

**INVITATION TO BID FOR MANPOWER SERVICES FOR THE BASES CONVERSION
AND DEVELOPMENT AUTHORITY (BCDA) UNDER A TWO-YEAR SERVICE
AGREEMENT**

1. The Bases Conversion and Development Authority (BCDA), through its 2018 Corporate Operating Budget intends to apply the sum of **SEVENTY SIX MILLION THREE HUNDRED THOUSAND PESOS (PhP76,300,000.00)** inclusive of all applicable taxes, charges, duties and fees, being the Approved Budget for the Contract (ABC) for the first year only to payments under the contract for the following lots:

Lot No.	Name of Contract	ABC
Lot 1	Manpower Services for General Support and Janitorial Services for BCDA	PhP20,200,000.00
Lot 2	Manpower Services for Technical and Administrative Support Services for BCDA	PhP56,100,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. BCDA now invites bids for the services of a Manpower Service Provider/s for aforementioned contracts, consisting of 65 personnel (as of 15 May 2018) who shall perform janitorial, general support and driving services (Lot 1), and 109 personnel (as of 15 May 2018) who shall perform technical and administrative support services (Lot 2). Delivery of the services is required for two (2) years effective August 1, 2018 to July 31, 2020 which may be extended on a periodic month-to-month basis not to exceed an aggregate period of one (1) year. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC, or two similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the BCDA Bids and Awards Committee (BAC) for Goods Secretariat and inspect the Bidding Documents at the address given below from Monday to Friday, from 8:00 a.m. to 5:00 p.m.



5. A complete set of Bidding Documents may be acquired by interested Bidders starting **19 June 2018 (Tue)**, at the BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave., Bonifacio Global City, Taguig City and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty Five Thousand Pesos (PhP25,000.00) for Lot 1 only, Fifty Thousand Pesos (PhP50,000.00) for Lot 2 only, and Fifty Thousand Pesos (PhP50,000.00) for both Lots 1 and 2.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of BCDA (www.bcda.gov.ph), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. BCDA will hold a Pre-Bid Conference on **26 June 2018 (Tue), 9:00 a.m.**, at the BCDA Corporate Center, with the same address given above, which shall be open to prospective bidders.
7. Bids must be duly submitted at the **BCDA Central Receiving and Releasing Area (CRRA)** at the address below on or before **09 July 2018 (Mon), 1:00 p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **09 July 2018 (Mon), 2:00 p.m.**, at the BCDA Corporate Center, with the same address given above. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

8. BCDA reserves the right to waive minor defects in form and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
9. BCDA reserves the right to accept or reject any and all bids, to annul or cancel the bidding process, to declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Head, BAC for Goods Secretariat
Bases Conversion and Development Authority
BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center
31st St. corner 2nd Ave., Bonifacio Global City, Taguig City
(02) 575-1700 local 1739
lrnaligaya@bcda.gov.ph

BIDS AND AWARDS COMMITTEE FOR GOODS

By:


BGEN CARLOS F QUITA (Ret)
Chairperson