



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11958088
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title Procurement of Catering Services for Project Management and Development Training for Batch 1 and Batch 2 under PR No. 0001269
Area of Delivery Pampanga

Solicitation Number:	BG2025-004-1656	Status		Awarded	
Trade Agreement:	Implementing Rules and Regulations				
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components			2
Classification:	Goods - General Support Services	Bid Supplements			0
Category:	Catering Services				
Approved Budget for the Contract:	PHP 480,000.00	Document Request List			2
Delivery Period:	8 Day/s				
Client Agency:					
Contact Person:	Monica Lorraine R Viernes Administrative Officer V BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., Crescent Park West, Taguig City Metro Manila Philippines 1634 63-2-85751784 mrviernes@bcda.gov.ph	Date Published			10/04/2025
		Last Updated / Time			10/07/2025 13:18 PM
		Closing Date / Time			15/04/2025 15:00 PM

Description

Date : 10 April 2025
PR #: PR0001269

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:
 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than 15 April 2025.
 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

50 PAX CATERING SERVICES FOR THE TRAINING ON PROJECT DEVELOPMENT AND MANAGEMENT (BATCH 1)
 WHEN: APRIL 21 & 28, MAY 5 & 26, 2025
 COST PER HEAD: PHP 4,800.000
 TOTAL ABC: PHP240,000.00

50 PAX CATERING SERVICES FOR THE TRAINING ON PROJECT DEVELOPMENT AND MANAGEMENT (BATCH 2)
 WHEN: JUNE 16, 20, 23 & 27, 2025
 COST PER HEAD: PHP 4,800.000
 TOTAL ABC: PHP240,000.00

WHERE: NCC VIP SUITE - 3F ATHLETICS STADIUM
NO OF GUESTS: 50 PAX EACH BATCH

INCLUSIONS:
COMPLETE BUFFET SETUP
BUFFET BREAKFAST
AM SNACKS
BUFFET LUNCH
PM SNACKS
OVERFLOWING COFFEE
FLAVORED BEVERAGE

TOTAL ABC: PHP 480,000.00

Prospective Suppliers who will bid above the ABC will be DISQUALIFIED

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)
- 4) Business/Income Tax Return (If the ABC is above 500k)
- 5) BIR Certificate of Registration (BIR Form 2303)

Note:

A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

Terms and conditions:

Price : (Inclusive of all applicable taxes)

Payment : 30 days

Delivery : 8 DAYS (APRIL 21&28, MAY 5&26, JUNE 16,20,23&27, 2025)

Validity of price : one month

Warranty : N/A

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Catering Services	For the Training on Project Development and Management (Batch 1 and 2)	1	Lot	480,000.00

Other Information

Please submit your quotation together with your PhilGEPS Registration, BIR Registration, Mayor's Permit and Omnibus Sworn Statement to BCDA Reception Area, 2/F Bonifacio Technology Center, 31st St. Cor. 2nd Avenue, Bonifacio Global City, Taguig or email to mrviernes@bcda.gov.ph

Bids should be inclusive of all applicable taxes and any other fees.

Bids over the approved budget for the contract shall be automatically disqualified.

The contract shall be awarded to the supplier with the Lowest Calculated Responsive Quotation during the evaluation procedure.

(You may use the attached pro-forma RFQ-Request for Quotation and Omnibus Sworn Statement found in Associated Components)

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Payment: Thirty (30) working days

Delivery: 8 DAYS (APRIL 21&28, MAY 5&26, JUNE 16,20,23&27, 2025)

Validity of price: One (1) month

Look for Ms. Monica Lorraine Viernes at tel. no. 575-1784/1700 or 09273972641

Created by Monica Lorraine R Viernes

Date Created 09/04/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.