Republic of the Philippines BASES CONVERSION DEVELOPMENT AUTHORITY

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BASES CONVERSION DEVELOPMENT

NT AUTHORITY TO THE CSC Website:

Vice President, HRMD

Date:

7-Dec-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ <u>Job</u> / Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
	Financial Analyst IV	- 85	12	83173	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second level Eligibility		Treasury and Project Finance Department
	Cashier III	87	11	50935	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second level Eligibility		Treasury and Project Finance Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 17, 2022.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), duly notarized, and Work Experience Sheet, forms of which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email* their application to:

AILEEN ANUNCIACION R. ZOSA President and CEO 31st Street cor 2nd Avenue, Bonifacio Global City, Taguig City hrmd recruitment@bcda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

* When sending applications via email, indicate Position title, Item No and Full Name in Subject Line

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