

***Procurement of Security Services for AOR I
(BCDA Corporate Center and BCDA Facilities PDS)***

BID BULLETIN NO. 1

This Bid Bulletin clarifies the queries raised during the Pre-bid Conference on 19 March 2024 at 10:00AM and from various queries received through email from the prospective bidders, as well as other matters relative to the above Project.

A. Queries/Questions from the Prospective Bidders

QUERY	CLARIFICATION
1. Whether the Agency Fee should not be lower than 20%. Are the prospective bidders allowed to give discounts?	Yes. The Agency Fee should not be lower than 20% of the ABC. Prospective bidders are not allowed to give discounts.
2. The Approved Budget for the Contract (ABC) indicated in the bidding documents is for one (1) year. What would be the basis for the computation of Single Largest Completed Contract (SLCC)?	The basis of the prospective bidder for the Single Largest Completed Contract (SLCC) is the Approved Budget for the Contract (ABC) indicated in the bidding documents, which is applicable for one year. ABC: Twelve Million Two Hundred Thirty Five Thousand Eighty Pesos (Php12,235,080.00), inclusive of VAT and all other applicable government taxes, fees, and other charges (for one year).
3. Whether the Statement of Compliance is required?	The prospective bidders must submit the duly signed Schedule of Requirements, Technical Specifications, and Standard Equipment Requirements Forms.
4. Proof of documents to be submitted in compliance to Sections 9.6, 9.8 and 9.12 page 55 of the bid documents.	9.6 To be requested by the bidder from BCDA, BCDA to issue Certification within 3 days, 9.8 (no attachment) 9.12 (Bidder to indicate it in the map)
5. Whether the prospective bidder may recommend the 2023 model of vehicles to be delivered to BCDA.	Yes, the prospective bidders may propose models of vehicles not older than the 2023 model.

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6. Are the vehicles included in the Approved Budget for the Contract (ABC)?	No. The vehicles are not included in the Approved Budget for the Contract?
7. Will the latest issuance of PADPAO effective 01 February 2024 be followed in the computation of Financial Proposal?	The Financial proposal shall indicate or include the items for security guards based on PADPAO Wage Order NCR No. 24 which was made effective 16 July 2023.
8. Are we to follow the mandate of DOLE Department Order No. 150-16 setting the standard administrative overhead and profit margin at a minimum of twenty (20%) percent cost? If so, will it disqualify the bidder who will not abide by the said twenty percent profit margin?	<p>Per DOLE Order No. 150-16, the standard administrative fee shall not be lower than 20% of the total contract cost.</p> <p>Any bidder who offers lower than 20% even by a single centavo) shall be disqualified.</p>
<p>9. Clarification on Technical Requirement Compliance Form on the remarks that all enumerated equipment shall be ready for inspection during Post-Qualification.</p> <p>Can these requirements be relaxed and in lieu can we submit an Affidavit of Undertaking stating that we will provide all the equipment/requirement after having been declared as the winning bidder.</p>	<p>The Prospective Bidders shall submit the duly-accomplished Additional Technical Specification Requirements Form as part of the bidding documents. Bidders have to place a check in the appropriate box to indicate whether the bidder/agency is either COMPLIANT or NON-COMPLIANT.</p> <p>During the Post Qualification Inspection, BCDA Inspectors/TWG Members will require the bidders to present samples of standard and special equipment requirements and documents indicated in the List of Additional Requirements. For the equipment and the corresponding documents (licenses) intended for this procurement, bidders must submit a duly notarized Affidavit of Undertaking attesting to the availability of the said equipment and document once the Notice of Award shall have been issued and its readiness for physical inspection before the scheduled posting or deployments.</p>
10. Is the Site Inspection a requirement, does BCDA provide certification?	Yes, This is an eligibility requirement. BCDA will issue a Certificate of Attendance to Site Inspection.
11. When is the ocular inspection schedule?	The Site/Ocular inspection is scheduled on 20 March 2024 AOR I (BCDA Corporate Center and BCDA Facilities PDS). Site/Ocular Inspection can also be conducted a few days after the said schedule upon coordination with the end-user.

B. Other Clarifications

1. The cost of the bidding documents is **Php25,000.00 (non-refundable)**
2. Schedule of Bidding Activities is hereto attached as "**Annex A**"
3. Terms of Reference/Technical Specifications attachments is hereto attached as "**Annex B**"
 - a. Annex 1- Guard Requirements for AOR I (BCDA Corporate Center)
 - b. Annex 2 - Guard Requirements for BCDA Facilities PDS
 - c. Annex B1 - Location of Security Posts - BCDA Corporate Center
 - d. Annex B2 - Location of Security Posts - BCDA Facilities PDS
 - e. Annex C1 - Standard Equipment Requirements for AOR I - BCDA Corporate Center
 - f. Annex C2 - Standard Equipment Requirements for AOR I (BCDA Facilities PDS)
 - g. Annex D1 - Standard First Aid Kit Requirements for the Detachment Headquarters for AOR I - (BCDA Corporate Center)
 - h. Annex D2 - Standard First Aid Kit Requirements for the Detachment Headquarters for AOR I - (BCDA Facilities PDS)
 - i. Annex E1 - Specifications of Special Equipment and Services Requirements for AOR I - (BCDA Corporate Center)
 - j. Annex E2 - Specifications of Special Equipment and Services Requirements for AOR I - (BCDA Facilities PDS)
4. PADPAO - Cost Distribution Per Month Wage Order No. NCR-24 (Effective July 16, 2023) is hereto attached as "**Annex C**"
5. Cost Distribution Breakdown Template is hereto attached as "**Annex D**"
6. Technical Specifications Compliance Form for AOR I (BCDA Corporate Center and BCDA Facilities PDS) is hereto attached as "**Annex E**"
7. Technical Specifications Compliance Form - Additional Requirements for AOR I (BCDA Corporate Center and PDS Facilities) is hereto attached as "**Annex F**"
8. Financial Bid Form, Price Schedule Form & Bid Securing Declaration Form is hereto attached as "**Annex G**"

C. General Reminders

Please take note of the following schedule:

ACTIVITIES	DATE/SCHEDULE
Deadline for Request for Clarification, if any	24 March 2024 (Sunday)
Issuance of Bid Bulletin, if any	27 March 2024 (Wednesday)
Deadline for Submission of bid documents	03 April 2024 (Wednesday), 09:00 AM
Opening of Bids	03 April 2024 (Wednesday), 10:00 AM

The above changes further amend the bidding documents accordingly. **The Submission and Opening of Bids will be conducted face-to-face at the BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City.** However, the bidders may opt to attend online via Zoom. Meeting link will be provided upon a request by the prospective bidders to the BAC-G Secretariat through the e-mail address: bacgsecretariat@bcda.gov.ph.

For those attending in person, please consider the following guidelines:

- Attendees to the Pre-bid Conference and Opening of Bids are expected to follow the BCDA Health protocols; and
- Observers/representatives who show signs of COVID-19 related symptoms are not allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **27 March 2024**.

