

<p>43. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 3 Administrative Services, sub-item (g):</p> <p>Suggest to modify this provision that the provision of traffic management plan be a collaborative effort between the O&amp;M service provider and the outsourced security provider of BCDA for seamless cooperation during implementation.</p>	<p>The Service Provider shall provide and maintain a parking/traffic management plan for the entrance NCC Sports Complex especially during events in coordination with BCDA Security Management Department.</p>
<p>44. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 3 Administrative Services, sub-item (h):</p> <p>Please clarify what constitutes parking administration specifically identifying the lead entity for its implementation during events.</p> <p>On the other hand, will the provision of interior plants and decorations be part of payables of BCDA?</p>	<p>During events, the Service Provider shall administer the parking management in coordination with BCDA's Security Provider. Parking administration refers to managing the parking areas of the MANAGED PROPERTY including enforcement and facility maintenance.</p> <p>Interior plants and decorations shall be for the account of the Service Provider with no cost to BCDA.</p>
<p>45. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 3 Administrative Services, sub-item (j):</p> <p>Relative to query no. 40 above, allowing the service provider to negotiate directly with the sports organizer for supplemental janitorial services may interfere with the delivery of its housekeeping services. It is recommended that sports organizers provide their own cleaners to be supervised, if needed by the O&amp;M provider.</p> <p>Housekeeping supplies during events are prone to become inadequate. Hence, additional supplies are suggested to be provided or at cost to the organizers. Appreciate if this arrangement can be made specific and added to the provisions of the bidding documents.</p>	<p>For purposes of reiteration, the Service Provider must comply with the Terms of Reference Scope of Work under Administrative Services.</p> <p>All items indicated in Annex D-Schedule of Maintenance Supplies Tools and Equipment Requirements, are required by BCDA and shall be supplied and delivered by the Service provider during contract duration.</p>

<p>46. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 4 Financial Services, sub-items (4a) and (4b):</p> <p>The lack of accounting staff in the list of manpower may hinder delivery of these services. It is recommended that at least two (2) accounting staff be included as part of the support personnel.</p>	<p>The Service Provider may provide accounting staff but the cost shall not be charged against BCDA.</p>
<p>47. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 5 Emergency Support Services, sub-item (d):</p> <p>Request that "security" component be not made part of the deliverables of the O&amp;M service provider.</p>	<p>The security plan for the entire MANAGED PROPERTY is part of the deliverables of the service provider and shall be coordinated with the BCDA's security service provider for the execution.</p>
<p>48. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item No. 6 Exclusions:</p> <p>Kindly provide a list of highly specialized equipment not included in the O&amp;M for reference purposes.</p>	<p>Attached as <b>Annex G</b> is the list of highly specialized equipment not included in the O&amp;M.</p>
<p>49. Section VII. Technical Specifications/ Terms of Reference - Section VII. Approved Budget for the Services Par 1:</p> <p>For a multi-year contract, the effect of inflation is usually considered as prices at the time of bid procurement may not be applicable in the succeeding years. Hence, will the effect of inflation, change of interest rates during contract duration be considered for contract price escalation?</p>	<p>The Contract Price Escalation is subject to the provision of Sections 61.2 and 61.3 Contract Prices of 2016 RIRR of R.A. 9184, to wit:</p> <p><i>"61.2 In cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GoP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.</i></p> <p><i>61.3 Any request for price escalation under extraordinary circumstances shall be submitted by the concerned entity to the National Economic and Development Authority (NEDA) with the endorsement of the Procuring Entity. The burden of proving the occurrence of extraordinary circumstances that will allow for price escalation shall rest with the entity requesting for such escalation. NEDA shall only respond to such request after receiving the</i></p>

