

NOTICE TO PROCEED

23 May 2025

BERNADETTE ROJAS
Authorized Representative
LEDER INTERIA UPHOLSTERY SERVICES
9 Scout Madriñan St. Brgy. South Triangle
Quezon City

Dear **Ms. Rojas**:

With the approval of the attached Purchase Order (PO) No. 001140, notice is hereby given to **LEDER INTERIA UPHOLSTERY SERVICES** to proceed with the Supply and Delivery of Captain Seats for Three (3) Units of Toyota Tourer according to the terms and conditions of the said PO, within sixty (60) calendar days upon receipt of this notice.

Please indicate your concurrence by signing the Notice to Proceed on the space provided below and kindly return the same within three (3) calendar days upon the signing thereof.

Thank you.

Very truly yours,



VIRGIL M. ALVAREZ
Officer-In-Charge, OSVP CSG

Conforme:


BERNADETTE ROJAS
Authorized Representative
LEDER INTERIA UPHOLSTERY SERVICES

Date: 5/27/25