BIDS AND AWARDS COMMITTEE FOR GOODS

By:

[Redacted Signature]

ATTY. ELVIRA V. ESTANISLAO
Chairperson

**PROCUREMENT OF SECURITY SERVICES FOR
AOR I (BCDA CORPORATE CENTER AND BCDA FACILITIES PDS)**

SCHEDULE OF BIDDING ACTIVITIES

No.	ACTIVITIES	DATE/SCHEDULE (2024)*	
1	Pre-Procurement Conference	27 February 2024	
2	Posting / Publication (Website, PhilGEPS, BCDA Premises & Newspaper)	08 March 2024	
3	Issuance of Bid Documents	08 March 2024 - 03 April 2024	
4	Pre-Bid Conference	19 March 2024 10:00 AM	
5	Deadline for Request for Clarification, if any	24 March 2024	
6	Issuance of Bid Bulletin, if any	27 March 2024	
7	Deadline for Submission of the ff: Eligibility Requirements and Financial Proposal	03 April 2024 9:00 AM	
8	Opening of the ff: Eligibility Requirements and the Financial Proposal	03 April 2024 10:00 AM	
9	Bid Evaluation (TWG 's detailed evaluation of the submitted bids)	04 April 2024	10 April 2024
	Presentation of Detailed Evaluation Results	10 April 2024	
10	Sending of letter to the Bidder with LCB advising them on the conduct of Post-Qualification	10 April 2024	
11	Post Qualification on the Bidder with LCB or succeeding LCB (if any)	11 April 2024	16 April 2024
12	Deliberation by BAC of the Results of Post qualification	17 April 2024	
13	Issuance of BAC's Recommendation (based on the Results of Post-Qual)	On or before 19 April 2024	
14	Approval of BAC Resolution and Issuance of Notice of Award*	On or before 22 April 2024	
15	Contract Signing	On or before 02 May 2024	
16	Issuance of Notice to Proceed	On or before 03 May 2024	

**subject to change*

ANNEX A1**GUARD DEPLOYMENTS
FOR AOR I – BCDA CORPORATE CENTER****A. WEEKDAYS (Monday to Friday)**

Security Posts/Det Hqs	Guard Shift		Total No. of Guards	No. of Hours per Shift	No. of Radios	No. of Firearms
	1 st	2 nd				
Detachment Hqs:					2 BR	
Detachment Commander/SIC	1	1	2	12	1 HH	1 Pistol
CCTV/Radio Operator	1	1	2	12	1 HH	1 Pistol
Security Posts:						
Main Entrance/Lobby Guard	1	1	2	12	1HH	1 Pistol
Alternate Entrance/Door Guard	1		1	12	1HH	1 Pistol
Executive Main Entrance	1	1	2	12	1HH	
Basement/Parking Area Guard	1	1	2	12	1HH	1 Pistol
Basement/Parking Area Guard MC Driver	1		1	12	1HH	1 Pistol
Total	7	5	12		2BR/7HH	7 Pistols
Reserve	1	1	2		3 HH	2 Pistols/2 SGs

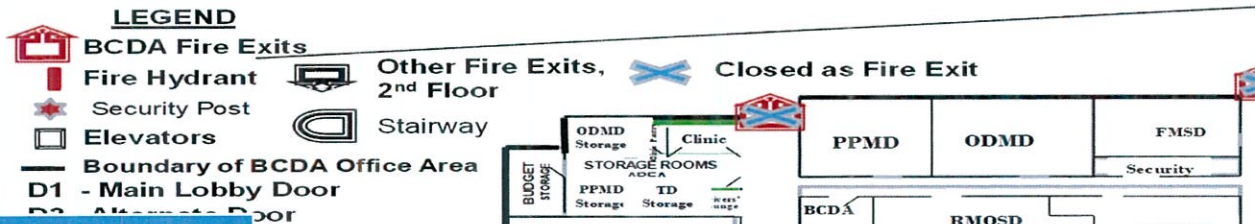
B. WEEKENDS AND HOLIDAYS:

Security Posts/Det Hqs	Guard Shift		Total No. of Guards	No. of Hours per Shift	No. of Radios	No. of Firearms
	1 st	2 nd				
Detachment Hqs:					2 BR	
Detachment Commander/SIC	1	1	2	12	1 HH	1 Pistol
CCTV/Radio Operator	1	1	2	12	1 HH	1 Pistol
Security Posts:						
Main Entrance/Lobby Guard	1	1	2	12	1HH	1 Pistol
Basement/Parking Area Guard	1	1	2	12	1HH	1 Pistol
Basement/Parking Area Guard MC Driver	1		1	12	1HH	1 Pistol
Total	5	4	9		2 BR/5 HH	5 Pistols
Reserve	2	1	3		5 HH	4 Pistols/2 SGs

ANNEX A2**GUARD REQUIREMENTS
FOR AOR I - BCDA FACILITIES - PDS**

Security Posts/Detachment Hqs	Guard Shift		Total No. of Guards	No. of Hours/ Shift	No. of Radios	No. of Firearms
	1 st	2 nd				
Detachment Hqs:					2 BR	
Detachment Commander/ADC	1	1	2	12	1 HH	1 Pistol
CCTV/Radio Operator	-	-	-			
Security Posts:						
Post # 1 - PDS Office/Storage Area (Additional duty of DC/ADC)	-	-	-	-	-	
Post # 2 - Stock Room/Parking Area (Alternate Radio/CCTV Operator)	1	1	2	12	1HH	1 Pistol
Post # 3 - PDS Commercial Complex	1	1	2	12	1HH	1 Pistol
Post # 4 - PDS Motor Pool	1	1	2	12	1HH	1 Pistol
Total	4	4	8		2BR/4HH	4 Pistols
Reserve	1	1	2		2 HH	4 GA 12 SG

ANNEX B1 - LOCATION OF SECURITY POSTS - BCDA CORPORATE CENTER



DETACHMENT HQS
2 SOs -
RADIO OPERATOR
2 SG/Shift

MAIN ENTRANCE & LOBBY:
2 SGs - 1 SG/Shift

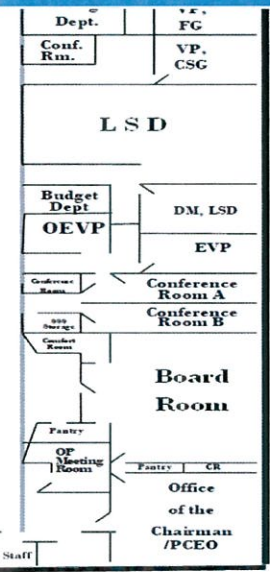
ALTERNATE DOOR:
2 SGs - 1 SG/Shift

BASEMENT PARKING AREA:
2 SGs - 1 SG/Shift

MAIN ENTRANCE EXECUTIVE LOBBY:
2 SGs - 1 SG/Shift

RECAPITULATION:

NO OF SO:	2
NO OF SG:	10
TOTAL:	12



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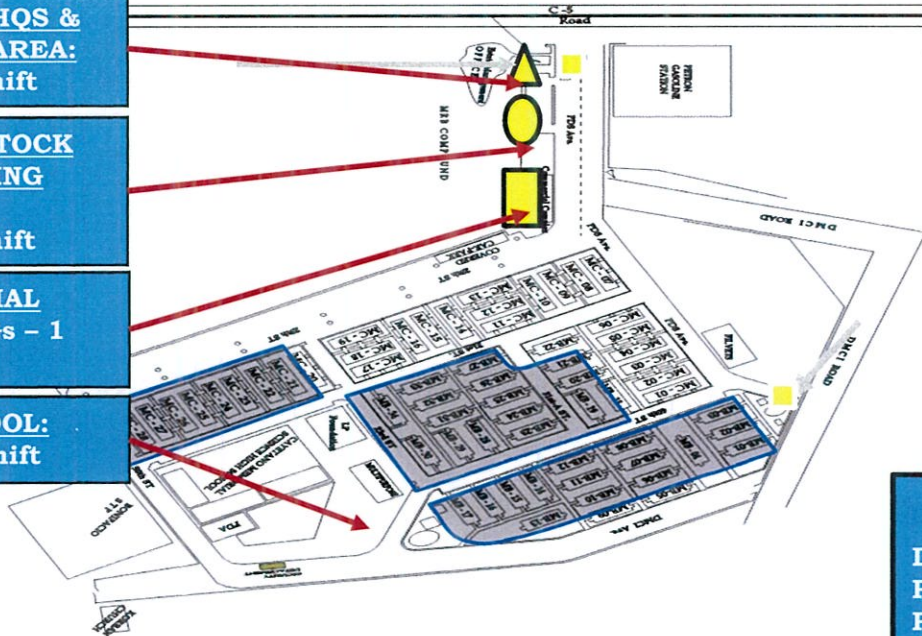
ANNEX B2 - LOCATION OF SECURITY POSTS - BCDA FACILITIES - PDS