	<i>proof and the necessary documentation. For purposes of this Section, "extraordinary circumstances" shall refer to events that may be determined by the NEDA in accordance with the Civil Code of the Philippines, and upon the recommendation of the Procuring Entity concerned."</i>
<p>50. Section VII. Technical Specifications/ Terms of Reference - Section VII. Approved Budget for the Services Par 5:</p> <p>The current minimum wage was fixed by the Regional Tripartite and Productivity Board in 2022. It may be possible that the minimum wage will be increased in the following months either by DOLE or the Congress, now contemplating a wage increase. If so, will the increase in minimum wage be considered an additional cost?</p> <p>Also, kindly note that the scenario of increase in minimum wage of main housekeeping personnel may also affect the current level of statutory/ mandatory benefits that the O&amp;M service provider will have to shoulder.</p>	<p>Yes, the increase in minimum wage shall be considered as an additional cost.</p>
<p>51. Section VII. Technical Specifications/ Terms of Reference - Section IX. Minimum Qualifications Item No. 1 (a):</p> <p>Request that the minimum qualification of the service provider for the O&amp;M be modified for at least five (5) years as in the previous O&amp;M contract to allow for wider participation of bidders that is highly favorable in the spirit of competition as espoused by RA 9184.</p>	<p>No. As stated under the approved TOR Section IX Minimum Qualifications, the O&amp;M Service Provider and the Facility Manager must possess the following minimum qualifications:</p> <ul style="list-style-type: none"> <li>a. O&amp;M Service Provider must be operational for at least ten (10) years</li> <li>b. Facility Manager must have at least ten (10) years experience in property management related to property management of an estate or complex with mixed-use developments, buildings, and parks including mechanical, electrical, fire protection system/equipment</li> </ul>
<p>52. Section VII. Technical Specifications/ Terms of Reference - Section XII. Penalties:</p> <p>Request that the rate of penalties be reviewed/reconsidered as it is deemed excessive.</p>	<p>We maintain the penalty rates specified in the TOR to impose strict compliance with the MPSS.</p>

<p>53. Annex "B" Minimum Qualification for Key Personnel and Housekeeping Personnel - Item No. 7 Electrician:</p> <p>Recommending acceptance of TESDA National Certification (NC) as equivalent qualification in view of the Government's drive in promoting graduates of TESDA's technical- vocational programs which is also now recognized even on overseas jobs.</p>	<p>ANNEX "B" - MINIMUM REQUIREMENT/ QUALIFICATION FOR KEY PERSONNEL AND HOUSEKEEPING PERSONNEL</p> <p>Key and Housekeeping Personnel/Qualification Experience</p> <p><b>Electrician</b></p> <p>Qualification Requirements:</p> <ul style="list-style-type: none"> <li>• Must be a licensed Master Electrician or with <u>Certification of TESDA NC II</u>, with at least 3 years' work experience</li> </ul>
<p>54. Is there a possibility of including in the bidding documents the turnaround time to facilitate payments for rendered services from the time the billing is submitted up to the time that the payment is settled, provided the billing is accepted by BCDA as complete.</p>	<p>The process of payment is in accordance with the auditing and accounting rules and regulations of BCDA. But BCDA will endeavor to have the payments processed as soon as possible.</p>
<p>55. With the number of personnel needed, appreciate receiving confirmation that mobilization/demobilization of manpower and resources, living quarters for personnel and transportation to and from the Managed Property were considered in the ABC.</p>	<p>No, the ABC is exclusive of the mobilization/demobilization of manpower and resources, living quarters for personnel and transportation to and from the Managed Property. Expenditures for these items shall be for the account of the winning bidder.</p>
<p>56. In the Statement of all ongoing contracts, what is the meaning of "Value of Outstanding Contract" and "Date of Delivery"?</p>	<p>Value of Outstanding Contract is the price equivalent of the yet unfinished portion of the ongoing contract while the date of delivery is the target completion date of the ongoing contract.</p>
<p>57. What is the technical man-hour requirement? Is it 12-hours or 8-hours with a maximum of 48 hours/week?</p>	<p>The Key personnel shall have 5 days or 40 hours a week.</p> <p>The Housekeeping Personnel shall have 6 days or 48 hours a week.</p>
<p>58. Do you have a working manpower during night time on a regular basis? And during non-event hours?</p>	<p>The required manpower services vary depending on the scheduled events.</p> <p>Please refer to Terms of Reference under Section XV. Working Hours and Other Information.</p>
<p>59. What is the use of a wall thermometer with a stand? Is that for Covid tracing or for ambient temperature check?</p>	<p>The Wall Thermometer with Stand is for ambient temperature check.</p>
<p>60. Will BCDA provide a management team office or area?</p>	<p>BCDA may provide office space for the Service Provider within the area.</p>

