

Bids and Awards Committee for Consulting Services (BAC-C)

Consulting Services for the Production of BCDA 2023 Annual Report

RESOLUTION NO. 2023-024

(Declaration of Highest Rated and Responsive Bid)

WHEREAS, the Bases Conversion and Development Authority (BCDA) is mandated under Republic Act No. 7227, as amended by Republic Act No. 7917, to accelerate the sound and balanced conversion into alternative productive uses of the Clark and Subic military reservations and their extensions, to raise funds by the sale of portions of Metro Manila Military Camps and to apply said funds for the development and conversion into alternative productive uses of these properties;

WHEREAS, on **19 September 2023**, the BCDA, through its Bids and Awards Committee for Consulting Services (BAC-C), posted a Request for Expression of Interest (REI) including the bidding documents in PhilGEPS, the BCDA Website, and in a conspicuous place within the premises of BCDA for the **Consulting Services for the Production of BCDA 2023 Annual Report** under **Section 10 - Competitive Bidding of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184**, with an Approved Budget for the Contract (ABC) in the amount of **Pesos: One Million Eight Hundred Thousand and 00/100 (PhP1,800,000.00)**, inclusive of all applicable taxes, fees, and incidental expenses;

WHEREAS, in response to the said advertisement of the REI and bidding documents, two (2) prospective bidders submitted their Eligibility Documents for the **Consulting Services for the Production of BCDA 2023 Annual Report** prior to the set deadline for submission on 9 October 2023 at 9:00 a.m., to wit:

1. Mode Matrix Manila, Inc. and
2. Studio 5 Designs, Inc.

WHEREAS, Section 30.1 of the 2016 Revised IRR of RA 9184 provides:

“xxx... the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary “pass/fail” criterion, as stated in the Instructions to Bidders. If a bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as

“failed.” xxx”

WHEREAS, the submitted Eligibility Documents of the said prospective bidders were subjected to detailed evaluation and shortlisting on 9 to 16 October 2023 in accordance with Section 24 of the 2016 RIRR of R.A. 9184, and using the criteria and rating system for shortlisting as provided under item number 9.2 of Eligibility Data Sheet (EDS) for the project;

WHEREAS, the Technical Working Group (TWG) presented the results of the evaluation of the Eligibility Documents and shortlisting, and the BAC-C deliberated on the results on 17 October 2023;

WHEREAS, the results of the Evaluation/Eligibility Check and Shortlisting showed that two (2) out of two (2) prospective bidders were rated “PASSED” and garnered a total score above the required minimum score of 70%, to wit:

PROPONENT	A. Relevant Experience of the Firm	B. Qualification of the Key Personnel to be Assigned to the Consulting Services	C. Current Workload of Key Personnel Relative to Capacity	TOTAL	RATING
1. Studio 5 Designs, Inc.	30.00%	53.20%	7.13%	90.33%	PASSED
2. Mode Matrix Manila, Inc.	30.00%	57.70%	7.25%	94.95%	PASSED

WHEREAS, on 18 October 2023, the BAC-C Resolution No. 2023-013 was approved declaring the following as **ELIGIBLE** and **SHORTLISTED** bidders that can proceed to the next stage of the bidding for the Consulting Services pursuant to Section 24.5.4 of 2016 RIRR of R.A. No. 9184:

1. Mode Matrix Manila, Inc. and
2. Studio 5 Designs, Inc.

WHEREAS, on 19 October 2023, the Notices of Eligibility were sent to **Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.** inviting them to participate in the bidding for the Consulting Services;

WHEREAS, on 26 October 2023, a Pre-Bid Conference was held for the aforementioned Consulting Service which was attended by Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.;

WHEREAS, Mode Matrix Manila, Inc. and Studio 5 Designs, Inc. submitted their Technical and Financial Proposals prior to the deadline set for the submission of Bids for the Consulting Services on 10 November 2023, 9:00 AM. On the same day, the Technical Proposals of the eligible and shortlisted bidders were opened and subjected to a preliminary examination by determining the presence or absence of the required documents using a non-discretionary “pass/fail” criterion. An Oral Presentation by both bidders immediately followed the opening of Technical Proposals.

WHEREAS, from 13 to 17 November 2023, the BAC-C TWG conducted a detailed evaluation of the Technical Proposal of the eligible and shortlisted bidders in accordance with Section 33 of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184, as well as the criteria and rating system for the technical proposal as provided under Clause 25.3 of the Bid Data Sheet (BDS) for the consulting services.