DETACHMENT HQS & PDS STORAGE AREA:
2 SOs - 1 SO/Shift

POST 1 - PDS STOCK ROOM & PARKING AREA
2 SGs - 1 SG/Shift

PDS COMMERCIAL COMPLEX: 2 SGs - 1 SG/Shift

PDS MOTOR POOL:
2 SGs - 1 SG/Shift



<u>RECAPITULATION</u>	
DETACHMENT HQS & PDS STORAGE AREA	2
PDS STOCKROOM & PARKING AREA	2
PDS COMMERCIAL COMPLEX	2
PDS MOTOR POOL	2
TOTAL	8

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**STANDARD EQUIPMENT REQUIREMENTS
FOR AOR I - BCDA CORPORATE CENTER**

QTY	ITEM DESCRIPTION	REMARKS
	COMMUNICATION EQUIPMENT:	
2 units	Base Radio with complete accessories and antenna	1. One (1) set for the Detachment Hqs; one set for the 4-wheeled vehicle; Ready for Inspection during Post-Qualification.
7 units	Handheld Radio with clip holder and earphone; For issue to the SG on Duty	Ready for inspection during Post-Qualification.
5 units	Handheld Radio; As reserves	Ready for inspection during Post-Qualification.
12 units	Battery charger for hand held radios	Ready for inspection during Post-Qualification.
12 units	Extra rechargeable batteries for hand held radios	Ready for inspection during Post-Qualification.
	VEHICLES:	
1 unit	4 X 2 Utility Pick-up; fully air-conditioned; w/ beacon lights and with fuel support	Not older than 2023 model; Ready for inspection during Post-Qualification
1 unit	Motorcycle 150CC; with fuel support	Ready for inspection during Post-Qualification;
	FIREARMS:	
7 units	Cal. 9mm Pistol for issue to SG on Duty	Ready for inspection during Post-Qualification.
2 units	Cal. 9mm Pistol as reserves	Ready for inspection during Post-Qualification.
2 units	GA 12 Shot Gun as reserves	Ready for inspection during Post-Qualification.
	OTHER STANDARD EQUIPMENT:	
1 set	Computer with printer with Internet capability	(1) Monthly billing for Internet shall be charged against Security Agency; (2) Must be operational one (1) month after assumption and (3) Ready for inspection during Post-Qualification.
2 units	Digital Camera (at least 5 mega pixel)	Ready for inspection during Post-Qualification.
4 units	Portable Metal Detector	Ready for inspection during Post-Qualification.
7 units	Body Camera; night vision-capable	Ready for inspection during Post-Qualification.
	EMERGENCY RESPONSE	
1 unit	Rescue Hydraulic Jack (10 tonner)	Ready for inspection during Post-Qualification.
1 unit	Chain Block with at least 5 tons capacity	Ready for inspection during Post-Qualification.
6 sets	Rechargeable Emergency Flashlight	Ready for inspection during Post-Qualification.
2 sets	Megaphone with sling	Ready for inspection during Post-Qualification.
1 set	Squad Tent (minimum capacity: 10 persons)	Ready for inspection during Post-Qualification.
10 rolls	Multi-purpose Rope (1/2 inch diameter x 20 meters)	Ready for inspection during Post-Qualification.
2 units	Stretcher	Ready for inspection during Post-Qualification.
1 set	Detachment First Aid Kit	Ready for inspection during Post-Qualification; 2. See List of Requirements
	INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:	
12 sets	Class A Uniform	To be inspected during Rank Inspection
12 pcs	Rain Coats	To be inspected during Rank Inspection
12 pairs	Rubber Boots	To be inspected during Rank Inspection
12 sets	Medicine Kit (Bethadine, Gause, Alcohol & Band Aid)	To be inspected during Rank Inspection
12 pcs	Hand Cuff	To be inspected during Rank Inspection
12 pcs	Flash Light	To be inspected during Rank Inspection
12 pcs	Baton	To be inspected during Rank Inspection
12 pcs	PPE (Traffic Vests)	To be inspected during Rank Inspection

**STANDARD EQUIPMENT REQUIREMENTS
FOR BCDA FACILITIES - PDS**

QTY	ITEM DESCRIPTION	REMARKS
	COMMUNICATION EQUIPMENT:	
2 units	Base Radio with complete accessories and antenna	1. One (1) set at Detachment Hqs; one (1) set for the 4-wheeled vehicle
4 units	Handheld radios with clip holder and earphones; for issuance to SGs on Duty	Ready for inspection during Post-Qualification.
2 units	Handheld radios as reserves	Ready for inspection during Post-Qualification.
6 units	Battery charger for hand held radios	Ready for inspection during Post-Qualification.
6 units	Extra rechargeable batteries for hand held radios	Ready for inspection during Post-Qualification.
	VEHICLES:	
1 unit	Utility Van, Fully-airconditioned; w/ beacon lights and fuel support	Not older than 2022 model; Ready for inspection during Post-Qualification
1 unit	Motorcycle 150 CC with adequate fuel support	Not older than 2022 model; Ready for inspection during Post-Qualification;
	FIREARMS:	
4 units	Cal 9mm Pistol for issue to SG on duty	Ready for inspection during Post-Qualification.
2 units	Cal 9mm Pistol as reserves	Ready for inspection during Post-Qualification.
4 units	GA 12 Shot Gun as reserves	Ready for inspection during Post-Qualification.
	OTHER STANDARD EQUIPMENT:	
1 set	Computer with printer with Internet capability	(1) Monthly billing for Internet shall be charged against Security Agency; (2) Must be operational one (1) month after assumption and (3) Ready for inspection during Post-Qualification.
1 set	Digital Camera (at least 5 mega pixel)	Ready for inspection during Post-Qualification.
4 sets	Body Camera	Ready for inspection during Post-Qualification.
	EMERGENCY RESPONSE	
1 set	Rescue Hydraulic Jack (10 tonner)	Ready for inspection during Post-Qualification.
1 set	Chain Block with at least 5 tons capacity	Ready for inspection during Post-Qualification.
8 sets	Rechargeable Emergency Flashlight	Ready for inspection during Post-Qualification.
2 sets	Megaphone with sling	Ready for inspection during Post-Qualification.
1 set	Squad Tent (minimum capacity: 10 persons)	Ready for inspection during Post-Qualification.
10 rolls	Multi-purpose Rope (1/2 inch diameter x 20 meters)	Ready for inspection during Post-Qualification.
2 sets	Stretcher	Ready for inspection during Post-Qualification.
1 set	Detachment First Aid Kit	Ready for inspection during Post-Qualification; 2. See List of Requirements
	INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:	
8 sets	Class A Uniform	To be inspected during Rank Inspection
8 sets	Rain Coats	
8 sets	Rubber Boots	To be inspected during Rank Inspection
8 sets	Medicine Kit (Bethadine, Gause, Alcohol & Band Aid)	To be inspected during Rank Inspection
8 sets	Hand Cuff	To be inspected during Rank Inspection
8 pcs	Flash Light	To be inspected during Rank Inspection
8 pcs	Baton	To be inspected during Rank Inspection
8 sets	PPE (Traffic Vests)	To be inspected during Rank Inspection

