

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

2/F Bonifacio Technology Center, 31st Street Bonifacio Global City, Taguig City

Tel. No. 8575-1700 loc. 1782/1784

Email: mrvienes@bcda.gov.ph

**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_

Date : **29 April 2025**PR #: **PR0001286**

Please quote your lowest price(s) using this form, or your letterhead. Also, take note of the following details:

- 1) Quotation/s shall be addressed to the Head of Procurement Division. Please indicate Solicitation or Reference No.
- 2) Send the said quotation/s to BCDA or fax the same at no. 8575-1785 not later than **2 May 2025**.
- 3) Quotation/s submitted after the set deadline indicated in item no. 2 shall not be accepted/considered.
- 4) The quotation/proposal shall be properly signed by the authorized representative and/or the immediate supervisor.

BCDA reserves the right to accept or reject any or all of the quotations, or waive formally therein, or to accept quotation/s as may be considered most advantageous to the govt., or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

  
**MONICA LORRAINE VIERNES**

Canvasser

  
**ALMIRA CLARIANES**

Chief Administrative Officer

**TO: BCDA HEAD OF PROCUREMENT****Per Request, Below is/are the price(s) of the article(s)/services(s) as indicated under Unit Price:**

QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex- VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
5	UNIT	BUS RENTAL (45 SEATER) - TAGUIG CITY BUS ITINERARY MAY 8, 2025 2 BUSES - TIME: 6:00 AM PICK UP POINT: PAMAYANANG DIEGO SILANG, BRGY. USUSAN TAGUIG  3 BUSES - TIME: 6:00 AM PICK UP LOCATION: BONIFACIO TECHNOLOGY CENTER, 31ST STREET COR. 2ND AVENUE, BGC, TAGUIG CITY  DROP OFF LOCATION: CLUB BALAI ISABEL, TALISAY BATANGAS  MAY 9, 2025 PICK UP LOCATION: CLUB BALAI ISABEL, TALISAY BATANGAS - TIME: 12:00 PM  2 BUSES: DROP OFF LOCATION: PAMAYANANG DIEGO SILANG, BRGY. USUSAN, TAGUIG  3 BUSES: DROP OFF LOCATION: BONIFACIO TECHNOLOGY CENTER, 31ST STREET COR. 2ND AVENUE, BGC, TAGUIG CITY				

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QTY (A)	UNIT	DESCRIPTION/SPECIFICATIONS	UNIT COST (ex-VAT) (B)	VAT (C)	TOTAL UNIT COST (D = B + C)	TOTAL AMOUNT (AxD)
2	UNIT	BUS RENTAL (49 SEATER) - CLARK, PAMPANGA MAY 8, 2025 2 BUSES - PICK UP LOCATION: CLARK PMO OFFICE J. TOPACIO ST., CLARO M. RECTO HIWAY, MANUAL L. QUEZON AVE, CLARK FREEPORT ZONE, PAMPANGA - TIME: 4:00 AM  DROP OFF LOCATION: CLUB BALAI ISABEL, TALISAY BATANGAS  MAY 9, 2025 PICK UP LOCATION: CLUB BALAI ISABEL, TALISAY BATANGAS - TIME: 12:00 PM  BUS 1: DROP OFF LOCATIONS 1ST DO: TANUAN EXIT (SLEX) 2ND DO: ARNAIZ AVE 3RD DO: CLARK PMO OFFICE J. TOPACIO ST., CLARO M. RECTO HIWAY, MANUAL L. QUEZON AVE, CLARK FREEPORT ZONE, PAMPANGA  BUS 2: DROP OFF LOCATIONS 1ST DO: MARILAO EXIT (NLEX) 2ND DO: CLARK PMO OFFICE J. TOPACIO ST., CLARO M. RECTO HIWAY, MANUAL L. QUEZON AVE, CLARK FREEPORT ZONE, PAMPANGA				
				<b>TOTAL AMOUNT</b>		<b>P</b>

WHEN: MAY 8-9, 2025

WHERE: CLUB BALAI ISABEL, TALISANG BATANGAS

INCLUSIVE OF FUEL, TOLL, DRIVERS MEAL, ACCOMMODATION, AND INSURANCE FOR PASSENGERS

Suppliers are required to submit the following Documentary Requirements upon submission of quotation:

- 1) Valid Mayor's/Business Permit
- 2) PhilGEPS Registration No.
- 3) Notarized Omnibus Sworn Statement and Proof of Authorization (e.g., Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)



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**Chief Administrative Officer**

4) Business/Income Tax Return (If the ABC is above 500k)

5) BIR Certificate of Registration (BIR Form 2303)

**Note:**

A) Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the duly notarized Omnibus Sworn Statement (OSS) and Proof of Authorization within 5 working days upon notification of the Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

B) Suppliers who have previously submitted the above documentary requirements may no longer require its re-submission except for the Omnibus Sworn Statement.

**Terms and conditions:**

Price : **(Inclusive of all applicable taxes)**

Payment : **30 days**

Delivery : **2 DAYS (MAY 8-9, 2025)**

Validity of price : **one month**

Warranty : **N/A**

We hereby certify, that we have prepared, checked and reviewed this quotation. This quotation is valid unless revoked in writing which should be done prior to our receipt of the Purchase Order or Job Order.

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Immediate Supervisor

\_\_\_\_\_  
Telephone / Fax Number