WHEREAS, on 17 November 2023, the BAC-C deliberated on the Report of TWG on the results of the said detailed evaluation. The results showed that Mode Matrix Manila, Inc. and Studio 5 Designs, Inc. were rated “**PASSED**” having complied with the required documents provided under the Bid Documents and Terms of Reference for the consulting services, and 2016 RIRR of RA No. 9184. Thereafter, the BAC-C issued the Notice to Open the Financial Proposal to Mode Matrix Manila, Inc. and Studio 5 Designs, Inc. on 17 November 2023. Below is the evaluation result of the technical proposal of Mode Matrix Manila, Inc. and Studio 5 Designs, Inc.:

PROPONENT	A. Relevant Experience of the Firm	B. Qualification of the Key Personnel to be Assigned to the Project	C. Plan of Approach and Project Methodology	TOTAL	RATING
1. Studio 5 Designs, Inc.	20.00%	16.30%	55.50%	91.80%	PASSED
2. Mode Matrix Manila, Inc.	20.00%	17.90%	50.25%	88.15%	PASSED

WHEREAS, on 21 November 2023, the Financial Proposals of Mode Matrix Manila, Inc. and Studio 5 Designs, Inc. were opened and subjected to a preliminary examination by determining the presence or absence of the required documents using a non-discretionary “pass/fail” criterion. Thereafter, the Financial Proposal of Mode Matrix Manila, Inc. and

Studio 5 Designs, Inc. were evaluated by the TWG from 21 to 23 November 2023 and deliberated upon by the BAC-C on 24 November 2023.

WHEREAS, on 21 November 2023, the financial bid of Studio 5 Designs, Inc. as read had a total of **Pesos: One Million Seven Hundred Thirty Three Thousand Seven Hundred Sixty and 00/100 (PhP1,733,760.00)**, inclusive of all applicable taxes, fees, and incidental expenses. The amount is **Pesos: Sixty Six Thousand Two Hundred Forty and 00/100 (PhP66,240.00)** lower than the ABC.

WHEREAS, on 21 November 2023, the financial bid of Mode Matrix Manila, Inc. as read had a total of **Pesos: One Million Seven Hundred Ninety Eight Thousand and 00/100 (PhP1,798,000.00)**, inclusive of all applicable taxes, fees, and incidental expenses. The amount is **Pesos: Two Thousand and 00/100 (PhP2,000.00)** lower than the ABC.

The summary of which is shown below:

FORM	DESCRIPTION	STUDIO 5 DESIGNS, INC.		
		AS READ	AS CALCULATED	VARIANCE
FPF 1	Financial Proposal Submission Form	PhP 1,733,760.00	PhP 1,733,760.00	0.00
FPF 2	Summary of Costs	PhP 1,733,760.00	PhP 1,733,760.00	0.00
FPF 3	Breakdown of Price per Activity	PhP 1,548,000.00	PhP 1,548,000.00	0.00
FPF 4	Breakdown of Remuneration per Activity	PhP 1,408,000.00	PhP 1,408,000.00	0.00
FPF 6	Miscellaneous Expenses	PhP 140,000.00	PhP 140,000.00	0.00

FORM	DESCRIPTION	MODE MATRIX MANILA, INC.		
		AS READ	AS CALCULATED	VARIANCE
FPF 1	Financial Proposal Submission Form	PhP 1,798,000.00	PhP 1,798,000.00	0.00
FPF 2	Summary of Costs	PhP 1,798,000.00	PhP 1,798,000.00	0.00
FPF 3	Breakdown of Price per Activity	PhP 1,605,357.15	PhP 1,605,357.15	0.00
FPF 4	Breakdown of Remuneration per Activity	PhP 735,000.00	PhP 735,000.00	0.00
FPF 6	Miscellaneous Expenses	PhP 870,357.15	PhP 870,357.15	0.00

WHEREAS, based on the breakdown of weights of the technical (85%) and financial components (15%), the bid submissions were evaluated based on the requirements of Section 33.2.1.2 of the 2016 RIRR of RA 9184. Below are the bidders' rating:

BIDDER	PARTICULARS	SCORE	WEIGHT	TOTAL SCORE	RANK
Studio 5 Designs, Inc.	Technical Proposal	91.80%	85.00%	78.03%	1
	Financial Proposal	100.00%	15.00%	15.00%	
Total				93.03%	
Mode Matrix Manila, Inc.	Technical Proposal	88.15%	85.00%	74.93%	2
	Financial Proposal	96.43%	15.00%	14.46%	
Total				89.39%	

