

Republic of the Philippines  
**BASES CONVERSION DEVELOPMENT AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT AUTHORITY in the CSC website:

  
**PATRICK BOHOL C. FRANCISCO**

Vice President, HRMD

Date: 09-May-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Labor Foreman)	150	JG 5	18974	High School Graduate	None Required	None Required	None Required (MC No. 10, s.2013-Cat III)		Property and Procurement Management Department/General Services Division - Taguig City
2	Utility Foreman	153	JG 5	18974	Elementary School Graduate	None Required	None Required	None Required (MC No. 10, s.2013-Cat III)		Property and Procurement Management Department/General Services Division - Taguig City
3	Administrative Aide VI (Labor Foreman)	156	JG 5	18974	High School Graduate	None Required	None Required	None Required (MC No. 10, s.2013-Cat III)		Property and Procurement Management Department/General Services Division
4	Senior Vice President	181	JG 17	279783	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Office of the Senior Vice President - Legal Services Group BGC, Taguig City

5	Vice President	206	JG 14	135616	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken	5 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Business Development Department - Clarkfield, Pampanga
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 19, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email\* their application to:

**AILEEN ANUNCIACION R. ZOSA**

President and CEO

31st Street cor 2nd Avenue, Bonifacio  
Global City, Taguig City

[hrmd\\_recruitment@bcda.gov.ph](mailto:hrmd_recruitment@bcda.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

\* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line