Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
BASES CONVERSION DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:

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PATRICK ROEHL C. FRANCISCO
Vice President, HRMD

Date: 22-Feb-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant IV	62	JG 12	83,173	Bachelor's Degreee in Commerce major in Accounting or BS Accountancy	16 hours of relevant training	3 years of relevant experience	RA 1080 (Certified Public Accountant)		Accounting and Comptrollership Department - Taguig City
2	Accountant III	66	JG 11	50, 935	Bachelor's Degreee in Commerce major in Accounting or BS Accountancy	8 hours of relevant training	2 years of relevant experience	RA 1080 (Certified Public Accountant)		Accounting and Comptrollership Department - Taguig City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 4, 2024.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;

2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

JOSHUA M. BINGCANG
President and CEO
31st Street cor 2nd Avenue, Bonifacio

hrmd_recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.
* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line