WHEREAS, on 28 November 2023 the PCEO Joshua M. Bingcang approved the BAC-C Resolution No. 2023-021, declaring **Studio 5 Designs, Inc.** as the bidder with the **Highest Rated Bid (HRB)**. Hence, the BAC-C issued the Notice to Negotiate to **Studio 5 Designs, Inc.** for the conduct of negotiation in accordance with Section 33.2.5 of the 2016 RIRR of R.A. 9184;

WHEREAS, on 29 November 2023 the BAC-C proceeded with the Negotiation with Studio 5 Designs, Inc. wherein Studio 5 Designs, Inc. agreed to the terms and conditions, and committed to its obligations set forth by the BCDA in accordance with the TOR for the consulting services and provisions of the 2016 RIRR of R.A. No. 9184. In addition, Studio 5 Designs, Inc. also agreed to adopt the calculated amount, thus the Final Contract Amount is **Pesos: One Million Seven Hundred Thirty Three Thousand Seven Hundred Sixty and 00/100 (PhP1,733,760.00)**, inclusive of all applicable taxes and fees. Thereafter, the BCDA and Studio 5 Designs, Inc. signed the Negotiation Points;

WHEREAS, after the conduct of successful negotiation, the BAC-C TWG was instructed to conduct the post-qualification to verify, validate, and ascertain all the statements made and the documents submitted by Studio 5 Designs, Inc.;

WHEREAS, on 29 November 2023, the BAC-C issued the Notice of Post Qualification for the conduct of post-qualification in accordance with Sections 33.2.5 and 34.3 of 2016 RIRR of R.A. No. 9184, respectively.

WHEREAS, BAC-C TWG undertook the following post-qualification activities from 01 to 11 December, 2023 to verify, validate and ascertain the veracity, authenticity and validity of

all documents submitted by the **Studio 5 Designs, Inc.**;

- On 05 December 2023, the TWG conducted an ocular visit at the offices of Studio 5 Designs, Inc. in Makati City in order to validate the original copies of Class A legal documents; documents in compliance with labor laws and supporting documents for its completed projects.
- On 06 December 2023, the TWG conducted interviews through online platforms with the proposed professional staff in order to validate the work experiences stated in their Curriculum Vitae.
- On 07 December 2023, the TWG verified through phone calls the feedback of their clients on their performance from previously completed projects.

WHEREAS, the results of the post-qualification show that all the Eligibility, Technical, and Financial documents submitted by **Studio 5 Designs, Inc.** passed all the criteria for post-qualification and thus found to be responsive to all the requirements stated in the bidding documents;

NOW, THEREFORE, foregoing considered, We, the Members of the BAC-C, hereby **RESOLVE** as it is hereby **RESOLVED** the following:

1. Declare **Studio 5 Designs, Inc.** as the bidder with the **Highest Rated and Responsive Bid (HRRB)** for the **Consulting Services for the Production of BCDA 2023 Annual Report**;
2. Recommend to the Head of the Procuring Entity the issuance of the **Notice of Award** to **Studio 5 Designs, Inc.**, being the bidder with **Highest Rated and Responsive Bid** for the **Consulting Services for the Production of BCDA 2023 Annual Report** in the amount of **Pesos: One Million Seven Hundred Thirty Three Thousand Seven Hundred Sixty and 00/100 (PhP1,733,760.00)**, inclusive of all applicable taxes, fees, and incidental expenses;
3. Direct the Public Affairs Department (PAD) as the end-user, to facilitate the signing of the Contract and the issuance of the **Notice to Proceed**; and
4. Require the end-user to provide the BAC-C Secretariat copies of the duly conformed Notice of Award, as well as the executed Contract, Notice to Proceed and all supporting documents pursuant to this procurement.

RESOLVED, at the BCDA Corporate Center Office this 12th day of December 2023.

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)

[Redacted Signature]

On Official Business

ATTY. ELVIRA V. ESTANISLAO

Chairperson

[Redacted Signature]

MADONNA M. CINCO

Vice Chairperson

[Redacted Signature]

PATRICK ROEHL/C. FRANCISCO

Member

On Official Business

ATTY. CHRISTIAN T. DULDULAO

Member

[Redacted Signature]

ENGR. EDUARDO R. ROSQUETA

Member

[Redacted Signature]

LEILANI B. MACASAET

Provisional Member

Approved by

[Redacted Signature]

ENGR. JOSHUA M. BINGCANG

President and Chief Executive Officer