61. Do you have any computerized maintenance management system (CMMS) on-site including inventory management?	None. The Service Provider may use a computerized maintenance management system on-site including inventory management without any additional cost to BCDA during the contract implementation.
62. What is the processing of ad-hoc scope of work? Is it a separate P.O?	No. Ad-hoc services are part of the Administrative Services under Item V.3.c Scope of Services/Deliverables specified in the Terms of Reference.
63. Please list down all BCDA events until 2024 (for ad-hoc works and overtime reference)	This shall be provided upon request of the Winning Bidder.
<p>64. ANNEX "B" - MINIMUM REQUIREMENT/ QUALIFICATION FOR KEY PERSONNEL AND HOUSEKEEPING PERSONNEL</p> <p>Key and Housekeeping Personnel/ Qualification Experience</p> <p><b>Ambulance Driver</b> Qualification Requirements:</p> <ul style="list-style-type: none"> <li>• Must have at least 3 years' work experience</li> </ul>	<p>ANNEX "B" - MINIMUM REQUIREMENT/ QUALIFICATION FOR KEY PERSONNEL AND HOUSEKEEPING PERSONNEL</p> <p>Key and Housekeeping Personnel/Qualification Experience</p> <p><b>Ambulance Driver</b> Qualification Requirements:</p> <ul style="list-style-type: none"> <li>• Must have at least 3 years' work experience</li> <li>• <b><u>Duly licensed professional driver (LTO)</u></b></li> <li>• <b><u>Certificate of Proficiency (TESDA Ambulance Care Assistant NC II)</u></b></li> </ul>
65. Clarification in the minimum administrative fee of ten percent (10 %). We are using the costing guidelines of Department of Labor and Employment (DOLE) Department Order No. 174, series of 2017 (DO 174). May we suggest and recommend that the service contractor be required to be a DOLE job contractor registered under the terms of DOLE DO No. 174 which provides a set of guidelines to govern contracting and subcontracting in the Philippines.	The Service Provider, in the performance of its services, shall be registered with DOLE DO No. 174 and shall secure and maintain at its own expense all registration, licenses or permits required by national and local laws. It shall comply with the rules and regulations of regulatory authorities and bodies. Relative thereto, the Service Provider shall be required to apply for the renewal of its Certificate of Registration thirty (30) days before the expiration of its registration with DOLE if said registration will expire within the contract period. It shall submit to BCDA a certification from the DOLE that its application is in process.
66. Please provide the building plans of all sites included in the scope of work for our costing purposes.	The As-Built Plan shall be provided to the Winning Bidder upon issuance of Notice to Proceed.
<p>67. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/ Deliverables Item 1. (M):</p> <p>The O&amp;M Service provider is required to provide at least one (1) on-site Safety Officer but such position was not reflected in Annex "C" - Schedule of Manpower Requirements and at Part 1 - Direct Labor</p>	The O&M Service Provider shall deploy at least one (1) on-site full-time Safety Officer to provide safety management, programs, monitoring, and reporting in the workplace, to ensure safe practice in the workplace.

<p>Cost and Mandatory remittances. Appreciate clarification on how this particular position will be deployed.</p>	
<p>68. Section VII. Technical Specifications/ Terms of Reference - Section V. Scope of Services/Deliverables Item 1. General Management, sub-tem (I):</p> <p>Request that information on the boom length of the Telescopic Boom Truck with bucket for man-lift be specified for costing purposes.</p>	<p>The Telescopic Boom Truck with retractable human lift/bucket shall have the following specification:</p> <ul style="list-style-type: none"> <li>a. 3 to 10 tons lifting capacity</li> <li>b. with 3 section telescopic</li> <li>c. Flatbed Truck with drop side</li> </ul>
<p>69. Part No. 1 - Direct Labor Cost and Mandatory Remittances - No. 23 Gym Instructor:</p> <p>Apparent typographical error in the Gym Instructor position as Annexes "B" and "C" both specifies the Gym Equipment Technician requirements. Request revision for consistency to be reflected in bid.</p>	<p>Please refer to the corrected <b>Annex F</b></p>
<p>70. Part No. 1 - Direct Labor Cost and Mandatory Remittances - Part 1A and Part 1B:</p> <p>Listing of personnel at Part 1A differs from Part 1B as the utility supervisors and utility personnel are excluded in the former but are included in the latter. Please clarify.</p>	<p>Please refer to the corrected <b>Annex F</b></p>
<p>71. Corrected Annexes of the Terms of Reference</p>	<p>Please see attached.</p> <p><u><a href="#">Annex A - MAP OF THE MANAGED PROPERTY</a></u> Link: <u><a href="https://drive.google.com/file/d/1wRWO3G44bxwkMfpiQWDYHENHFSilmMFX/view">https://drive.google.com/file/d/1wRWO3G44bxwkMfpiQWDYHENHFSilmMFX/view</a></u></p> <p><u><a href="#">Annex B - MINIMUM QUALIFICATION FOR KEY HOUSEKEEPING PERSONNEL</a></u> Link: <u><a href="https://drive.google.com/file/d/1R70yJdKY78VO5xlErr_QfFS2OOAmm6P/view">https://drive.google.com/file/d/1R70yJdKY78VO5xlErr_QfFS2OOAmm6P/view</a></u></p> <p><u><a href="#">Annex C - SCHEDULE OF MANPOWER REQUIREMENTS</a></u> Link: <u><a href="https://drive.google.com/file/d/1e2W73a-R113w1D61BZWDJ1adEQvkmwvW/view">https://drive.google.com/file/d/1e2W73a-R113w1D61BZWDJ1adEQvkmwvW/view</a></u></p>