ANNEX D1

STANDARD FIRST AID KIT REQUIREMENTS FOR THE DETACHMENT HEADQUARTERS FOR AOR I (BCDA CORPORATE CENTER)

A. EMERGENCY ITEMS:

1. Emergency Phone Numbers (Nearest Police/Fire Station, Hospital, and other Government Health Facilities/Institutions)
2. First-aid Instruction Manual
3. Small, waterproof flashlight and extra batteries
4. Candles and matches

B. BASIC SUPPLIES:

1. Adhesive tape
2. Anti-biotic ointment
3. Antiseptic solution or towelettes
4. Bandages, including a roll of elastic wrap (Ace, Coban, others) and bandage strips (Band-Aid, Curad, others) in assorted sizes
5. Instant cold packs
6. Cotton balls and cotton-tipped swabs
7. Disposable latex or synthetic gloves (at least two pairs)
8. Duct tape
9. Gauze pads and roller gauze in assorted sizes
10. Petroleum jelly or other lubricant
11. Plastic bags for the disposal of contaminated materials
12. Safety pins in assorted sizes
13. Scissors and tweezers
14. Soap or instant hand sanitizer
15. Sterile eyewash, such as a saline solution
16. Thermometer
17. Triangular bandage
18. Turkey baster or other bulb suction device for flushing out wounds

C. MEDICATIONS:

1. Aloe-vera gel
2. Anti-diarrhea medication
3. Over-the counter oral Antihistamine; Diphenhydramine, Benadryl, others
4. Aspirin and non-aspirin pain relievers.
5. Calamine lotion
6. Over-the-counter hydrocortisone cream
7. Personal medications that don't need refrigeration
8. Syringe, medicine cup or spoon

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ANNEX D2

STANDARD FIRST AID KIT REQUIREMENTS FOR THE DETACHMENT HEADQUARTERS FOR AOR I (BCDA FACILITIES PDS)

A. EMERGENCY ITEMS:

1. Emergency Phone Numbers (Nearest Police/Fire Station, Hospital, and other Government Health Facilities/Institutions)
2. First-aid Instruction Manual
3. Small, waterproof flashlight and extra batteries
4. Candles and matches

B. BASIC SUPPLIES:

1. Adhesive tape
2. Anti-biotic ointment
3. Antiseptic solution or towelettes
4. Bandages, including a roll of elastic wrap (Ace, Coban, others) and bandage strips (Band-Aid, Curad, others) in assorted sizes
5. Instant cold packs
6. Cotton balls and cotton-tipped swabs
7. Disposable latex or synthetic gloves (at least two pairs)
8. Duct tape
9. Gauze pads and roller gauze in assorted sizes
10. Petroleum jelly or other lubricant
11. Plastic bags for the disposal of contaminated materials
12. Safety pins in assorted sizes
13. Scissors and tweezers
14. Soap or instant hand sanitizer
15. Sterile eyewash, such as a saline solution
16. Thermometer
17. Triangular bandage
18. Turkey baster or other bulb suction device for flushing out wounds

C. MEDICATIONS:

1. Aloe-vera gel
 2. Anti-diarrhea medication
 3. Over-the counter oral Antihistamine; Diphenhydramine, Benadryl, others
 4. Aspirin and non-aspirin pain relievers.
 5. Calamine lotion
 6. Over-the-counter hydrocortisone cream
 7. Personal medications that don't need refrigeration
 8. Syringe, medicine cup or spoon
- 8

**SPECIFICATIONS OF SPECIAL EQUIPMENT AND SERVICES REQUIREMENTS
FOR AOR I - BCDA CORPORATE CENTER**

1. CCTV SYSTEM (16 Channels)

a. The Security Agency must be able to provide a 16-channel CCTV System with 16 cameras (including 4 wireless cameras that may be configured into two sets:

(1) Four (4) wireless cameras to be installed at the Basement Parking Area with IP connection to a CCTV set/monitor at the Security Office, BCDA Corporate Center;

(2) Twelve (12) cameras to be installed at the Fire Exits, Exterior Hallways and Working Areas in the Second Floor with LAN or IP connection to a CCTV set/monitor at the Security Office, BCDA Corporate Center;

b. The four (4) wireless cameras to be installed at the basement shall have WIFI and SD Card IP HIKVision NVC-711WD with specifications not lower than the following:

(1) IP wireless camera device with WIFI and SD Card designed for network video surveillance application;

(2) With OSD control, full function model;

(3) OEM;

(4) Compression: H.264 Baseline Profile Level 2.2;

(5) Storage: SD Card, Max 5G (optional);

(6) Pan Range: 360 degrees (continuous);

(7) Tilt Range: 90 Degrees;

(8) Presets: 128 Presets, can be labeled with editable title;

(9) Cruise Section: 5 pcs;

(10) Protocol: Sony, Hitachi, CNB, LG.

c. The Security Agency shall shoulder the cost of installation and monthly billing of internet connectivity;

d. Specifications for other CCTV cameras to be installed:

(1) With high-end H-264 16 channels DVR, 16 night-vision outdoor cameras.

(2) With 16 Channels DVR which supports real-time recording up to 30 frames per second on each channel, and the newest most advanced H.264 compression to maximize picture quality and storage space;

(3) DVR recorder - Record all 16 channels at 30 frames per second at full 720x480 pixels each. It has built-in scheduler which gives the user the ability to pick the



time and day for the DVR to record. Can store video recording for all 16 channels up to at least 30 days;

(4) HDMI – HDMI output use with HDMI compatible monitor;

(5) USB 2.0 – Two USB ports and one USB 2.0. This can be used as a mouse port or used for a quick clip backup utility;

(6) At least 1/4 of the number of installed cameras can pan tilt and zoom and can be controlled by the operator manning the CCTV room;

(7) Mobile Remote Viewing - Gives the user the ability to monitor premises anytime, anywhere using mobile phones, compatible with android, iPhone, Black Berry and even Symbian. Bundled with the included CD;

(8) Built-in DDNS domain address;

(9) Files can be compressed by up to 80% without compromising video quality;

(10) The entire system can be linked to an external drive as back up;

(11) Night Vision – Day and night functionality. Packed with IR LED's that gives it the ability of a night vision with a range of at least 20 meters;

(12) Water Proof (for outdoor camera);

(13) Size of TV Monitor 01 32 inches;

(Note: The 16 channels/cameras as stated herein shall be modified later depending on the required number of channels needed in a particular area where the cameras shall be installed);

e. The CCTV Systems MUST be installed and operational within 30 days of the issuance of the Notice to Proceed.

