

**Bids and Awards Committee for Consulting Services (BAC-C)**

**PROCUREMENT OF CONSULTING SERVICES FOR THE CONSTRUCTION  
MANAGEMENT AND SUPERVISION (CMS) FOR THE CONSTRUCTION OF THE NEW  
CLARK CITY UNDERGROUND UTILITIES PHASE 1**

**Bid Bulletin No. 02**

This bid bulletin clarifies the queries/questions raised during the Pre-bid Conference held on 13 May 2025 and written clarifications received through email until 17 May 2025 pertaining to the above-cited consulting services.

**I. QUERIES/QUESTIONS BY THE PROSPECTIVE BIDDERS**

**a. Queries/Questions raised during the Pre-bid Conference**

Queries/Questions	Clarifications/Responses
1. Can we confirm if only one (1) General Contractor will be assigned to handle the Project? Are both the CMS office and the staff house under general construction works?	Yes. Only one (1) Contractor will be awarded the civil works contract.  The field office and staff house will be provided by the Contractor.
2. On the timing of implementation, are the buildings to be supplied with the utilities already constructed? Or will the underground utilities come first before the buildings?	Several projects within the NCC area were already completed, others are under construction, and additional projects are scheduled for future implementation.  The scope of the contract will be underground utilities up to the existing tapping point/service entrance.
3. On the timing of execution, when is the projected start of the Project? Is the General Contractor already on board for the Project?	The target award for this Consulting Service is in July 2025. The opening of bids for the Infrastructure Project was conducted on 16 May 2025.

**II. PRESENTATION FOR THE PRE-BID CONFERENCE**

The presentation discussed during the Pre-bid Conference held on 13 May 2025 can be accessed using the link below:

<https://tinyurl.com/Pre-bid-Pres-UUP1>

This presentation is for discussion purposes only. Should there be any inconsistencies, the bidding documents (*i.e.*, Request for Expression of Interest, Eligibility Documents, Terms of Reference, and Bidding Forms) shall prevail over the presentation.

### III. SCHEDULE OF PROCUREMENT ACTIVITIES\*

Activities		Time	Date	
1	Deadline for Submission of Technical and Financial Proposals	09:00 AM	27 May 2025	
2	Opening and Preliminary Examination of Technical Proposals	10:00 AM	27 May 2025	
3	Evaluation of Technical Proposals		28 May 2025	02 June 2025
4	Notification/Invitation for Opening of Financial Proposals		03 June 2025	
5	Opening of Financial Proposals	10:00 AM	06 June 2025	
6	Evaluation of Financial Proposals		06 June 2025	09 June 2025
7	Notification of HRB/SRB on Negotiation		03 June 2025	

\* *subject to change*

### IV. REMINDERS

#### a. General Notes/Reminders

1. All data on the forms shall be correct and consistent.
2. All forms shall be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
3. The CVs of all the nominated key personnel shall be supported with valid licenses/professional registrations, certificates of training attended, diplomas, work experiences and other supporting documents relative to the credentials of the proposed Professional staff.

For expired licenses, copy of the expired license, proof of application and payment for renewal shall be included.



4. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
- **Certificate of Completion or Acceptance or valid proof of final payment issued by the client**, in case of completed contracts.
  - **Notice of Award, Notice to Proceed or signed contracts issued by the client** for ongoing contracts and for contracts awarded but not yet started.
5. Only training supported with proofs shall be considered for evaluation.
6. The Consultant shall not propose any professional and support staff deployed in the ongoing projects of BCDA. Failure to meet this requirement shall be a ground for disqualification.
7. Actual experience shall meet the required minimum experience and qualification indicated in the Bid Data Sheet and Terms of Reference.
- ☐ Properly state the inclusive dates (format: MM/DD/YYYY)
- ☐ Include all relevant experience
8. Each and every page of the Technical Proposal Submission Forms and the Financial Proposal Submission Forms shall be signed by the duly authorized representative/s of the Consultant. **Failure to do so shall be a ground for the rejection of the bid.**
9. The BAC-C expects the bidders to exercise due diligence in going through the Bidding Documents to be able to prepare it intelligently.
10. BCDA shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked Bidding Documents, or for its premature opening.
11. BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the bidder out of the data furnished by BCDA in relation to this bidding. The Bidder shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all the Bid Documents and its amendments.
12. For the Technical Proposal Forms:

