

BASES CONVERSION and DEVELOPMENT AUTHORITY

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City
Tel. No. 8575-1700 loc. 1782/1784

Fax No. : 8575-1785 Email: samateo@bcda.gov.ph REQUEST FOR QUOTATION

(Company Name):	Date: 02 August 2025 PR # : PR0001496
	11(#.11 0001430

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than 06 August 2025
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

STEFANY A. MATEO Canvasser

ALMIRA S./CLARIANES
Chief Administrative Officer

TOTAL AMOUNT

TO: Pe		EAD OF PROCUREMENT t, below is/are the price(s) of the article(s)/service(s) as i	ndicated under	r Unit Price:	V	
QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST $(D = B + C)$	TOTAL AMOUNT (A x D)
200	PIECE	BALLPOINT, BLACK (ABC Php2,700.00)				
200	PIECE	BALLPOINT, BLUE (ABC Php2,700.00)				
120	PACK	BATTERY, DRY CELL, SIZE AAA, 1.5V, 2s/PACK (ABC Php7,200.00)				
500	PIECE	DATA FOLDER, CLIPBOARD, TAGLIA LOCK (ABC Php35,714.30)		L.		
30	PIECE	DESK TRAY, DOUBLE LAYER, WIRE MESH (ABC Php8,919.66)				
300	PIECE	FLAG STICKER, SIGN HERE (ABC Php45,535.65)				
150	вох	INDEX TAB, SELF ADHESIVE (ABC Php10,522.77)				
60	PIECE	RECORD BOOK, 300 PAGES (ABC Php5,502.00)				
20	BOTTLE	STAMP PAD INK, VIOLET, 50ML (ABC Php535.72)				
		1 LOT SUPPLY AND DELIVERY TOTAL ABC PHP119,330,10			ı	

Delivery Place: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) BIR Certificate of Registration (BIR Form 2303)
- 4) Omnibus Sworn Statement and Proof of Authorization

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)



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BCDA reserves the right to accept or reject any as may be considered most advantageo refuse to accept the award without justification of the second s	us to the gov't., or to pursue appropriate legal a	
Terms and conditions: Price: Inclusive of all applicable taxes Payment: NET Thirty (30) working day Delivery: day/s (upon confor Validity of price: one (1) month WARRANTY: (if any)	me of P.O.)	
We hereby certify, that we have prepared, on This quotation is valid unless revoked in writing the second of the s	checked and reviewed this quotation. iting which should be done prior to our receipt o	of the Purchase Order or Job Order.
Printed Name/Signature/DATE	Immediate Supervisor	Telephone / Fax Number

Date: 02 August 2025