2. K-9 SERVICE:

a. Must be able to provide at least two (2) K-9 with handlers upon notice for a limited period of deployment;

b. The deployed K9 must have the following capabilities and characteristics:

- Sniffing ability for explosives including bomb making materials;
- Tracking capability;
- Training of Dog and its Handler is in accordance with SOSIA, PNP Standard;
- Friendly;

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3. BACKGROUND INVESTIGATION (BI)

a. Background investigation (BI) of persons on request.

b. Requirements:

(1) Validation of submitted documents to include the following:

- Diploma and other school records submitted;
- Birth Certificates;
- Employment Records;
- Clearances:
 - NBI
 - PNP (Local and National)
 - Court Clearance
 - Barangay
 - Result of Drug Test

(2) Interview of at least two (2) character references given by the person;

(3) Interview of at least two (2) persons, either neighbors or former co-worker
(not given by the person);

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**SPECIFICATIONS OF SPECIAL EQUIPMENT AND SERVICES
REQUIREMENTS
FOR AOR I - BCDA FACILITIES - PDS**

1. CCTV SYSTEM (16 Channels)

a. The Security Agency must be able to provide a 16-channel CCTV System with 16 cameras (including 4 wireless cameras that may be configured into two sets:

(1) Ten (10) cameras to be installed at the PDS Building and Commercial Area with LAN or IP connection to a CCTV set/monitor at the Security Office, PDS and BCDA Corporate Center;

(2) Six (6) cameras to be installed at the PDS Motor Pool with LAN or IP connection to a CCTV set/monitor at the Security Office, PDS and BCDA Corporate Center;

b. The Security Agency must be able to provide four (4) wireless camera with WIFI and SD Card IP HIKVision NVC-711WD with specifications not lower than the following: (Location of installation shall be determined later);

(1) IP wireless camera device with WIFI and SD Card designed for network video surveillance application;

(2) With OSD control, full function model;

(3) OEM;

(4) Compression: H.264 Baseline Profile Level 2.2;

(5) Storage: SD Card, Max 5G (optional);

(6) Pan Range: 360 degrees (continuous);

(7) Tilt Range: 90 Degrees;

(8) Presets: 128 Presets, can be labeled with editable title;

(9) Cruise Section: 5 pcs;

(10) Protocol: Sony, Hitachi, CNB, LG.

c. The Security Agency shall shoulder the cost of installation and monthly billing of internet connectivity;

d. Specifications for other CCTV cameras to be installed:

(1) With high-end H-264 16 channels DVR, 16 night-vision outdoor cameras.

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(2) With 16 Channels DVR which supports real-time recording up to 30 frames per second on each channel, and the newest most advanced H.264 compression to maximize picture quality and storage space;

(3) DVR recorder - Record all 16 channels at 30 frames per second at full 720x480 pixels each. It has built-in scheduler which gives the user the ability to pick the time and day for the DVR to record. Can store video recording for all 16 channels up to at least 30 days;

(4) HDMI – HDMI output use with HDMI compatible monitor;

(5) USB 2.0 – Two USB ports and one USB 2.0. This can be used as a mouse port or used for a quick clip backup utility;

(6) At least 1/4 of the number of installed cameras can pan tilt and zoom and can be controlled by the operator manning the CCTV room;

(7) Mobile Remote Viewing - Gives the user the ability to monitor premises anytime, anywhere using mobile phones, compatible with android, iPhone, Black Berry and even Symbian. Bundled with the included CD;

(8) Built-in DDNS domain address;

(9) Files can be compressed by up to 80% without compromising video quality;

(10) The entire system can be linked to an external drive as back up;

(11) Night Vision – Day and night functionality. Packed with IR LED's that gives it the ability of a night vision with a range of at least 20 meters;

(12) Water Proof (for outdoor camera);

(13) Size of TV Monitor 01 32 inches;

(Note: The 16 channels/cameras as stated herein shall be modified later depending on the required number of channels needed in a particular area where the cameras shall be installed);

e. The CCTV Systems MUST be installed and operational within 30 days of the issuance of the Notice to Proceed.

2. K-9 SERVICE:

a. Must be able to provide at least two (2) K-9 with handlers upon notice for a limited period of deployment;

b. The deployed K9 must have the following capabilities and characteristics:

- Sniffing ability for explosives including bomb making materials;
- Tracking capability;
- Training of Dog and its Handler is in accordance with SOSIA, PNP Standard;
- Friendly;

3. BACKGROUND INVESTIGATION (BI)

a. Background investigation (BI) of persons on request.

b. Requirements:

(1) Validation of submitted documents to include the following:

- Diploma and other school records submitted;
- Birth Certificates;
- Employment Records;
- Clearances:
 - NBI
 - PNP (Local and National)
 - Court Clearance
 - Barangay
 - Result of Drug Test

(2) Interview of at least two (2) character references given by the person;

(3) Interview of at least two (2) persons, either neighbors or former co-worker (not given by the person);

9



**PHILIPPINE ASSOCIATION OF DETECTIVE AND PROTECTIVE
AGENCY OPERATORS (PADPAO), INC.**

12-H, 18th Avenue, Brgy. San Roque, Murphy, Quezon City

Tel. Nos.: 8-722-4002 / 7-753-7688

E-mail Address: padpao_inc@yahoo.com.ph

**Cost Distribution Per Month
Wage Order No. NCR-24
Effective July 16, 2023**

Days worked per week No. of Days/year	7 days 394.40		7 days 394.40	
	8 hours work/day		12 hours work/day	
Amount to Guard				
New Daily Wage	P	610.00	P	610.00
Ave. Pay/Month (DW X No. of Days per yr/12)	P	20,048.67	P	20,048.67
Night Differential Pay (Ave. Pay/mo x 10% x 1/3) (x1/2)		668.29		1,002.43
13th Month Pay (DW x 365/12/12)		1,546.18		1,546.18
5 Days Incentive Pay (DW x 5/12)		254.17		254.17
Uniform Allowance (R.A. 5487)		100.00		100.00
Overtime Pay		-		12,696.39
		22,617.30		35,647.84
Amount to Gov't. in Favor of Guards				
Retirement Benefit (R.A. 7641) (DW x 22.5/12)	P	1,143.75	P	1,143.75
SSS Premium (January 2023)	*	1,900.00	*	1,900.00
SSS - WISP (Workers' Investment Savings Program)		95.00		950.00
Philhealth Contribution (January 2022)	*	400.97	*	400.97
State Insurance Fund		30.00		30.00
Pag-ibig Fund		100.00		100.00
		3,669.72		4,524.72
A. TOTAL AMOUNT TO GUARD & GV'T.		26,287.02		40,172.56
B. AGENCY FEE				
Administrative Overhead and Margin		6,308.91		9,649.05
C. VALUE ADDED TAX (Agency fee x 12% VAT-RMC-39-2007)				
		757.07		1,157.89
MINIMUM CONTRACT RATE	P	<u>33,353.00</u>	P	<u>50,979.50</u>

Overtime Computation

Overtime 7 Days		
Rate per hour (610/8)	76.25	
Regular Days (76.25 X 125% X 295 X 4)		112,468.75
Regular Holidays (76.25 X 260% X 12 X 4)		9,516.00
Sundays / Rest Days (76.25 X 169% X 52 X 4)		26,803.40
Special Days, Rest Days (76.25 X 195% X 6 X 4)		3,568.50
		152,356.65
Divided by:		12
Overtime Pay (4) hours/day		<u>12,696.39</u>

NOTE:

- * 1. In compliance to the new salary bracket coverage of SSS in accordance to Republic Act 11199 effective January 1, 2023. (SSS Circular No. 2022 - 033)
- 2. In compliance with PHIC Circular No. 2020-0005 effective January 1, 2022 with 4% PHIC Premium Rate due to suspension of the scheduled 4.5% for 2023.
- 3. Total 10% Night Differential Pay should be paid to night shift guards amounting to P 2,004.87
8 hrs at P 668.29 x 3=2,004.87
12 hrs at P 1,002.43 x 2=2,004.87

