

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)

PROCUREMENT OF THE ANNUAL SUBSCRIPTION OF THE BCDA EMAIL SYSTEM

RESOLUTION NO. BG-BES-2022-01

WHEREAS, the **BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA)**, through the CY 2022 Corporate Operating Budget (COB) and General Appropriation Act, has undertaken the **Procurement of the Annual Subscription of the BCDA Email System** with an Approved Budget for the Contract (ABC) of **Two Million Two Hundred Fifty Thousand and 00/100 (Php2,250,000.00)**, inclusive of all applicable taxes and fees;

WHEREAS, the Bids and Awards Committee for Goods (**BAC-G**), through its Secretariat, advertised/posted the Invitation to Bid including the bidding documents on 09 September 2022 in the following:

- a. DBM Philippine Government Electronic Procurement System (PhilGEPS);
- b. BCDA Website; and
- c. In a conspicuous place reserved for the purpose in the premises of BCDA.

WHEREAS, BAC-G conducted the Pre-bid Conference on 16 September 2022 which was attended by the following prospective bidders:

- a. ePLDT Inc.;
- b. MaroonStudios Inc.;
- c. Mybusybee, Inc.; and
- d. Q Software Research Corporation

WHEREAS, BAC-G issued Bid Bulletin No. BAC-G-ES-2022-01 dated 16 September 2022 clarifying queries raised by the prospective bidders during the pre-bid conference and subsequently, via e-mail;

WHEREAS, in response to said advertisements, the four (4) bidders, ePLDT Inc., MaroonStudios Inc., Mybusybee, Inc., and Q Software Research Corporation submitted bid proposals before the deadline at 9:00 AM on 28 September 2022;

WHEREAS, during the Opening of eligibility and technical documents on 28 September 2022 at 10:00 AM, BAC-G noted the following

Bidder	Eligibility Requirements	Technical Proposal
1. ePLDT Inc.	PASSED	PASSED
2. MaroonStudios, Inc.	PASSED	PASSED
3. Mybusybee, Inc.	PASSED	PASSED
4. Q Software Research Corp.	PASSED	PASSED

Since the four (4) bidders are eligible and have passed the initial evaluation of the eligibility and technical requirements, their financial proposals were opened and noted the following:

Name of the Bidder	Financial Bid (in Php)	
	Lot 1	Lot 2
1. ePLDT Inc.	Php 1,883,215.03	Php 293,896.92
2. MaroonStudios, Inc.	Php 1,889,325.91	No Bid
3. Mybusybee, Inc.	Php 1,879,920.00	Php 268,560.00
4. Q Software Research Corp.	Php 2,215,000.00	

*The copy of Abstract of Bids is hereto attached as **Annex A**;*

WHEREAS, on 27-29 September 2022, the BAC-G conducted a detailed bid evaluation of the bidding documents of the four (4) bidders and noted the following findings:

- a. Mybusybee, Inc. eligibility and technical documents are in order. Moreover, based on the submitted financial bids, BAC-G declared Mybusybee, Inc. as the Lowest Calculated Bidder (LCB) for both Lot 1 and Lot 2 for the Email System Annual Subscription.
- b. Q Software Research Corporation failed to comply with financial bid submission guidelines, there was no breakdown of bids for Lot 1 and Lot 2 and was declared non-compliant.

*The copy of the Detailed Evaluation Report is hereto attached as **Annex B**;*

WHEREAS, the BAC-G recommended that Mybusybee, Inc. undergo a post qualification on **04-06 October, 2022**, pursuant to Section 34 of Rule X – Post-Qualification of the 2016 Revised Implementing Rules and Regulations (RIRR) of the Republic Act No. 9184;

WHEREAS, BAC-G deliberated on the results of the post-qualification and found that Mybusybee, Inc. is legally, technically, and financially capable to undertake the project;

*The Post-Qualification Report is hereby attached as **Annex "C"**.*

NOW, THEREFORE, We, the members of the Bids and Awards Committee for Goods, hereby **RESOLVE**, as it is hereby **RESOLVED**:

1. To declare and recommend the award of contract to **Mybusybee, Inc.** as Lowest Calculated and Responsive Bidder (LCRB) for the **Procurement of BCDA Email System** for both **Lot 1 and Lot 2** in the amount of **Two Million One Hundred Forty-Eight Thousand Four Hundred Eighty Pesos and 00/100 Pesos Only (Php2,148,480.00)**, inclusive of VAT and all applicable taxes and fees;

Lot 1 Item	Description	Amount
	Coverage for BCDA domain bcda.gov.ph:	
a.	Google Workspace Enterprise Starter - 1TB Storage, 350 Lic	Php 1,789,200.00
b.	Google Workspace Enterprise Standard - Unlimited Storage, 7 Lic	90,720.00
		Php 1,879,920.00

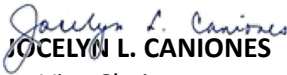
Lot 2 Item	Description	Amount
	Coverage for SCRP subdomain scrp.bcda.gov.ph:	
a.	Google Workspace Enterprise Starter - 1TB Storage 50 Lic	Php 255,600.00
b.	Google Workspace Enterprise Standard - Unlimited Storage, 1 Lic	12,960.00
		Php 268,560.00
TOTAL (Inclusive of VAT and all applicable taxes and fees)		PHP 2,148,480.00

2. To direct the Information and Communications Technology Department (ICTD), being the end-user unit, to submit to the BAC-G the duly confirmed Notice of Award, Notice to Proceed, and the duly executed agreement/contract during the prescribed period.

RESOLVED, at the BCDA Corporate Center Office, Bonifacio Global City, Taguig City, this 10 October 2022

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)


JOSHUA M. BINGCANG
Chairperson


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Vice Chairperson


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Provisional Member

Approved By:

GISELA Z. KALALO
Officer-in-Charge, EVP

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