



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12294386
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Coffee Machine for the use of BCDA Pantry Main and West Wing at BTC Office under PR0001521
Area of Delivery Metro Manila

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|--|---|------------------------------|---------------------|
| Solicitation Number: | BG2025-282-1731 | Status | Pending |
| Trade Agreement: | Implementing Rules and Regulations | | |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Associated Components | 2 |
| Classification: | Goods | Bid Supplements | 0 |
| Category: | Appliances | | |
| Approved Budget for the Contract: | PHP 400,000.00 | Document Request List | 0 |
| Delivery Period: | 20 Day/s | | |
| Client Agency: | | | |
| Contact Person: | Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph | Date Published | 08/08/2025 |
| | | Last Updated / Time | 07/08/2025 16:24 PM |
| | | Closing Date / Time | 12/08/2025 17:00 PM |

Description

2 UNIT COFFEE MACHINE
Fully Automatic Espresso Machine
Specifications:

- Beverage Variety 24 drinks
- Beans container capacity 1,200 grams
- Water container capacity 8 liters and can be directly connected to purified water gallon through inlet tube
- Grounds container capacity 70pcs approx.,
- Rated power 2,900 watts,
- Rated voltage/Frequency 220V / 60Hz
- High-capacity coffee machine suitable for office use
- Designed to cater 100 cups per day
- Fully automatic bean-to-cup functionality
- With feature of easy and automatic cleaning and maintenance
- Features 16g capacity proprietary brewing system with espresso, americano and cappuccino output,
- Efficient pre-brewing function
- Ceramic flat burr grinders
- Customizable configurations
- 9 grind size options
- With built-in grinder and milk frother - high temperature frothing
- High/low temperature brewing
- 10.1" smart touch screen
- With manufacturer's warranty

Approved Budget for the Contract (ABC) PHP200,000.00 per UNIT

Delivery Place: BCDA Office, 2F Bonifacio Technology Center (BTC) Bldg., 31st St., corner 2nd Ave. BGC, Taguig City

Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) BIR Certificate of Registration (BIR Form 2303)
- 4) Omnibus Sworn Statement and Proof of Authorization

(Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

Other Information

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to samateo@bcda.gov.ph or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated and Responsive Quotation during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: _____ calendar days (please specify)

Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at samateo@bcda.gov.ph.

Created by Stefany A Mateo

Date Created 07/08/2025

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