COMMITTEE ON PADPAO RATE COMPUTATION

RAMON D. BERGADO
President

MANUEL P. ESPEJO
Executive Vice-President

ROGER M. FEDEREZO
Treasurer

SUSAN S. GERVASIO
Secretary

HELEN C. AQUINO
Auditor

DETAILED COST DISTRIBUTION

NAME OF BIDDER : _____
BID COMPUTATION FOR : AOR I (BCDA Corporate Center and BCDA Facilities/PDS)
PADPAO WAGE ORDER NO. NCR -24; Effective 16 JULY 2024

Days worked per week
No. of Days Per Year

Amount to Guard

New Daily Wage (DW)
 Ave. Pay Month (DW x no. of days per yr/12)
 Night Deffirential Pay (Ave. Pay/mo. X 10% x1/3) (x1/2)
 13th Month Pay (DW x 365/12/12)
 5-day Incentive Pay (DWx5/12)
 Uniform Allowance (RA 5487)
 Overtime Pay
Sub Total

=====

Amount to Government in Favor of Guards

Retirement Benefit (RA 7641)(DWx22.5/12)
 SSS Premium (January 2023)
 SSS-WISP (Workers Investment Savings Program)
 PhilHealth Contribution (January 2022)
 State Insurance Fund
 Pag-Ibig Fund
Sub Total

=====

A. TOTAL AMOUNT TO GUARD AND GOVERNMENT

B. AGENCY FEE

Administrative Overhead and Margin

C. VALUE ADDED TAX (Agency fee x 12%)

_____ -

MINIMUM CONTRACT RATE FOR 12 HOURS

_____ -

No. of Guards

CONTRACT RATE PER MONTH

_____ -

CONTRACT RATE FOR ONE (1) YEAR

_____ -

9

Section VII. Technical Specifications

Bidders must indicate whether the merchandise offered is “Compliant” or “Non-Compliant” to the corresponding specifications prescribed by BCDA using this form.

AOR I (BCDA Corporate Center and BCDA Facilities PDS):

TECHNICAL SPECIFICATIONS FOR AOR I (BCDA Corporate Center and BCDA Facilities PDS) (Annex A – Terms of Reference)				
<i>Item / Service</i>	<i>Maximum Quantity</i>	<i>Technical Specifications / Scope of Work</i>	<i>Statement of Compliance</i>	
			<i>Compliant</i>	<i>Non-Compliant</i>
Manpower Requirements	As indicated in Sections VI of the TOR	Please refer to Sections VI of the TOR		
Security Guard Requirements	As indicated in Annex A1 of the TOR	Please refer to Annex A1 of the TOR		
Standard Equipment Requirements	As indicated in Annex A2 of the TOR	Please refer to Annex A2 of the TOR		
Standard First Aid Requirements for Detachment Headquarters	As indicated in Annex A3 of the TOR	Please refer to Annex A3 of the TOR		
Special Equipment and Services Requirements	As indicated in Annex A4 of the TOR	Please refer to Annex A4 of the TOR		

Bidder/Bidder’s Authorized Representative:

Name: _____
 Legal capacity: _____
 Signature: _____
 Duly authorized to sign the Bid for and behalf of: _____
 Date: _____



**STANDARD EQUIPMENT REQUIREMENTS
BCDA CORPORATE CENTER**

TECHNICAL SPECIFICATION	QTY	REMARKS	STATEMENT OF COMPLIANCE	
			Please CHECK the appropriate box	
			COMPLIANT	NON-COMPLIANT
COMMUNICATION EQUIPMENT:				
Base Radio with complete accessories and antenna	2	1. One (1) set at Detachment Hqs; one set for the 4-wheeled vehicle; Ready for inspection during the Post-Qualification.		
Handheld Radio with clip holder and earphone; For issue to the SG on Duty	7	Ready for inspection during Post-Qualification.		
Handheld Radio; as reserves	5	Ready for inspection during Post-Qualification.		
Battery charger for hand held radios	12	Ready for inspection during Post-Qualification.		
Extra rechargeable batteries for hand held radios	12	Ready for inspection during Post-Qualification.		
VEHICLES:				
4 X 2 Utility Pick-up w/ beacon lights and fuel support and with fuel support	1	Not older than 2023 model; Ready for inspection during Post-Qualification		
Motorcycle 150CC with fuel support	1	Ready for inspection during Post-Qualification;		
FIREARMS:				

Cal. 9mm Pistol for issue to SG on duty	7	Ready for inspection during Post-Qualification.		
Cal. 9mm Pistol as reserves	2	Ready for inspection during Post-Qualification.		
12 GA Shot Gun as reserves	2	Ready for inspection during Post-Qualification.		
OTHER STANDARD EQUIPMENT:				
Computer with printer with Internet capability	1	(1) Monthly billing for the Internet shall be charged against the Security Agency; (2) Must be operational one (1) month after assumption and (3) Ready for inspection during Post-Qualification.		
Digital Camera (at least 5 megapixel)	2	Ready for inspection during Post-Qualification.		
Body Camera with night vision capability	7	Ready for inspection during Post-Qualification.		
Portable Metal Detector	4	Ready for inspection during Post-Qualification.		
BASIC EQUIPMENT FOR DISASTER & EMERGENCY RESPONSE				
Rescue Hydraulic Jack (10 tonner)	1 set	Ready for inspection during Post-Qualification.		
Chain Block with at least 5 tons capacity	1 set	Ready for inspection during Post-Qualification.		
Rechargeable Emergency Flashlight	6 sets	Ready for inspection during Post-Qualification.		
Megaphone with sling	2 sets	Ready for inspection during Post-Qualification.		

Squad Tent (minimum capacity: 10 persons)	1 set	Ready for inspection during Post-Qualification.		
Multi-purpose Rope (1/2 inch diameter x 20 meters)	10 rolls	Ready for inspection during Post-Qualification.		
Stretcher	2 units	Ready for inspection during Post-Qualification.		
Detachment First Aid Kit	1 set	Ready for inspection during Post-Qualification; 2. See List of Requirements		
INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:				
Class A Uniform	12	To be inspected during Rank Inspection		
Rain Coats	12	To be inspected during Rank Inspection		
Rain Boots	12	To be inspected during Rank Inspection		
Medicine Kit (Bethadine, Gause Pad, Alcohol & Band Aid)	12	To be inspected during Rank Inspection		
Handcuff	12	To be inspected during Rank Inspection		
Flash Light	12	To be inspected during Rank Inspection		
Baton	12	To be inspected during Rank Inspection		
PPE (Traffic Vests)	12	To be inspected during Rank Inspection		
SPECIAL EQUIPMENT				
CCTV Camera (Please refer to CCTV Systems Specifications below)	16	Ready for inspection upon Assumption		

CCTV Monitor (Please refer to CCTV Systems Specifications below)	2	Ready for inspection upon Assumption		
--	---	--------------------------------------	--	--

Bidder/Bidder's Authorized Representative:

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

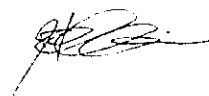
**STANDARD EQUIPMENT REQUIREMENTS
FOR BCDA FACILITIES - PDS**

ITEM DESCRIPTION	QTY	REMARKS	STATEMENT OF COMPLIANCE	
			COMPLIANT	NON-COMPLIANT
COMMUNICATION EQUIPMENT:				
Base Radio with complete accessories and antenna	2	1. One (1) set at Detachment Hqs; one set for the 4-wheeled vehicle; Ready for inspection during the Post-Qualification.		
Handheld Radio with clip holder and earphone; For issue to the SG on Duty	4	Ready for inspection during Post-Qualification.		
Handheld Radio; as reserves	2	Ready for inspection during Post-Qualification.		
Battery charger for hand held radios	6	Ready for inspection during Post-Qualification.		



