bidder's eligibility requirements or statements against a checklist of requirements, using non-discretionary "pass/fail" criterion, as stated in the Request for Expression of Interest, and shall be determined as either "eligible" or "ineligible." If a prospective bidder submits the specific eligibility document required, he shall be rated "passed" for that particular requirement. In this regard, failure to submit a requirement, or an incomplete or patently insufficient submission, shall be considered "failed" for the particular eligibility requirement concerned. If a prospective bidder is rated "passed" for all the eligibility requirements, he shall be considered eligible to participate in the bidding, and the BAC shall mark the set of eligibility

documents of the prospective bidder concerned as “eligible.” If a prospective bidder is rated “failed” in any of the eligibility requirements, he shall be considered ineligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as “ineligible.” In either case, the BAC chairperson or his duly designated authority shall countersign the markings.

**9. Short Listing of Consultants**

- 9.1. Only prospective bidders whose submitted contracts are similar in nature and complexity to the contract to be bid as provided in the EDS shall be considered for short listing.
- 9.2. The BAC shall draw up the short list of prospective bidders from those declared eligible using the detailed set of criteria and rating system to be used specified in the EDS.
- 9.3. Shortlisted consultants shall be invited to participate in the bidding for this project through a Notice of Eligibility and Short Listing issued by the BAC.

**10. Protest Mechanism**

Decision of the Procuring Entity at any stage of the procurement process may be questioned in accordance with Section 55 of the IRR of RA 9184.



**Eligibility Data Sheet  
(EDS)**

## ELIGIBILITY DATA SHEET

### CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN FOR THE REPLICATION OF THE PHILIPPINE NAVY FACILITIES

Eligibility Documents	
1.2	<p>The key staff shall be composed of registered professionals authorized by the appropriate regulatory body to practice professions as stated in Section 14 of the Terms of Reference.</p> <p>Valid License shall mean license issued by the Professional Regulations Commission (PRC) or license issued by the appropriate GoP professional regulatory body.</p> <p>In addition to the key staff, the CONSULTANT shall purchase and provide BCDA, at the start of the project, the following brand new equipment that will be used in support of the project:</p> <p style="text-align: center;">Two (2) laptops with licensed AutoCAD, 3D and BIM softwares and three (3) smart phones with 6.1" screen size and 19:9 aspect ratio of high-resolution display</p> <p>The above equipment shall become property of BCDA upon completion of the project.</p>
1.3	No further instructions.
2.1.a(ii)	The statement of all on-going and completed private and government contracts shall include all such contracts within the period of 10 years (April 2009 to April 2019) prior to the deadline for the submission and receipt of Eligibility Documents.
2.1.a(ii.7)	Certificate of Completion or Acceptance or valid proof of final payment issued by the client in case of completed contracts. Notice of Award, Notice to Proceed or signed contracts issued by the client for on-going contracts and for contracts awarded but not yet started.
4.2	Each prospective bidder shall submit one (1) original and one (1) other copy of its Eligibility Documents.
4.3(e)	Chairperson, Bids and Awards Committee for Consulting Services Bases Conversion and Development Authority 2/F Bonifacio Technology Center 31 <sup>st</sup> St., corner 2 <sup>nd</sup> Avenue, Bonifacio Global City, Taguig City Tel No. 575-1700
4.3(f)	Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities
5.	<p>The submission of eligibility documents shall be addressed to:</p> <p style="text-align: center;"><b>Joshua M. Bingcang</b> Chairperson, Bids and Awards Committee for Consulting Services Bases Conversion and Development Authority 2/F Bonifacio Technology Center, 31<sup>st</sup> St., corner 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City</p> <p>The deadline for submission of eligibility documents is: <b>10:00 AM on 13 June 2019.</b></p>





