

**BASES CONVERSION and DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Fax No. : 8575-1785

Email: samateo@bcda.gov.ph

REQUEST FOR QUOTATION

(Company Name):

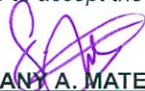
Date: 08 August 2025

PR #: PR0001495

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **12 August 2025**
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the gov't., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.


STEFANY A. MATEO
Canvasser
ALMIRA S. CLARIANES
Chief Administrative Officer**TO: BCDA HEAD OF PROCUREMENT**

Per request, below is/are the price(s) of the article(s)/service(s) as indicated under Unit Price:

QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (A x D)
300	ITEM	MARKETING COLLATERALS Eco Bag Specifications: -Material - Muslin/ Katsa -Size - 42.5 cm (H) x 26 cm (W) x 11 cm (D) -Color - Dark Blue -Branding - With BCDA (full white) and New Clark City (two-color) logos printed -With zipper (ABC Php130.00 per piece)				
300	ITEM	MARKETING COLLATERALS Passport Holder and Luggage Tag Travel Set Specifications: -Material - Faux /vegan leather -Color - Black (150 pcs.) and Dark brown (150 pcs.) -Debossed/embossed BCDA and New Clark City Logos -Packaging - Individual pouch with BCDA/New Clark City logos -With packaging box (ABC Php450.00 per piece)				
1,500	ITEM	MARKETING COLLATERALS Packaging Supplies - Custom Gift Tag Specifications: Color - White and Dark Blue With BCDA (full white) and/or New Clark City Logos (white and orange) Size - 8.5 cm x 5.5 cm Cardstock - at least 350gsm Full color print (ABC Php10.00 per piece)				

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100	ITEM	MARKETING COLLATERALS Vegan Leather Tote Bag Specifications: -Material - Vegan leather -Colors - Taupe and Black -Size - 16" (H) x 13.5" (W); -Arm strap - 28" -With BCDA and New Clark City logo (debossed) -With customized packaging and gift card (including black dust bag) (ABC Php400.00 per piece)				
100	ITEM	MARKETING COLLATERALS Corporate Notebook Specifications: -Material - Felt or Faux Leather -Color - Dark Gray -Size - 8" (H) x 5.5" (W) -Design element featuring BCDA projects With debossed BCDA and New Clark City logos -Packaging - with individual notebooks sleeves Others -With inside pockets to insert notebook fillers; -Should be refillable; -Pages should be generic/ no date and without lines -With short description of the cover at the back -Designs to be supplied by BCDA) (ABC Php450.00 per piece)				

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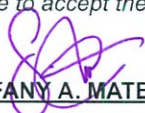
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		Total Approved Budget for the Contract (ABC) PHP274,000.00				
						TOTAL AMOUNT
						₱

SUBMIT ACTUAL SAMPLE**Delivery Place:** BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City**Documentary Requirements upon submission of quotation:**

- 1) Valid Mayor's/Business Permit
 - 2) PhilGEPS Registration No.
 - 3) BIR Certificate of Registration (BIR Form 2303)
 - 4) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

Terms and conditions:

Price: **Inclusive of all applicable taxes**
Payment: **NET Thirty (30) calendar days**
Delivery: **30 day/s (upon conforme of P.O.)**
Validity of price: **one (1) month**
WARRANTY: if any

We hereby certify, that we have prepared, checked and reviewed this quotation.

This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

Printed Name/Signature/DATE

Immediate Supervisor

Telephone / Fax Number