Extra rechargeable batteries for hand held radios	6	Ready for inspection during Post-Qualification.		
VEHICLES:				
Utility Van, Fully-air-conditioned; w/ beacon lights and fuel support	1	Not older than 2022 model; Ready for inspection during Post-Qualification		
Motorcycle 150CC with adequate fuel support	1	Not older than 2022 model; Ready for inspection during Post-Qualification		
FIREARMS:				
Cal. 9mm Pistol for issue to SG on duty	4	Ready for inspection during Post-Qualification.		
Cal. 9mm Pistol as reserves	2	Ready for inspection during Post-Qualification.		
12 GA Shot Gun as reserves	4	Ready for inspection during Post-Qualification.		
OTHER STANDARD EQUIPMENT:				
Computer with printer with Internet capability	1	(1) Monthly billing for the Internet shall be charged against the Security Agency; (2) Must be operational one (1) month after assumption and (3) Ready for inspection during Post-Qualification.		
Digital Camera (at least 5 megapixel)	1	Ready for inspection during Post-Qualification.		
Body Camera with night vision capability	4	Ready for inspection during Post-Qualification.		
BASIC EQUIPMENT FOR DISASTER & EMERGENCY RESPONSE				

Rescue Hydraulic Jack (10 tonner)	1 set	Ready for inspection during Post-Qualification.		
Chain Block with at least 5 tons capacity	1 set	Ready for inspection during Post-Qualification.		
Rechargeable Emergency Flashlight	8 sets	Ready for inspection during Post-Qualification.		
Megaphone with sling	2 sets	Ready for inspection during Post-Qualification.		
Squad Tent (minimum capacity: 10 persons)	1 set	Ready for inspection during Post-Qualification.		
Multi-purpose Rope (1/2 inch diameter x 20 meters)	10 rolls	Ready for inspection during Post-Qualification.		
Stretcher	2 units	Ready for inspection during Post-Qualification.		
Detachment First Aid Kit	1 set	Ready for inspection during Post-Qualification; 2. See List of Requirements		
INDIVIDUAL UNIFORM AND EQUIPMENT OF GUARDS:				
Class A Uniform	8	To be inspected during Rank Inspection		
Rain Coats	8	To be inspected during Rank Inspection		
Rain Boots	8	To be inspected during Rank Inspection		
Medicine Kit (Betadine, Gause Pad, Alcohol & Band Aid)	8	To be inspected during Rank Inspection		
Handcuff	8	To be inspected during Rank Inspection		



Flash Light	8	To be inspected during Rank Inspection		
Baton	8	To be inspected during Rank Inspection		
PPE (Traffic Vests)	8	To be inspected during Rank Inspection		
SPECIAL EQUIPMENT				
CCTV Camera (Please refer to CCTV Systems Specifications below)	16	Ready for inspection upon Assumption		
CCTV Monitor (Please refer to CCTV Systems Specifications below)	2	Ready for inspection upon Assumption		

**SPECIFICATIONS OF SPECIAL EQUIPMENT
(CCTV SYSTEMS) REQUIREMENTS FOR AOR I (BCDA Corporate Center)**

1. CCTV SYSTEM (16 Channels)

a. The Security Agency must be able to provide a 16-channel CCTV System with 16 cameras (including 4 wireless cameras that may be configured into two sets:

(1) Four (4) wireless cameras to be installed at the Basement Parking Area Area with IP connection to a CCTV set/monitor at the Security Office, BCDA Corporate Center;



(2) Twelve (12) cameras to be installed at the Fire Exits and Exterior Hallways in the Second Floor with LAN or IP connection to a CCTV set/monitor at the Security Office, BCDA Corporate Center;

b. The four (4) wireless cameras to be installed at the basement shall have WIFI and SD Card IP HIKVision NVC-711WD with specifications not lower than the following:

- (1) IP wireless camera device with WIFI and SD Card designed for network video surveillance application;
- (2) With OSD control, full function model;
- (3) OEM;
- (4) Compression: H.264 Baseline Profile Level 2.2;
- (5) Storage: SD Card, Max 5G (optional);
- (6) Pan Range: 360 degrees (continuous);
- (7) Tilt Range: 90 Degrees;
- (8) Presets: 128 Presets, can be labeled with editable title;
- (9) Cruise Section: 5 pcs;
- (10) Protocol: Sony, Hitachi, CNB, LG.

c. The Security Agency shall shoulder the cost of installation and monthly billing of internet connectivity;

d. Specifications for other CCTV cameras to be installed:

(1) With high-end H-264 16 channels DVR, 16 night-vision outdoor cameras.

(2) With 16 Channels DVR which supports real-time recording up to 30 frames per second on each channel, and the newest most advanced H.264 compression to maximize picture quality and storage space;

(3) DVR recorder - Record all 16 channels at 30 frames per second at full 720x480 pixels each. It has built-in scheduler which gives the user the ability to pick the time and day for the DVR to record. Can store video recording for all 16 channels up to at least 30 days;

(4) HDMI – HDMI output use with HDMI compatible monitor;

(5) USB 2.0 – Two USB ports and one USB 2.0. This can be used as a mouse port or used for a quick clip backup utility;

(6) At least 1/4 of the number of installed cameras can pan tilt and zoom and can be controlled by the operator manning the CCTV room;



(7) Mobile Remote Viewing - Gives the user the ability to monitor premises anytime, anywhere using mobile phones, compatible with android, iPhone, Black Berry and even Symbian. Bundled with the included CD;

(8) Built-in DDNS domain address;

(9) Files can be compressed by up to 80% without compromising video quality;

(10) The entire system can be linked to an external drive as back up;

(11) Night Vision – Day and night functionality. Packed with IR LED's that gives it the ability of a night vision with a range of at least 20 meters;

(12) Water Proof (for outdoor camera);

(13) Size of TV Monitor 01 32 inches;

(Note: The 16 channels/cameras as stated herein shall be modified later depending on the required number of channels needed in a particular area where the cameras shall be installed);

e. The CCTV System MUST be installed and operational within 30 days of the issuance of the Notice to Proceed.

