



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11869454  
**Procuring Entity** BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN  
**Title** Procurement of PAD Corporate Merchandise for 2025 under PR0001222  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	BG2025-093-1641	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Corporate Giveaways		
<b>Approved Budget for the Contract:</b>	PHP 487,500.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>			
<b>Contact Person:</b>	Stefany A Mateo Sr. Administrative Assistant BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., 2nd Ave. Bonifacio Global City Taguig City Metro Manila Philippines 1634 63-2-5751782 63-2-5751785 samateo@bcda.gov.ph	<b>Date Published</b>	12/03/2025
		<b>Last Updated / Time</b>	11/03/2025 16:37 PM
		<b>Closing Date / Time</b>	18/03/2025 09:00 AM

#### Description

Procurement of PAD Corporate Merchandise for 2025 under PR0001222

##### 25 ITEM PAROL TROPHY

###### Specifications:

- Parol-inspired trophy with acetate box and BCDA ribbon
  - Material: Capiz
  - 12" H x 9" W inches
  - Color: White and Blue
- (ABC Php2,500.00 per Set)

##### 100 ITEM LEATHER GOODS

(Passport Holder, Coin Purse, Cord Organizer)

###### Specifications:

- 1 pc. Full-grain cow leather passport holder
  - 1 pc. Full-grain cow leather coin purse
  - 1 pc. Full-grain cow leather cord organizer
  - With packaging
- (ABC Php 1,300.00 per Set)

##### 100 ITEM DUFFEL BAG

###### Specifications:

- Canvass duffel bag with leather handle, with multiple pockets and adjustable straps
  - Color: Black/Brown
  - Branding: BCDA logo
  - With black dust bag
- (ABC Php1,300.00 per piece)

**200 ITEM UMBRELLA**

**Specifications:**

- Golf 30" Automatic Open
  - Color: Black with BCDA logo - 1 color 1 panel
  - Material: Pongee Fabric
- (ABC Php500.00 per piece)

**150 ITEM NOTEBOOK**

**Specifications:**

- Moleskin A5
  - Color: Black with debossed BCDA logo
  - With pen
- (ABC Php300.00 per piece)

**250 ITEM JUTE TOTE BAGS**

**Specifications:**

- Color: Black
  - Branding: with BCDA Logo (full white) and/or New Clark City Logo (white and orange)
  - Plain rope handle
  - Thick kraft paper - 120 to 150 GSM
  - Matte finish · Medium (Horizontal) 30x40x10cm
- (ABC Php300.00 per piece)

**Documentary Requirements upon submission of quotation:**

- 1) Valid Mayor's/Business Permit
  - 2) PhilGEPS Registration No.
  - 3) BIR Certificate of Registration (BIR Form 2303)
  - 4) Omnibus Sworn Statement and Proof of Authorization
- (Upon notification of Notice of Award-winning bidder must submit within 5 working days the duly NOTARIZED OSS and Proof of Authorization e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)

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**Other Information**

Please email the quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit, and Omnibus Sworn Statement to [samateo@bcda.gov.ph](mailto:samateo@bcda.gov.ph) or submit it to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. corner 2nd Ave. Bonifacio Global City, Taguig City.

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated and Responsive Quotation during the evaluation procedure.

(You may use the attached Pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

**TERMS AND CONDITIONS:**

Payment: Thirty (30) working days  
Delivery: \_\_\_\_\_ calendar days (please specify)  
Validity of price: One (1) month

Look for Ms. Stefany Mateo for inquiries email at [samateo@bcda.gov.ph](mailto:samateo@bcda.gov.ph).

**Created by** Stefany A Mateo

**Date Created** 11/03/2025

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