8.1	<p>The place of opening of eligibility documents is at:</p> <p>Bases Conversion and Development Authority  2/F Bonifacio Technology Center  31<sup>st</sup> St., corner 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City</p> <p>The date and time of opening of eligibility documents is  <b>10:30 AM on 13 June 2019.</b></p>										
9.1	<p>Similar contracts refer to completed Detailed Architectural and Engineering Design of buildings and other similar structure projects.</p>										
9.2	<p>Criteria and rating for shortlisting for the seven (7) highest ranked proponents:</p> <table border="1" data-bbox="479 640 1404 1018"> <thead> <tr> <th data-bbox="479 640 1258 703">Criteria</th> <th data-bbox="1258 640 1404 703">Rating</th> </tr> </thead> <tbody> <tr> <td data-bbox="479 703 1258 777">Relevant Experience of the Consultant</td> <td data-bbox="1258 703 1404 777">30%</td> </tr> <tr> <td data-bbox="479 777 1258 882">Qualifications of the Key Personnel to be Assigned to the Project</td> <td data-bbox="1258 777 1404 882">50%</td> </tr> <tr> <td data-bbox="479 882 1258 955">Current Workload Relative to Capacity</td> <td data-bbox="1258 882 1404 955">20%</td> </tr> <tr> <td data-bbox="479 955 1258 1018" style="text-align: right;"><b>Total</b></td> <td data-bbox="1258 955 1404 1018"><b>100%</b></td> </tr> </tbody> </table> <p>The Consultant(s) must pass the required minimum score of seventy percent (70%) to be shortlisted.</p>	Criteria	Rating	Relevant Experience of the Consultant	30%	Qualifications of the Key Personnel to be Assigned to the Project	50%	Current Workload Relative to Capacity	20%	<b>Total</b>	<b>100%</b>
Criteria	Rating										
Relevant Experience of the Consultant	30%										
Qualifications of the Key Personnel to be Assigned to the Project	50%										
Current Workload Relative to Capacity	20%										
<b>Total</b>	<b>100%</b>										




# Eligibility Forms

## EF 1. ELIGIBILITY DOCUMENTS SUBMISSION FORM

---

*[Letterhead]*

*[Date]*

The Bids and Awards Committee – Consulting Services  
Bases Conversion and Development Authority  
2/F Bonifacio Technology Center  
31<sup>st</sup> Street, corner 2<sup>nd</sup> Avenue, Bonifacio Global City  
Taguig City

Ladies/Gentlemen:

In connection with your Request for Expression of Interest dated *[Insert date]* for the Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities, *[Name of Consultant]* hereby expresses interest in participating in the eligibility and short listing for said project and submits the attached eligibility documents in compliance with the Eligibility Documents therefore.

In line with this submission, we certify that:

- a) *[Name of Consultant]* is not blacklisted or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; and
- b) Each of the documents submitted herewith is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

We acknowledge and accept BCDA's right to inspect and audit all records relating to our submission irrespective of whether we are declared eligible and short listed or not.

We further acknowledge that failure to sign this Eligibility Submission Form shall be a ground for our disqualification.

Yours sincerely,

*[Signature over printed name of Authorized Signatory]*

*[Title]*



**EF 2. STATEMENT OF ALL ON-GOING AND COMPLETED GOVERNMENT AND  
PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YET  
STARTED**

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*[Letterhead]*

*[Date]*

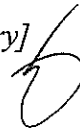
The Bids and Awards Committee – Consulting Services  
Bases Conversion and Development Authority  
2/F Bonifacio Technology Center  
31<sup>st</sup> Street, corner 2<sup>nd</sup> Avenue, Bonifacio Global City  
Taguig City

Ladies/Gentlemen:

In compliance with the eligibility requirements of the Bids and Awards Committee – Consulting Services of the Bases Conversion and Development Authority for the bidding of the Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities, we certify that *[name of bidding firm]* has *[state applicable statement: on-going and completed government and private contracts, including contracts awarded but not yet started]*, as enumerated in EF 3. Summary of Projects.