2. K-9 SERVICE:

a. Must be able to provide at least two (2) K-9 with handlers upon notice for a limited period of deployment;

b. The deployed K9 must have the following capabilities and characteristics:

- Sniffing ability for explosives including bomb making materials;
- Tracking capability;
- Training of Dog and its Handler is in accordance with SOSIA, PNP Standard;
- Friendly;

SPECIFICATIONS OF SPECIAL EQUIPMENT AND SERVICES REQUIREMENTS FOR AOR I - BCDA FACILITIES - PDS

1. CCTV SYSTEM (16 Channels)



a. The Security Agency must be able to provide a 16-channel CCTV System with 16 cameras (including 4 wireless cameras that may be configured into two sets:

(1) Ten (10) cameras to be installed at the PDS Building and Commercial Area with LAN or IP connection to a CCTV set/monitor at the Security Office, PDS and BCDA Corporate Center;

(2) Six (6) cameras to be installed at the PDS Motor Pool with LAN or IP connection to a CCTV set/monitor at the Security Office, PDS and BCDA Corporate Center;

b. The Security Agency must be able to provide four (4) wireless camera with WIFI and SD Card IP HIKVision NVC-711WD with specifications not lower than the following: (Location of installation shall be determined later);

(1) IP wireless camera device with WIFI and SD Card designed for network video surveillance application;

(2) With OSD control, full function model;

(3) OEM;

(4) Compression: H.264 Baseline Profile Level 2.2;

(5) Storage: SD Card, Max 5G (optional);

(6) Pan Range: 360 degrees (continuous);

(7) Tilt Range: 90 Degrees;

(8) Presets: 128 Presets, can be labeled with editable title;

(9) Cruise Section: 5 pcs;

(10) Protocol: Sony, Hitachi, CNB, LG.

c. The Security Agency shall shoulder the cost of installation and monthly billing of internet connectivity;

d. Specifications for other CCTV cameras to be installed:

(1) With high-end H-264 16 channels DVR, 16 night-vision outdoor cameras.

(2) With 16 Channels DVR which supports real-time recording up to 30 frames per second on each channel, and the newest most advanced H.264 compression to maximize picture quality and storage space;

(3) DVR recorder - Record all 16 channels at 30 frames per second at full 720x480 pixels each. It has built-in scheduler which gives the user the ability to pick the time and day for the DVR to record. Can store video recording for all 16 channels up to at least 30 days;


- (4) HDMI – HDMI output use with HDMI compatible monitor;
- (5) USB 2.0 – Two USB ports and one USB 2.0. This can be used as a mouse port or used for a quick clip backup utility;
- (6) At least 1/4 of the number of installed cameras can pan tilt and zoom and can be controlled by the operator manning the CCTV room;
- (7) Mobile Remote Viewing - Gives the user the ability to monitor premises anytime, anywhere using mobile phones, compatible with android, iPhone, Black Berry and even Symbian. Bundled with the included CD;
- (8) Built-in DDNS domain address;
- (9) Files can be compressed by up to 80% without compromising video quality;
- (10) The entire system can be linked to an external drive as back up;
- (11) Night Vision – Day and night functionality. Packed with IR LED's that gives it the ability of a night vision with a range of at least 20 meters;
- (12) Water Proof (for outdoor camera);
- (13) Size of TV Monitor 01 32 inches;

(Note: The 16 channels/cameras as stated herein shall be modified later depending on the required number of channels needed in a particular area where the cameras shall be installed);

e. The CCTV Systems MUST be installed and operational within 30 days of the issuance of the Notice to Proceed.

2. K-9 SERVICE:

- a. Must be able to provide at least two (2) K-9 with handlers upon notice for a limited period of deployment;
- b. The deployed K9 must have the following capabilities and characteristics:
 - Sniffing ability for explosives including bomb making materials;
 - Tracking capability;



- Training of Dog and its Handler is in accordance with SOSIA, PNP Standard;
- Friendly;

3. BACKGROUND INVESTIGATION (BI)

a. Background investigation (BI) of persons on request.


b. Requirements:

(1) Validation of submitted documents to include the following:

- Diploma and other school records submitted;
- Birth Certificates;
- Employment Records;
- Clearances:
 - NBI
 - PNP (Local and National)
 - Court Clearance
 - Barangay
 - Result of Drug Test

(2) Interview of at least two (2) character references given by the person;

(3) Interview of at least two (2) persons, either neighbors or former co-worker (not given by the person);



**TECHNICAL SPECIFICATIONS COMPLIANCE FORM
 ADDITIONAL REQUIREMENTS FOR AOR I
 (BCDA CORPORATE CENTER AND PDS FACILITIES)**

Bidders must indicate whether they are “Compliant” or “Non-Compliant” to the corresponding specifications prescribed by BCDA using this Form.

ADDITIONAL REQUIREMENTS	STATEMENT OF COMPLIANCE (Check Appropriate Box)	
	Compliant	Non-Compliant
1. Certified True Copy of the Agency’s License to Operate (LTO) as a Security Services Agency issued by the PNP Supervisory Office for Security and Investigative Agencies (SOSIA) Annex B ;		
2. Original Copy of Certification from SOSIA that the Agency has not been blacklisted by any government and private institution Annex C ;		
3. Agency’s Organizational Set-up indicating the Names of Key Personnel and Personnel Manning of Key Offices Annex D ;		
4. Original Copy of Notarized Affidavit from the Agency attesting to its number of years of existence as security provider Annex E ;		
5. Original Copy of Certification pertaining to the Agency’s policy on the hiring of security officers and security guards Annex F ;		
6. Original Copy of the Roster of Licensed Security Guards actually deployed as per contract and as Reserve Security Guards ready for deployment on notice duly signed by the Agency’s authorized signatory Annex G .		
7. Photo Copies of the Individual Certificates on the following Mandatory Training Courses (Annex H): a. Basic Security Officers Training Course- at least 2; b. Basic Security Guard Training Course – at least 5; c. Retraining/Refresher Course for SO/SG- at least 5;		



<p>8. Photo Copies of the Individual Certificates of at least 2 Individuals in at least 3 of the following Optional Training Courses//Seminar Annex I:</p> <ul style="list-style-type: none"> a. First Aid/Basic Life Support; b. VIP Security Training; c. Marksmanship Refresher Training; d. Information Collection Seminar; e. Basic Report Writing Seminar; f. disaster and emergency Response Training; g. Computer Literacy Training for Security Officer 		
<p>9. List and Photo Copies of Licenses of firearms under its inventory. If such licenses are already expired, a Certification from FEO, PNP that the request for renewal of licenses of such firearms are under process Annex J.</p> <ul style="list-style-type: none"> a. Cal. 9MM Pistols – at least 6 units b. 12 Gauge Shotguns – at least 4 units 		
<p>10. List and Photo Copies of Licenses to Operate communication equipment under its inventory Annex K:</p> <ul style="list-style-type: none"> a. Base Radio – at least 2 sets b. Hand Held Radio – at least 16 units 		
<p>11. List and Photo Copies of OR and CR of 4-wheel vehicles and motorcycles under its inventory Annex L:</p> <ul style="list-style-type: none"> a. 4-Wheel Vehicle – at least 1 unit b. Motorcycles – at least 1 unit 		
<p>12. Sample of Uniform for Security Officer and Security Guards in accordance with what is prescribed by SOSIA. Should be ready for presentation to BAC-G on demand during the opening of a sealed envelope for Eligibility Documents.) Annex M:</p>		

13. Original Affidavit that Agency has conducted a Site Inspection of the Area of Operations Annex N ;		
14. Verified and validated structural map indicating the location of the AOR I and proposed location of the billeting area for security guards Annex O ;		
15. Original Copy of the Conceptual Security Plan. Must be based on the format as provided for under Annex P ;		
16 Original Copy of Certification from Security Management Department (SMD) of BCDA that the Agency has no derogatory records or cases with BCDA and its Subsidiaries Annex Q ;		
17. Sample of the PPEs to be issued to the Security Officers/Security Guards. Should be ready for presentation to BAC-G during the opening of sealed envelope for Eligibility Documents. Annex R		

Bidder/Bidder's Authorized Representative:

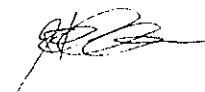
Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____



Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____
 Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
---------------------------	--

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

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The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

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Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

9

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

?