	<p><a href="#">Annex D</a> - SCHEDULE OF MAINTENANCE SUPPLIES TOOLS &amp; EQUIPMENT REQUIREMENT</p> <p>Link: <a href="https://drive.google.com/file/d/10IFoMc2h5IJunhE34CY5XQhBnBrHP2RS/view">https://drive.google.com/file/d/10IFoMc2h5IJunhE34CY5XQhBnBrHP2RS/view</a></p> <p><a href="#">Annex E</a> - MINIMUM PERFORMANCE STANDARD AND SPECIFICATIONS</p> <p>Link: <a href="https://drive.google.com/file/d/1ulao4dOyBMegD6sdeP6iAyUAT5xBMc8u/view">https://drive.google.com/file/d/1ulao4dOyBMegD6sdeP6iAyUAT5xBMc8u/view</a></p> <p><a href="#">Annex F</a> - COST ESTIMATES</p> <p>Link: <a href="https://drive.google.com/file/d/16rwAyQ_fL-MM1mIJKYi6sNdMq3NnbR78/view">https://drive.google.com/file/d/16rwAyQ_fL-MM1mIJKYi6sNdMq3NnbR78/view</a></p> <p><a href="#">Annex G</a> - CONTRACT EXCLUSION</p> <p>Link: <a href="https://drive.google.com/file/d/1bOd6KGXhgK5GqBopWARLRxLb0uurDo4s/view">https://drive.google.com/file/d/1bOd6KGXhgK5GqBopWARLRxLb0uurDo4s/view</a></p>
72. Subcontracting a portion of the procurement project.	O&M Service Provider may subcontract portions of the Procurement Project but not to exceed 20% of the total project contract price. Moreover, under no circumstances shall the O&M Service Provider commence subcontracting work unless it has been approved by the Head of Procuring Entity or his duly authorized representative.

**Please be reminded that all queries after the issuance of this Bid Bulletin will no longer be entertained.**

Moreover, please take note of the following schedule:

Activities	Date/Schedule
Deadline for Request for Clarification, if any	11 July 2023 (Tuesday)
Issuance of Bid Bulletin, if any	14 July 2023 (Friday)
Deadline for Submission of the proposals	1:00 PM, 21 July 2023 (Friday)
Opening of the proposals	2:00 PM, 21 July 2023 (Friday)

The above changes further amend the bidding documents, accordingly. **The Opening of Bids will be conducted face-to-face** at the **BCDA Corporate Center, 2nd Floor, Bonifacio Technology Center, 31st St. corner 2nd Ave, Bonifacio Global City, Taguig City**. However, the bidders may opt to attend online via zoom.

For those attending in person, please consider the following guidelines:

- Attendees to the Pre-bid Conference and Opening of Bids are expected to follow the BCDA Health Protocols; and
- Observers/representatives who show signs of COVID-19 related symptoms are not allowed to enter the BCDA premises.

This Bid Bulletin is being issued pursuant to Sections 22.5.2 and 22.5.3 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Issued on **14 July 2023 (Friday)**.

#### **BIDS AND AWARDS COMMITTEE FOR GOODS**

By:



**RICHARD BRIAN M. CEPE**  
*Chairperson*