Sincerely,

*[Signature over printed name of Authorized Signatory]*  
*[Title]*





## EF 4. CONSULTANT'S REFERENCES

### Relevant Services Carried Out That Best Illustrate Qualifications

*[Using the format below, provide information on each contract, whether similar or not similar in nature and complexity to the contract to be bid, for which your firm/entity, either individually, as a corporate entity, or as one of the major companies within an association, was legally contracted].*

Project No. *[State numerical order starting with number 1]*

Name of Contract:		Country:
Location within Country:		Professional Staff Provided by Your Firm/Entity(profiles):
Name of Client:		N <sup>o</sup> of Staff:
Address:		N <sup>o</sup> of Staff-Months; Duration of Project:
Start Date (Month/Year):	Completion Date (Month/Year):	Approx. Value of Services (in PhP):
Name of Associated Consultants, if any:		N <sup>o</sup> of Months of Professional Staff Provided by Associated Consultants:
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed:		
Narrative Description of Project:		
Description of Actual Services Provided by Your Staff:		

Consultant's Name: \_\_\_\_\_

<p><b>Important Note:</b> Applicable supporting documents to substantiate undertaking shall be provided during the submission of Technical Proposal. Only those contracts with supporting documents will be considered for evaluation.</p>
--

*46*

*7*

### EF 5. Summary of CVs

No.	Name of Key Staff	Nominated Position	Registered Profession <sup>1</sup>	Highest Educational Attainment <sup>2</sup>	No. of Trainings Relevant to Profession <sup>3</sup>		Over-all Work Experience <sup>4</sup>	Number of Projects Undertaken related to DAED
					Local	Foreign		
1		Team Leader/Project Manager						
2		Lead Architect (2)						
3		Lead Structural Engineer (2)						
4		Lead Geotechnical/Foundation Engineer (2)						
5		Lead Geodetic Engineer (2)						
6		Lead Electrical Engineer (2)						
7		Lead Mechanical Engineer (2)						
8		Lead Sanitary/Plumbing/Drainage Engineer (2)						
9		Lead Quantity/Cost/Specification Engineer (2)						
10		Lead Environmental Planner (2)						
11		Building Information Modelling Specialist (2)						

Certified by:

[Signature over printed name of authorized representative]

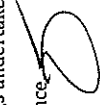
[Title]

1 Eligible bidder shall provide proof of professional registration during the submission of Technical Proposal

2 Eligible bidder shall provide proof of highest educational attainment during the submission of Technical Proposal

3 Eligible bidder shall provide proof of trainings undertaken during the submission of Technical Proposal

4 State total number of years for work experience.




**EF 6. FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF**

Proposed Position: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Name of Staff: \_\_\_\_\_

Registered Profession: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Years with Firm: \_\_\_\_\_ Current Position in the Firm: \_\_\_\_\_

**Education**

*[Summarize college/university and other specialized education, giving names of schools, dates attended, and degrees obtained using the matrix below]*

College/University	Degree/Title Obtained	Inclusive Dates

**Trainings/Seminars**

*[Summarize the trainings, seminars and workshops undertaken, including those conducted by the nominated key staff, using the matrix below]*

Title/Description	Conducted by	Inclusive Dates	Venue	Involvement*

\*Such as participant, speaker or trainer

**Completed projects related to Detailed Architectural and Engineering Design**

*[Provide outline of projects undertaken using the matrix below]*

Title/Description	Client	Position	Completion Date

**On-Going Projects**

*[Provide outline of on-going projects using the matrix below]*

Title/Description	Client	Position	Start Date	End Date

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**Memberships in Professional Societies**

*[Give an outline of memberships in professional societies using the matrix below]*

Name of Society/Commission	Date of Conferment/Registration	License/Professional Number	Validity Date

**Languages**

*[Using the format below, indicate proficiency of languages familiar with proficiency whether excellent, good, fair, or poor in speaking, reading, and writing]*

Language	Proficiency		
	Speaking	Reading	Writing

**Employment Record:**

*[Starting with present position, list in reverse order every employment held by nominated staff. List all positions since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. Indicate relevant work experience of staff in his/her nominated position. For experience in last ten years, also give types of activities performed and client references, where appropriate]*

**Certification:**

I, *[full name of proposed professional staff]*, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

I further commit that I shall work for the Consulting Services for the Preparation of Detailed Architectural and Engineering Design for the Replication of the Philippine Navy Facilities as *[nominated position]* of *[name of bidding firm]* once awarded the contract..

