



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11778642
Procuring Entity BASES CONVERSION AND DEVELOPMENT AUTHORITY - MAIN
Title PRINTING BCDA LETTERHEAD AND ENVELOPE
Area of Delivery Metro Manila

Solicitation Number:	BG2025-1624-20	Status	Awarded
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods		
Category:	Printing Services	Bid Supplements	0
Approved Budget for the Contract:	PHP 145,785.53		
Delivery Period:	15 Day/s	Document Request List	17
Client Agency:			
Contact Person:	Vicenta M. Natividad Corporate Services Officer III BCDA Corporate Center 2nd Floor, Bonifacio Technology Center, 31st St., cor 2nd Ave Bonifacio Global City, Taguig City Metro Manila Philippines 1634 63-2-5751784 63-2-5751785 vmnatividad@bcda.gov.ph	Date Published	19/02/2025
		Last Updated / Time	28/04/2025 09:28 AM
		Closing Date / Time	24/02/2025 17:00 PM

Description

PRINTING AND DELIVERY OF BCDA LETTERHEAD AND ENVELOPE
(DETAILED REQUIREMENTS, PLEASE SEE THE ATTACHED REQUEST FOR QUOTATION (RFQ) FOUND IN ASSOCIATED COMPONENTS)

APPROVED BUDGET : PHP145,785.53 (INCLUSIVE OF ALL APPLICABLE TAXES)

Prospective suppliers who will bid above the ABC is automatically disqualified.

The contract shall then be awarded to the supplier with the Lowest Calculated Bid during the evaluation procedure.

Delivery Area: Taguig City, Metro Manila

(You may use the attached pro-forma RFQ-Request for Quotation found in Associated Components for your Quotation)

NOTE: PLEASE QUOTE FOR ONE (1) LOT

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Printing	Printing of Letterhead and Mailing Envelope	1	Lot	145,785.53

Other Information**IMPORTANT:**

You may submit your quotation together with the following documentary requirements at the BCDA Reception Area, 2/F Bonifacio Technology Center, Bonifacio, Global City, Taguig or email to vmnatividad@bcda.gov.ph;

- 1) Valid Mayor's Permit
- 2) Notarized Omnibus Sworn Statement
- 3) PhilGEPS Registration Certificate
- 4) BIR Registration Form 2303
- 4) Income/Business Tax Return if the ABC is above 500k

Note:

Unnotarized Omnibus Sworn Statement (OSS) is acceptable upon submission of quotation. However, the winning bidder/supplier must submit the notarized Omnibus Sworn Statement (OSS) within 5 working days upon notification of Notice of Award. Noncompliance on the timely submission of OSS is a ground for disqualification.

BCDA reserves the right to accept and reject any or all of the quotations received formally, waive minor defects in forms and requirements, or to accept quotations/s as may be considered most advantageous to the government or to pursue appropriate legal action should the winning bidder refuse to accept the award without justifiable reason/s.

TERMS AND CONDITIONS:

Price: Inclusive of all applicable taxes

Payment: Thirty (30) working days

Delivery: Please specify ____ (calendar days)

Validity of price: One (1) month

Created by Vicenta M. Natividad

Date Created 18/02/2025

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