Technical Proposal Forms	Duly signed by the Authorized Representative	Duly Notarized
• TPF 1 - Technical Proposal Submission Form	✓	✓

• Bid Security (Bid Securing Declaration Form)	✓	✓
• TPF 2 - Consultant's References	✓	
• TPF 3 - Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services, and Facilities to be Provided by the Procuring Entity	✓	
• TPF 4 - Description of the Methodology and Work Plan for Performing the Project	✓	
• TPF 5 - Team Composition and Task	✓	
• TPF 6A to 6G - CV for Proposed Professional Staff	(should also be duly signed by the nominated Key Personnel)	✓
• TPF 7 - Time Schedule for Professional Staff	✓	
• TPF 8 - Activity (Work) Schedule	✓	
• Omnibus Sworn Statement	✓	✓
• Secretary's Certificate/Special Power of Attorney	✓	✓

For the Financial Proposal Forms:

Financial Proposal Forms	Duly signed by the Authorized Representative	Duly Notarized
• FPF 1 - Financial Proposal Submission Form	✓	✓
• FPF 2 - Summary of Costs	✓	



• FPF 3 - Breakdown of Price per Activity	✓	
• FPF 4 - Breakdown of Remuneration per Activity	✓	
• FPF 6 - Miscellaneous Expenses	✓	

13. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by the duly authorized representative of the prospective bidder.

- b. **Deadline for Submission of Technical and Financial Proposals.** The Technical and Financial Proposals must be duly received by the BAC-C Secretariat through manual/physical submission at the Bases Conversion and Development Authority (BCDA) located at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, **on or before 9:00 AM of 27 May 2025, Tuesday.** Late submission of Technical and Financial Proposals shall not be accepted. The bidder/s may submit their Technical and Financial Proposals before the deadline for the submission of bids to avoid late submission.

The complete set of bidding documents may be acquired by eligible bidder/s on the dates and from the address given above and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Pesos: Twenty-Five Thousand and 00/100 (Php 25,000.00).**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the BCDA website ([www.bcdagov.ph](http://www.bcdagov.ph)), provided that the eligible bidder shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. The editable Technical and Financial Proposals may be downloaded using the link below:

<https://tinyurl.com/BidForms-UUP1>

Please be reminded that the reference time that will be followed shall be the computer system clock at the **BCDA Central Receiving and Releasing Area (CRRA)**, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City. The bidder/s is/are advised to synchronize their timepieces therewith.

- c. **Opening and Preliminary Examination of Technical Proposals.** Opening and Preliminary Examination of Technical Proposals shall be at **10:00 AM, 27 May 2025, Tuesday,** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Bonifacio Global City, Taguig City, and/or through:

**Zoom Link**

<https://tinyurl.com/Open-Tech-UUP1>

**Meeting ID: 865 0227 5509**

**Passcode: 791567**

**For Online Participants:**

1. Online participants will be requested to register to be admitted on the call.
2. The online platform will be opened 15 minutes prior to official start at 10:00 A.M. and participants are required to log in no later than five minutes prior to the said official start time.
3. The BAC-C Secretariat is the host of the meeting. We may mute/unmute audio inputs of any or all participants. Mute your mic whenever you're not speaking.
4. All participants shall use the following name format for easy identification:  
**<Company Acronym>\_<Full Name of participant>**
5. The camera should be turned off by default to preserve your Internet connection bandwidth and assure better audio. However, during the roll call, kindly turn on your camera, state the complete name of your company and your full name, so that you can be properly identified and acknowledged. The camera should again be turned off after the roll call.

**Technical and Financial Proposals will be opened in the presence of the prospective bidder or its authorized representative who chooses to attend the activity. Attendance of the bidders during the opening of the Technical and Financial Proposals is not mandatory, but merely discretionary or optional.**

This Bid Bulletin shall be considered as an integral part of the Bidding Documents for the afore-cited Consulting Services. All provisions and statements in the Bidding Documents for the Consulting Services inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued this 20<sup>th</sup> day of May 2025.

  
**ATTY/GISELA Z. KALALO**

Chairperson

Bids and Awards Committee for Consulting Services