\_\_\_\_\_ Date: \_\_\_\_\_  
*[Signature over printed name of nominated key staff]*

\_\_\_\_\_ Date: \_\_\_\_\_  
*[Signature over printed name of authorized representative of the firm]*

**Important Note:** Applicable documents to substantiate professional registration, educational attainment and trainings undertaken shall be provided during the submission of Technical Proposal. Only those attainments and undertakings with supporting documents will be considered for evaluation

**EF 7. STATEMENT OF CONSULTANT SPECIFYING ITS NATIONALITY AND  
CONFIRMING THAT THOSE WHO WILL ACTUALLY PERFORM THE SERVICES  
ARE REGISTERED PROFESSIONALS**

---

[Letterhead]

[Date]

The Bids and Awards Committee – Consulting Services  
Bases Conversion and Development Authority  
2/F Bonifacio Technology Center  
31<sup>st</sup> Street, corner 2<sup>nd</sup> Avenue, Bonifacio Global City  
Taguig City

Ladies/Gentlemen:

[name of bidding firm] is issuing this statement in compliance with the requirements of the Bases Conversion and Development Authority (BCDA) Bids and Awards Committee for Consulting Services, that the nationality of members of the Project Team are indicated below and that they can actually perform the service in accordance with the eligibility requirements.

Proposed Project Team for the project:

Name	Assignment	Nationality
	Team Leader/Project Manager	
	Lead Architect (2)	
	Lead Structural Engineer (2)	
	Lead Geotechnical/Foundation Engineer (2)	
	Lead Geodetic Engineer (2)	
	Lead Electrical Engineer (2)	
	Lead Mechanical Engineer (2)	
	Lead Sanitary/Plumbing/Drainage Engineer (2)	
	Lead Quantity/Cost/Specifications Engineer (2)	
	Lead Environmental Planner (2)	
	Building Information Modelling Specialist (2)	

[name of bidding firm] issues this statement in accordance with Clause 2.1.a.v of the eligibility requirements for the project.

Sincerely,

[Signature over printed name of Authorized Signatory]

[Title]



**EF 8. Format of Curriculum Vitae (CV) of the Firm**

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

No. of Years of Operation: \_\_\_\_\_

Years of Professional Experience: \_\_\_\_\_ years

Membership in Professional Societies:

Year	Professional Society

**Certification**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe the firm, its qualifications and experiences.

Signature over Printed Name of Authorized Representative of the Firm

Date: \_\_\_\_\_



# Checklist of Requirements

**CHECKLIST AND TABBING OF ELIGIBILITY REQUIREMENTS**

<b>Tab No.</b>		<b>Description</b>
1	EF 1	Eligibility Submission Form
2		Platinum PhilGEPS Certificate of Registration (each member in case of JV or Consortium)
3	EF 2	Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started.
4	EF 3	Summary of all on-going and completed government and private contracts, including contracts awarded but not yet started.
5	EF 4	Consultant's References
6	EF 5	Summary of CV's
7	EF 6	Curriculum Vitae for each of the following nominated key staff:
7.1		Team Leader/Project Manager
7.2		Lead Architect (2)
7.3		Lead Structural Engineer (2)
7.4		Lead Geotechnical/Foundation Engineer (2)
7.5		Lead Geodetic Engineer (2)
7.6		Lead Electrical Engineer (2)
7.7		Lead Mechanical Engineer (2)
7.8		Lead Sanitary/Plumbing/Drainage Engineer (2)
7.9		Lead Quantity/Cost/Specification Engineer (2)
7.10		Lead Environmental Planner (2)
7.11		Building Information Modelling Specialist (2)
8	EF 7	Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions.
9	EF 8	Curriculum Vitae of the Firm
10		Audited financial statements for 2018, duly stamped "RECEIVED" by the BIR. (any of the members in case of JV or Consortium)
11		Valid joint venture agreement, in case a joint venture is in existence (In the absence of JVA, duly notarized statement that all potential partners shall enter into and abide by the provisions of the JVA in the instance that the bid is successful).

**Note:**

BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Consultant out of the data furnished by BCDA in relation to this bidding. The Consultant shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all of the Bidding Documents and its amendments.

